

**NICHOLLS STATE UNIVERSITY
UNIVERSITY ACADEMIC POLICIES AND STANDARDS**

Appeal for Waiver of First Suspension

Each student must write an appeal letter with appropriate documentation attached. All letters must be typed!

Name: _____ ID# _____ Major: _____

Address: _____ City: _____ State: _____ Zip: _____
(A copy of this form with conditions/recommendations will be mailed to you at this address.)

Semester/Year Suspended: _____ Semester/Year Appeal is Requested: _____

Cum. Earned Credit Hours: _____ Last Semester GPA: _____ Cum. Ext. GPA: _____

Phone number where you can be reached between 8:00 a.m. to 4:30 p.m.: (____) _____ - _____

If your appeal is approved, you will be expected to adhere to the provisions listed below. Failure to comply with these stipulations in addition to those set forth by the University Academic Policies and Standards Committee may jeopardize the outcome of future suspension appeals.

- Attend classes regularly, avoid excessive absences, and complete assignments on time.
- Actively participate in exceptional section created on Blackboard and complete assignments as required.
- Meet with Academic Advisor prior to the beginning of classes to review schedule and make changes as necessary. Emphasis will be based on the completion of remedial coursework, UNIV 101, ENGL 101 and 102, and MATH 100/101.
- Limit number of semester credit hours pursued to no more than 12 - 15 hours.
- Meet with Academic Advisor during the Early Registration period to schedule classes for the upcoming semester.
- Must attain at least a 2.0 semester GPA (failure to attain a semester GPA of 2.0 or better will result in suspension).

(For Dean's Use Only)

Action Taken

Appeal approved without conditions

Appeal approved with conditions (see below)

Appeal denied (see below)

Student withdrew appeal

Type of Assistance Recommended:

- Counseling for traumatic event
- Decrease outside activities
- Decrease and/or change work hours/schedule
- Secure tutor(s)
- Assessment of choice of major
- Retake/schedule particular course(s) _____

Avenues for Obtaining Assistance:

- Meet with Academic Advisor in department of declared major
- Meet with course faculty as needed
- Meet with one of the following counselors:
 - Disabled Student Services (100A Peltier Hall)
 - Dyslexia Center (132 Polk Hall)
 - Student Life Office (Student Union)
 - Tutorial/Academic Enhancement Center (154 Beauregard Hall)
 - University Counseling Center (224 Elkins Hall)
 - Writing Center (160 Beauregard Hall)
 - Financial Aid Counselor (148 Candies Hall)

Reason(s) for denied appeal:

- Failure to provide evidence of compliance with previous conditions/recommendations
- Insufficient documentation
- Insufficient narrative
- Student's narrative not provided
- Documentation does not support student's narrative
- Student's past history does not portend immediate academic success

Comments: _____

Dean _____ Date _____

**THE DECISION ON THIS APPEAL IS FINAL
AND BINDING**