

Nicholls State University
College of Business Administration
Study Abroad in Costa Rica Application

Section I- Participant Data:

First Name _____ M. I. _____ Last Name _____

ID # _____ Classification _____ Date of Birth _____

Mailing Address _____

City _____ State & Zip _____

Email Address (MUST USE) _____

Home Phone _____ Work Phone _____ Cell Phone _____

In case of emergency contact _____ Relationship _____

Home Phone _____ Work Phone _____ Cell Phone _____

Please list any pertinent medical information (allergies, pregnancy, medical conditions, etc.) _____

**Please notify the Faculty Coordinator of ANY changes to the above information
IMMEDIATELY.**

Section II - Program Data:

Study Abroad in Costa Rica	Full Program Cost (does not include airfare or passport) (includes \$200 nonrefundable deposit)	\$2,000
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Section III- Payments:

The number of students that can participate in Study Abroad Programs is limited. Early application with payment of your non-refundable deposit is advised. Approval of your Application to Participate in Study Abroad and acceptance of your \$200 non-refundable deposit will reserve your place in your Study Abroad Program. This reservation is made with the understanding that you are committed to full payment of program costs and full participation in the program as stipulated in program brochures, handbooks, and course syllabi and other materials.

\$200 nonrefundable deposit is due December 18, 2009. Submit payment to the fee collection window with a memo from the Faculty Coordinator. A receipt for payment must be submitted with your application.

\$1800 balance is due by February 5, 2009. Receipt of payment must be presented to the Faculty Coordinator. Documented anticipated financial aid will be considered payment. In the event a student's anticipated financial aid becomes unavailable for any reason, including suspension of awards because of withdrawal from the Study Abroad program, the student will be responsible for all Study Abroad fees as indicated in this form and other program materials.

Late payments made by **March 5, 2010** will be assessed a \$250 non-refundable surcharge. No payments will be accepted after March 5, 2010.

Note: Students who owe payments to the University will not be eligible to participate in the Study Abroad Program until all debts have been cleared, or the Controller's Office certifies that payment arrangements have been made.

Section IV - Refunds:

- Students will be notified of program cancellations by March 31, 2010.
- Students whose written withdrawal is received by the Faculty Coordinator by March 5, 2010, 4:30PM, will receive full refund of payments made minus \$200 non-refundable deposit.
- Students whose written withdrawal is received by the Faculty Coordinator by March 12, 2010, 4:30PM, will be assessed a \$500 late withdrawal fee. All other payments made by the student will be refunded.
- No refunds will be made for withdrawals received by the Faculty Coordinator after March 12, 2010, 4:30PM.
- No refunds will be made for students that withdraw from a program in progress before its completion.
- No refunds will be made for students that are scheduled to participate in a program but fail to attend.
- In case of withdrawals, Financial Aid arrangements made to cover Study Abroad costs will be suspended. In the event a student's anticipated financial aid becomes unavailable for any reason, including suspension of awards because of withdrawal from the Study Abroad program, the student will be responsible for all Study Abroad fees as indicated in the application form and other program materials.

Section V - Stipulations:

College of Business Administration Study Abroad programs are only available to registered Nicholls juniors, seniors, and graduate students 21 years of age or older and in good academic standing (students on academic probation or suspension are not eligible to participate). Course pre- and co-requisites must be met.

Acceptance of your application and non-refundable deposit does NOT mean approval to participate in the Study Abroad program. The Faculty Coordinator will notify you in writing of your approval to participate, non-approval to participate, or waiting-list status.

Nicholls State University, hereinafter referred to as Nicholls, and its agents, directors, and officers, act only as agents in arrangements made for this program. Neither Nicholls nor its agents, directors, or officers shall be liable for any injury, death of persons, loss, damage or accident, delays or expenses arising from Acts of God, dangerous incident on land or sea, fire, breakdowns of machinery or equipment, acts of government or other authorities, wars, civil disturbances, strikes, riots, thefts, pilferage, epidemics, quarantines, changes in itinerary, weather, sickness, or from any act of omission of any individual, firm or corporation furnishing transportation, sightseeing, hotel accommodations, or any other services in connection with the tours, site visits, or other activities related to Nicholls's study abroad programs. The right is reserved to amend the advertised itinerary whenever transportation schedules or other factors make this necessary or advisable.

I have read and understand the payment and refund schedules and stipulations contained in this form. I further understand that, if I intend to use Financial Aid as my method of payment for this program, I am fully responsible for payment to this program as outlined above in the event my anticipated financial aid becomes unavailable for any reason.

I hereby affirm that to the best of my knowledge all information furnished on this form is complete and accurate. I understand that withholding information requested and giving false information may make me ineligible for enrollment in Nicholls's study abroad programs. It is my intention to participate in the Nicholls Study Abroad Program as outlined above.

Signed

Date