

# ADDENDUM

## 2003-2004 BULLETIN

### NICHOLLS STATE UNIVERSITY

#### Additions or Modifications:

If page numbers are indicated, they refer to the original pages in the *Bulletin*.

#### (PAGE 27)

#### II. Specific Attendance Policy for All Students Enrolled in Developmental Courses (English, Mathematics, Reading), Freshman Studies Courses, ACSU 115, LDST 151, 152, English Courses at the 100 level, HIST 101, 102, 150, 151 and MATH 101.

Class attendance is an obligation and a privilege, and students are expected to attend regularly and punctually all classes in which they are enrolled. Failure to do so will jeopardize their academic standing.

A student who accrues six (6) absences in a three hour class meeting Monday, Wednesday, and Friday will be administratively dropped from the class with an **F**.

A student who accrues four (4) absences in a three hour class meeting Tuesday and Thursday will be administratively dropped from the class with an **F**.

A student who accrues five (5) absences in a three hour class meeting Monday through Friday will be administratively dropped from the class with an **F**.

A student who accrues two (2) absences in a one hour class meeting will be administratively dropped from the class with an **F**.

Tardiness is treated as an absence, as indicated above. Students must refer to the course syllabus for regulations regarding tardiness in a specific class.

Every student in a course listed above will sign a Notification of Attendance Form and return it to the instructor.

The Dean of Junior Division will notify the student in writing that he or she ***has been*** dropped from the class with an **F** for excessive absences.

Students who are dropped from all classes for excessive absences will be administratively resigned from the University. They will be placed upon academic suspension and will not be eligible to re-enter the University until the expiration of one semester. Upon his or her re-entry to the University, the student will be placed on academic probation.

If the suspension occurs during the spring semester, the student will be ineligible to attend Nicholls during the summer session and the following fall semester.

Absences for authorized trips from the University or to special duties or activities at the University may be excluded from the total number of absences by the Vice President for Academic Affairs. Faculty and staff members in charge of these trips and activities must submit a list of student participants to the Vice President at least two days prior to the trip or activity. Authorized activities include athletic events, music events, student conventions, religious meetings, field trips, rallies, music festivals, and similar activities. ***It is the responsibility of each student to make up the necessary course work missed with any absence.***

A student who desires to be absent from the University for reasons not covered herein should apply for leave of absence, which must be approved by his or her academic dean.

THIS SPECIFIC ATTENDANCE POLICY FOR STUDENTS ENROLLED IN THE COURSES NAMED ABOVE SUPERCEDES THE MORE GENERAL UNIVERSITY REGULATIONS AS STATED ELSEWHERE IN THE *BULLETIN* FOR DROPPING A COURSE AND FOR THE FINAL DATE FOR AN AUTOMATIC "**W**" AS STATED IN THE UNIVERSITY CALENDAR.

\*\*For example: Even if a student accrues his or her allotted number of absences before the official date to drop a course with a "**W**" or resign from the University (see calendar in University Bulletin) he or she will be automatically dropped with an "**F**" by the Dean of Junior Division.

# JUNIOR DIVISION

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## JUNIOR DIVISION ATTENDANCE POLICY REQUIREMENTS, PROCEDURES, NOTIFICATION

The specific attendance policy requirements, procedures, and notification listed below are for students enrolled in Developmental Courses (English, Mathematics, Reading), Freshman Studies Courses, ACSU 115, LDST 151, 152, English Courses at the 100 level, HIST 101, 102, 150, 151 and MATH 101.

