

**Directions:** Below are the **20** Review Standards that Nicholls State University uses to evaluate all of its online and hybrid courses. A course must meet **17** of these standards in order to “pass” and be continued to be offered at Nicholls State University. The standards come from the Quality Matters rubric in conjunction with the Nicholls State Distance Education Policies and Procedures manual. .

<b>General Standard 1:</b> The overall design of the course is made clear to the student at the beginning of the course.			
<b>Specific Review Standard</b>	<b>YES</b>	<b>NO</b>	<b>NOTES</b>
1.1 Instructions make clear how to get started and where to find various course components.			
1.2 A statement introduces the student to the purpose of the course and to its components; in the case of a hybrid course, the statement clarifies the relationship between the face-to-face and online components.			
<b>General Standard 2:</b> Learning objectives are clearly stated and explained. They assist students in focusing their effort in the course.			
<b>Specific Review Standard</b>	<b>YES</b>	<b>NO</b>	<b>NOTES</b>
2.1 The course learning objectives describe outcomes that are measurable.			
2.2 The module/unit learning objectives describe outcomes that are measurable and consistent with the course-level objectives.			
2.3 All learning objectives are stated clearly and written from the students' perspective.			
2.4 Instructions to students on how to meet the learning objectives are adequate and stated clearly.			
<b>General Standard 3:</b> Assessment strategies use established ways to measure effective learning, evaluate student progress by reference to stated learning objectives, and are designed to be integral to the learning process.			
<b>Specific Review Standard</b>	<b>YES</b>	<b>NO</b>	<b>NOTES</b>
3.1 The types of assessments selected measure the stated learning objectives and are consistent with course activities and resources.			
3.2 The course grading policy is stated clearly.			
3.3 Specific and descriptive criteria are provided for the evaluation of students' work and participation.			
<b>General Standard 4:</b> Instructional materials are sufficiently comprehensive to achieve stated course objectives and learning outcomes and are prepared by qualified persons competent in their fields.			
<b>Specific Review Standard</b>	<b>YES</b>	<b>NO</b>	<b>NOTES</b>
4.1 The instructional materials contribute to the achievement of the stated course and module/unit learning objectives.			
4.2 The relationship between the instructional materials and the learning activities is clearly explained to the student.			

<b>General Standard 5:</b> Meaningful interaction between the instructor and students, among students, and between students and course materials is employed to motivate students and foster intellectual commitment and personal development.			
<b>Specific Review Standard</b>	<b>YES</b>	<b>NO</b>	<b>NOTES</b>
5.1 The learning activities promote the achievement of the stated learning objectives.			
5.2 Learning activities foster instructor-student, content-student, and if appropriate to the course, student-student interaction.			
5.3 Clear standards are set for instructor responsiveness and availability (turn-around time for email, grade posting, etc.)			
5.4 The requirements for student interaction are clearly articulated.			
<b>General Standard 6:</b> Course navigation and the technology employed in the course foster student engagement and ensure access to instructional materials and resources.			
<b>Specific Review Standard</b>	<b>YES</b>	<b>NO</b>	<b>NOTES</b>
6.1 The tools and media support the learning objectives, and are appropriately chosen to deliver the content of the course.			
6.2 The tools and media support student engagement and guide the student to become an active learner.			
6.3 Navigation throughout the online components of the course is logical, consistent, and efficient.			
<b>General Standard 7:</b> The course facilitates student access to institutional services essential to student success.			
<b>Specific Review Standard</b>	<b>YES</b>	<b>NO</b>	<b>NOTES</b>
7.1 The course instructions articulate or link to a clear description of the technical support, academic support, and student support services offered by the university.			
<b>General Standard 8:</b> The face-to-face and online course components are accessible to all students.			
<b>Specific Review Standard</b>	<b>YES</b>	<b>NO</b>	<b>NOTES</b>
8.1 The course incorporates ADA standards and reflects conformance with institutional policy regarding accessibility in online and hybrid courses.			