### Student Obligations

1. Class attendance is an obligation and a privilege, and students are expected to attend regularly and punctually all classes in which they are enrolled. Failure to do so will jeopardize their academic standing.
2. Students must adhere to the attendance policy/punctuality requirements specified in course syllabi distributed the first week of class.
3. **It is the responsibility of each student to make up the necessary course work missed with any absence.** Students are **hereby notified** that some course work as specified in the syllabus cannot be made up.
4. By the end of the 14<sup>th</sup> class day all students enrolled in the courses listed above will have signed and each instructor will have on file a **Notification of Attendance Form**.
5. A student who accrues six (6) absences in a three hour class meeting Monday, Wednesday, and Friday will be administratively dropped from the class with an **F**.
6. A student who accrues four (4) absences in a three hour class meeting Tuesday and Thursday will be administratively dropped from the class with an **F**.
7. A student who accrues five (5) absences in a three hour class meeting Monday through Friday will be administratively dropped from the class with an **F**.
8. A student who accrues two (2) absences in a one hour class will be administratively dropped from the class with an **F**.
9. Tardiness is treated as an absence. Students must refer to the course syllabus for regulations regarding tardiness in a specific class.
10. The Dean of Junior Division will notify the student in writing that he or she ***has been*** dropped from the class with an **F** for excessive absences.
11. Students who are dropped from all classes for excessive absences will be administratively resigned from the University. They will be placed on academic suspension and will not be eligible to re-enter the University until the expiration of one semester. Upon his or her re-entry to the University, the student will be placed on academic probation. If the suspension occurs during the spring semester, the student will be ineligible to attend Nicholls during the summer session and the following fall semester.
12. Absences for authorized trips from the University or to special duties or activities at the University may be excluded from the total number of absences by the Vice President for Academic Affairs. Faculty and staff members in charge of these trips and activities must submit a list of student participants to the Vice President at least two days prior to the trip or activity. Authorized activities include athletic events, music events, student conventions, religious meetings, field trips, rallies, music festivals, and similar activities.
13. A student who desires to be absent from the University for reasons not covered herein should apply for leave of absence, which must be approved by his or her academic dean.

### Penalties for Violation of the Attendance/Punctuality Requirements and Notifications

1. Students **administratively dropped** from one or more courses with an **F** for excessive absences are **hereby notified** that such action may result in loss of financial aid (TOPS, Pells, loans, scholarship, etc.) and that such students **must** consult with the Financial Aid Office concerning the exact repercussions on the status of their financial aid and the procedure for reinstatement.

2. Students **administratively resigned and suspended** during the semester with **F**s for excessive absences are **hereby notified** that such an action will result in the loss of their financial aid and that students **must** consult with the Office of Financial Aid to determine the extent of the repercussions on their financial aid and the procedure to follow for reinstatement.
3. Students residing in Residence Halls and in University Apartments are **hereby notified** that administrative resignation/suspension during the semester with **F**s for excessive absences **requires** that they meet with the Dean of Student Life to determine the extent of the repercussions on their residential status.

**THIS SPECIFIC ATTENDANCE POLICY FOR STUDENTS ENROLLED IN THE COURSES NAMED ABOVE SUPERCEDES THE MORE GENERAL UNIVERSITY REGULATIONS AS STATED ELSEWHERE IN THE BULLETIN FOR DROPPING A COURSE AND FOR THE FINAL DATE FOR AN AUTOMATIC "W" AS STATED IN THE UNIVERSITY CALENDAR.**

\*\*For example: Even if a student accrues his or her allotted number of absences before the official date to drop a course with a "W" or resign from the University (see calendar in University Bulletin) he or she will be automatically dropped with an "F" by the Dean of Junior Division.

## **COLLEGE OF LIFE SCIENCES AND TECHNOLOGY**

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### **DEPARTMENT OF APPLIED SCIENCES**

#### **GEOMATICS PROGRAM**

The University awards a Bachelor of Science Degree with a major in Geomatics upon successful completion of the Geomatics curriculum. Geomatics majors must earn a grade of **C** or better in all required mathematics and geomatics courses. Completion of the curriculum will prepare one for mid-level positions in land surveying, construction surveying, mapping and other related areas. The curriculum meets the educational requirements for registration as a professional land surveyor in the State of Louisiana and the eligibility requirements to take the "Surveyor in Training" examination.

#### **Bachelor of Sciences Degree in Geomatics**

##### **Suggested Course Sequence:**

<b>FRESHMAN YEAR</b>	<b>Sem. Hrs.</b>	<b>SOPHOMORE YEAR</b>	<b>Sem. Hrs.</b>
EGSC 101	2	CMPS 120 or 200 (CLR)	3
ENGL 101, 102 (GER)	6	ECON 255 (GER)	3
FRST Course (UR)	1	ENGL 255 (GER)	3
GEOL 101	3	GEOM 201, 202, 203, 204, 240	7
GEOM 101, 140	4	LASS 215	3
HIST 101, 102 (GER)	6	MATH 207 (GER), 208	6
MATH 102* (GER)	3	PHYS 102 (GER), 104	4
PHYS 101 (GER), 103	<u>4</u>	Social Science Elective (GER)	<u>3</u>
	29		32
<b>JUNIOR YEAR</b>	<b>Sem. Hrs.</b>	<b>SENIOR YEAR</b>	<b>Sem. Hrs.</b>
Biology Elective (GER)	3	Arts Elective (GER)	3
EGSC 301, 302	6	BSAD 221	3
ENGL 368 (GER)	3	GEOM 401, 405, 410, 411, 440,	
GEOM 301, 303, 305, 310, 311, 340	13	441	18
MNGT 301	3	LASS 220 or FINC 341	3
MATH 301	<u>3</u>	SPCH 330 (OCR)	<u>3</u>
	31		30

**Total Hours Required for Degree:**

**122**

\*MATH 102 is the entry-level course for this major. All prerequisites for MATH 102 must be met. For information on registration as a Professional Land Surveyor, contact the Louisiana Board of Registration for Professional Engineers and Land Surveyors, 10500 Coursey Boulevard, Suite 107, Baton Rouge, LA 70816-4045, (225) 295-8522, or the Department of Applied Sciences.

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## **DELETED PROFESSIONAL LAND SURVEYOR CERTIFICATION**

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## **GRADUATE PROGRAMS, REQUIREMENTS AND CURRICULA**

### **SPECIFIC REQUIREMENTS FOR THE MASTER OF EDUCATION**

A candidate must follow the prescribed curriculum in the sequence indicated in order to progress to the master's degree. A candidate must complete the foundations core, apply for and be accepted for candidacy before being permitted to enroll in the Advanced Concentration Coursework unless approved by the Coordinator of Graduate Studies and the Dean.

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**Educational Administration – with Concentrations in Administration and Supervision, Higher Education Administration, and Educational Technology Leadership**

#### **DELETE:**

#### **GRADUATE COURSE WORK**

EDFR 501 – Educational Research

EDFR 502 – History of American Education

or

EDFR 503 – Philosophy of Education

EDCI 504 – Seminar in Secondary Education

or

EDCI 505 – Seminar in Elementary Education

EDAS 507 – Supervision of Instruction

EDAS 508 – Public School Administration

EDAS 509 – School Finance

EDAS 523 – Elementary School Principalship

or

EDAS 524 – Secondary School Principalship

EDAS 535 – Program Evaluation

EDAS 581 – Federal, State, and Local School Law

EDAS 594 – Internship in Educational Admin. and Supervision

Related courses as approved by advisor: 6 semester hours.

EDFR 595 – Master's Comprehensive Examination

#### **GRADUATE COURSE WORK**

EDFR 501 – Educational Research

EDFR 502 – History of American Education

or

EDFR 503 – Philosophy of Education

EDCI 504 – Seminar in Secondary Education

EDAS 508 – Public School Administration

HEAD 505 – Organization, Governance, and Finance of Higher Education

EDAS 581 – Federal, State, and Local Education Law

HEAD 520 – Planning, Evaluation, and Institutional Effectiveness in Higher Education

HEAD 510 – Legal Aspects of Higher Education

HEAD 515 – Administration of Student Development and Services  
HEAD 585 – Practicum in Higher Education  
Six semester hours as approved by academic adviser.  
EDFR 595 – Master’s Comprehensive Examination

**ADD (PREVIOUSLY ON PAGE 226-227):**

**PREREQUISITES FOR CONCENTRATION IN ADMINISTRATION AND SUPERVISION:**

Holds a valid permanent-type teacher’s certificate.

**GRADUATE COURSE WORK**

**Foundations Core:**

EDFR 501 – Educational Research  
EDFR 502 – History of American Education

or

EDFR 503 – Philosophy of American Education  
EDAS 508 – Public School Administration  
EDCI 504 – Seminar in Secondary School Curriculum Studies

or

EDCI 505 – Seminar in Elementary School Curriculum Studies

**Advanced Concentration Coursework:**

EDAS 507 – Supervision of Instruction  
EDAS 509 – School Finance  
EDAS 523 – Elementary School Principalship

or

EDAS 524 – Secondary School Principalship  
EDAS 535 – Program Evaluation  
EDAS 581 – Federal, State, and Local Education Law  
EDAS 594 – Internship in Educational Administration and Supervision  
Related courses as approved by advisor: 6 semester hours.  
EDFR 595 – Master’s Comprehensive Examination

**PREREQUISITES FOR CONCENTRATION IN HIGHER EDUCATION ADMINISTRATION:**

Completion of EDUC 250 and EDUC 211, EDCI 512, or EDCI 530

**GRADUATE COURSE WORK**

**Foundations Core:**

EDFR 501 – Educational Research  
EDFR 502 – History of American Education

or

EDFR 503 – Philosophy of American Education  
EDAS 508 – Public School Administration  
EDCI 504 – Seminar in Secondary School Curriculum Studies

**Advanced Concentration Coursework:**

EDAS 581 – Federal, State, and Local Education Law  
HEAD 505 – Organization, Governance and Finance of Higher Education  
HEAD 510 – Legal Aspects of Higher Education  
HEAD 515 – Administration of Student Development and Services  
HEAD 520 – Planning, Evaluation, and Institutional Effectiveness in Higher Education  
HEAD 585 – Practicum in Higher Education

Approved Electives: 6 semester hours  
EDFR 595 – Master’s Comprehensive Examination

## **PREREQUISITES FOR CONCENTRATION IN EDUCATIONAL TECHNOLOGY LEADERSHIP:**

CMPS 101 or demonstrated computer literacy skills.

### **GRADUATE COURSE WORK**

#### **Foundations Core:**

EDFR 501 – Educational Research

EDFR 502 – History of American Education

or

EDFR 503 – Philosophy of American Education

EDAS 508 – Public School Administration

EDCI 504 – Seminar in Secondary School Curriculum Studies

or

EDCI 505 – Seminar in Elementary School Curriculum Studies

#### **Advanced Concentration Coursework:**

EDTL 501 – Design and Development of Multimedia Instructional Units

EDTL 503 – Educational telecommunications, Networks, and the Internet

EDTL 505 – Technology Leadership in Schools

EDTL 506 – Professional Development of K-12 Technology Integration

EDTL 507 – Technology Planning and Administration

EDTL 509 – Educational Technology Research, Evaluation and Assessment

EDTL 511 – Advanced Telecommunications and Distance Learning

Approved Elective: 3 semester hours

EDFR 596 – Master's Comprehensive Capstone Project

### **COURSE ADDITIONS**

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**EDCI 506. Foundations of Educational Assessment.** 3-3-0. Course designed to introduce the classroom teacher to elements of measurement and assessment and the role they play in assessment in the curriculum, lesson planning, and instructional processes. (13.0301)

**EDCI 513. Advanced Methods in Classroom Management.** 3-3-0. Research and analysis of current classroom management theories and models and their application as tools for effective decision-making in the classroom. Sp and Su only. (13.0301)

**EDCI 581. Advanced Methods in Teaching Elementary Education Science and Social Studies.** 3-3-0. Course focuses on current methodological and pedagogical practices in science and social studies. Su and Fa only. (13.0301)

#### **Geomatics (GEOM 15.11)**

**GEOM 101. Introduction to Geomatics.** 3-3-0. Introduction to geomatics with overviews of surveying practice, geodesy, GPS, and GIS. Theory of measurements and errors, and its applications to distance and angle measurements. (15.1102)

**GEOM 140. Internship I.** 1-0-6. Prerequisite: GEOM 101. Work experience through coordinated placement with consulting surveying firms. (15.1102)

**GEOM 201. Geomatics Methods I.** 2-2-0. Corequisite: GEOM 203. Introduction to traverse computations including balancing angles, linear misclosure and relative precision, traverse adjustments, area calculations and basics of topographic surveys. (15.1102)

**GEOM 202. Geomatics Methods II.** 2-2-0. Corequisite: GEOM 204. Introduction to theory of leveling. Methods of determining differences in elevations and their applications in surveying practice. (15.1102)

**GEOM 203. Geomatics Methods I Lab.** 1-0-3. Corequisite: GEOM 201. Field applications of instrument traverse methods and note keeping. Instructions in measuring distances, measuring and laying out angles, running traverses and performing topographic surveys. (15.1102)

**GEOM 204. Geomatics Methods II Lab.** 1-0-3. Corequisite: GEOM 202. Field applications of differential leveling as related to running a line of levels, cross-section levels, profile levels, grid levels and their applications to design work. (15.1102)

**GEOM 240. Internship II.** 1-0-6. Prerequisite: GEOM 140. Work experience through coordinated placement with consulting surveying firms. (15.1102)

**GEOM 301. Route and Construction Surveys.** 2-2-0. Prerequisites: GEOM 201, 202. Corequisite GEOM 303. Fundamentals of highway and municipal street design and construction from the assembly of area information to the design and layout for line and grade. (15.1102)

**GEOM 303. Route and Construction Surveys Lab.** 1-0-3. Corequisite: GEOM 301. Field applications for the layout of preliminary routes, horizontal and vertical curves, line and grade, slope stakes and elements of building construction. (15.1102)

**GEOM 305. Geodesy and Geodetic Coordinates.** 3-3-0. Prerequisites: GEOM 201, 202. Fundamentals of surveying measurements as related to the curvature of the earth, and their applications to state plane coordinate system and astronomical observations. (15.1102)

**GEOM 310. Boundary Control and Legal Principles.** 3-3-0. Prerequisites: GEOM 201, 202. Legal elements and modern methods of control in boundary surveying, along with the surveyor's rights, duties and liabilities. (15.1102)

**GEOM 311. GIS Theory and Applications.** 3-3-0. Basics of Geographical Information Systems. Learning access to digital data as a means of organizing, analyzing, exploring, and applying spatial and attribute information. (15.1102)

**GEOM 340. Internship III.** 1-0-6. Prerequisite: GEOM 240. Work experience through coordinated placement with consulting surveying firms. (15.1102)

**GEOM 401. Subdivision Design and Platting.** 3-3-0. Prerequisite: GEOM 310. Methodology for city property surveys. Basic concepts of land subdivision planning and layout to meet both aesthetic and legal requirements. (15.1102)

**GEOM 405. Geodetic Positioning Systems (GPS).** 3-3-0. Prerequisite: GEOM 305. Basic concepts of Global Positioning Systems: what the components are, how they work in theory and in practice, their accuracy in measurement, along with case studies. (15.1102)

**GEOM 410. Surveying and Mapping Practice.** 3-3-0. Prerequisite: GEOM 310. Study of the "Manual of Surveying Instructions" and control surveys. Creating drawings representing surveys done on the ground and writing of legal descriptions of those works. (15.1102)

**GEOM 411. Mapping by Photogrammetry and Remote Sensing.** 3-3-0. Process of detection, identification, and analysis of objects or features through the use of imaging devices. Imagery interpretation through characteristics of shape, size, pattern, shadow, and texture. (15.1102)

**GEOM 440. Senior Seminar I.** 3-3-0. Prerequisite: Senior standing. Solution of selected boundary surveying problems using current methodologies under the supervision of departmental faculty. (15.1102)

**GEOM 441. Senior Seminar II.** 3-3-0. Prerequisite: GEOM 440. Solution of selected geomatics problems using current methodologies under the supervision of a departmental faculty. (15.1102)

## **COURSE CHANGES**

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**CMPS 106. Introduction to Computers.** 1-1-0. Prerequisites: Eligibility for MATH 101 and ENGL 101, and ACT Composite Score of 21 or better.

### **(PAGE 272-273)**

**EDCI 536. Advanced Methods of Teaching Basic Subjects for Students with Learning Disabilities.** 3-3-0. Prerequisite: Permission of department head. The study, selection and presentation of curricular materials for teaching language arts and mathematics to students with learning disabilities. Su and Fa only. (13.1099)

**EDCI 537. Methods of Teaching Students with Behavior Problems.** 3-3-0. Prerequisite: Completion of foundations core or permission of department head. Principles and problems of working with students with behavior and learning problems. Sp and Su only. (13.1099)

**EDCI 583. Advanced Methods of Instruction in Elementary School Mathematics.** 3-3-0. Prerequisite: Completion of foundations core or permission of department head. Research and trends in teaching mathematics in the elementary school. Sp and Su only. (13.1202)

**EDCI 584. Advanced Methods of Instruction in Elementary School Science.** 3-3-0. Prerequisite: Completion of foundations core or permission of department head. A comprehensive study of recent research and trends in teaching science content and skills applicable to the elementary school. Su and Fa only. (13.1202)

**EDCI 586. Advanced Methods in Teaching Secondary Education Subjects.** 3-3-0. Prerequisite: Completion of foundations core or permission of department head. Teaching methods including teaching strategies, classroom management, evaluation, and teacher accountability in secondary subjects other than reading. Sp and Fa only. (13.1205)

**EDCI 588. Advanced Methods of Instruction in Secondary School Science.** 3-3-0. A comprehensive study of recent research and trends in teaching science content and skills applicable to the secondary school. Su and Fa only. (13.1205)

**EDCI 589. Advanced Methods of Instruction in Secondary School Mathematics.** 3-3-0. A comprehensive study of research and trends in the teaching of secondary school mathematics. Sp and Su only. (13.1205)

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**EGSC 302. Computer-Aided Surveying Graphics.** 3-3-0. Prerequisite: EGSC 301. Computer-aided drawing techniques applied to surveying problems including plot plans, boundary plats, subdivision plats, and topographic surveys. (14.0101)

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**\*ENGL 493. Language Concepts.** 3-3-0. Prerequisites: C or better in ENGL 102 and junior standing. The facts and phenomena of the English language and their implications for the study of literacy. Purposes of the course include an examination of the structure, history, and variation of the English language. (23.9999)

## **REINSTATE FOREIGN LANGUAGE COURSES**

### **German (GERM-16.05)**

**GERM 101. Elementary German.** 3-3-0. Introduction to pronunciation and fundamental grammatical structure in the basic language skills. Fa only. (16.0501)

**GERM 102. Intermediate German.** 3-3-0. Prerequisite: GERM 101. Continued emphasis on the development of language skills. Sp only. (16.0501)

**GERM 201. Advanced German.** 3-3-0. Prerequisite: GERM 102. An intensive study of structural patterns and vocabulary. (16.0501)

**GERM 202. Readings.** 3-3-0. Prerequisite: GERM 201. Reading and discussion of selected literary and cultural texts. (16.0501)

**\*GERM 401. Language and Linguistics.** 3-3-0. Topics in a specialized area of German language and linguistics. May be repeated for credit if content differs. (16.0501)

**\*GERM 402. Culture and Civilization.** 3-3-0. Topics in a specialized area of German civilization. May be repeated for credit if content differs. (16.0501)

**\*GERM 403. German Literature.** 3-3-0. Topics in a specialized area of German literature. May be repeated for credit if content differs. (16.0501)

### **Italian (ITAL-16.09)**

**ITAL 101. Introductory Italian.** 3-3-0. Basics in the Italian language. Fa only. (16.0902)

**ITAL 102. Intermediate Italian.** 3-3-0. Continuation of ITAL 101 with emphasis on the five language skills. Sp only. (16.0902)

**ITAL 201. Advanced Intermediate Italian.** 3-3-0. Intensive emphasis on language skills. (16.0902)

**ITAL 202. Advanced Italian.** 3-3-0. Continuation of ITAL 201 with emphasis on the blending of language and culture. (16.0902)

**\*ITAL 401. Topics in Language and Linguistics.** 3-3-0. Study of a specialized area of language and linguistics. May be repeated for credit if content differs. (16.0902)

**\*ITAL 402. Topics in Culture and Civilization.** 3-3-0. Study of a specialized area of Italian culture and civilization. May be repeated for credit if content differs. (16.0902)

**\*ITAL 403. Topics in Literature.** 3-3-0. Study of a specialized area of literature. May be repeated for credit if content differs. (16.0902)

## **COURSE DELETIONS**

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**CETC 204. Elementary Surveying.**