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## WELCOME TO NICHOLLS!

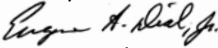
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### Greetings Fellow Students,

The Division of Student Affairs warmly welcomes you to Nicholls. Our goal is to do everything we can to help you to have a successful academic career here, and further, to help you to develop and mature as a leader, citizen, and concerned, caring individual of high ethical standards. To these ends, we offer you a variety of programs, activities, and services that will assist you, the student, to reach your personal and professional development goals. We encourage you to take advantage of the many opportunities and to be an active participant in your community, Nicholls State University. This publication, *The Paddle*, is our student handbook. It provides important information and will serve as a guide for networking and obtaining assistance on campus. We invite you to visit any office on campus for help or information. You will find Nicholls a friendly and helpful campus community.



Sincerely,



Eugene A. Dial, Jr.

*Vice President for Student Affairs*

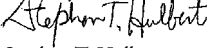


Congratulations on meeting the selective admissions standards of Nicholls State University and thank you for having chosen Nicholls to help you accomplish one of your life's most important and challenging tasks, the pursuit of a university degree. I hope that your time here will be rewarding and memorable. Both the rewards and memories should stem from a blend of good, hard work tempered with good, clean fun.

The faculty and staff are here to help you. This is your university and your campus. I hope that you will find university life exciting and challenging. There is no better place to explore your personal development and to evolve meaningful and life-long relationships than on a university campus.

I know that you will find the faculty and staff friendly and hard-working. Best of all, you can be sure that at Nicholls State University you will be considered an important individual, not just a student number. The faculty and staff want you to succeed and to progress to a degree. I only ask that you work hard, respect others in the university community, take pride in Nicholls and contribute to the University's many worthwhile projects and goals.

Sincerely,



Stephen T. Hulbert

*Nicholls State University President*

## **Greetings Fellow Students,**

As your Student Government President, it is my pleasure to welcome you to the Nicholls State University family. As part of our family, we ask that you take pride in the Nicholls community by getting involved on campus. It is the commitment of the Student Government Association to serve as the voice of all students, promote school spirit and enhance of Nicholls State University. I look forward to seeing you around campus. Please feel free to contact Student Government at 985.448.4557 or check out our website at [www.nicholls.edu/sga](http://www.nicholls.edu/sga) for assistance and support.

Sincerely,

Brittany S. Taraba

*Student Government Association President*



## **INTRODUCTION**

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This handbook was developed to help you at Nicholls State University. It contains information concerning different departments, services provided, schedules, student organizations, a special section on where to go to get your problems solved, and other helpful suggestions. As members of the University community, students have an obligation to that community and to the preservation of the academic process. As citizens, students have the responsibility to know and obey the laws of the United States, the State of Louisiana, and of local governments. Student status in no way exempts them from the requirements of obeying such laws. Use this handbook faithfully to have an easier time in beginning your college career at Nicholls State University

## **MISSION STATEMENT**

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Nicholls State University provides a unique blend of excellent academic programs to meet the needs of Louisiana and beyond. The University cultivates productive, responsible, engaged citizens in a personalized, culturally rich and dynamic learning environment through quality teaching, research, and service.

## **ROLE OF STUDENTS IN INSTITUTIONAL DECISION-MAKING**

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Nicholls, the voice of the students is heard and respected. All University standing committees dealing with matters of interest to the entire University have student representation. Most student representatives are appointed by the SGA. Appointments are also made by the President and other administrators. Students are also represented on various college, department and program committees, as well as advisory boards.

## **ABOUT NICHOLLS STATE UNIVERSITY**

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Francis T. Nicholls Junior College of Louisiana State University first opened its doors on September 23, 1948. It was named for Francis Redding Tillou Nicholls who was a brigadier general in the civil war and governor of Louisiana in 1876 and then again in 1888. The Louisiana Legislature separated Nicholls from LSU in 1956 and authorized it to develop a four year curricula. The former junior college began operation as Francis T. Nicholls State College in September of 1956 and granted its first degrees in May 1958. Act 93 of the State Legislature in 1970 changed the name to Nicholls State University.

## **UNIVERSITY PROGRAMS AND SERVICES**

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### **Academic Colleges**

The five colleges and one institute and their deans are:

- Arts & Sciences • Dr. Badiollah Asrabadi • 127 Peltier • 985.448.4388 • [www.nicholls.edu/coas](http://www.nicholls.edu/coas)
- Business Administration • Dr. Shawn Mauldin • 106 White • 985.448.4172  
[www.nicholls.edu/business](http://www.nicholls.edu/business)
- Education • Dr. J. Steven Welsh • 220 Polk • 985.448.4326 • [www.nicholls.edu/education](http://www.nicholls.edu/education)
- Nursing & Allied Health • Dr. Sue Westbrook • 172 Betsy Cheramie Ayo • 985.448.4686  
[www.nicholls.edu/cona](http://www.nicholls.edu/cona)
- University College, • Dr. Albert Davis • 234 Elkins • 985.448.4088 • [www.nicholls.edu/university\\_college](http://www.nicholls.edu/university_college)

## Academic Testing Center

985.493-2599

## 158A Shaver Gymnasium

[www.nicholls.edu/testing](http://www.nicholls.edu/testing)

The Academic Testing Center administers tests of importance to prospective students, current students, and the community. Students may use the Testing Center to complete tests required for admission to the University or to complete advanced study or certification. These include the ACT, ACT Residual, Automotive Services Excellence (ASE), College Level Examination Program (CLEP), COMPASS, correspondence exams, and the National Teacher Examination (Praxis).

The Testing Center also administers the National League for Nursing (ACE) and the pre-RN PAX tests for the Department of Nursing to assist in the evaluation of nursing students and the nursing program.

## Admissions

**Becky L. Durocher, Director**

985.448.4510

## Otto B. Candies Hall

[www.nicholls.edu/admission](http://www.nicholls.edu/admission)

This office is designed to enhance communications and disseminate information, with regards to admission, to prospective students. Applications for admission to Nicholls State University are distributed and processed by the Office of Admissions. This office processes applications for admission or re-admission to the University and Residency Applications. From a recruiting standpoint, the office incorporates a high school visitation program, pre-collegiate intervention programs, campus tours, telemarketing, scheduled mailings, and hosting major recruiting events such as Colonel Day (Senior Day Open House), Preview Day (Junior Day Open House), Guidance Counselor Workshop, Scholars' Day and New Student Orientation. Students interested in becoming Orientation Leaders should contact the Office of Admissions for more information.

## Athletics

**Robert Bernardi, Director**

985.448.4794

## Barker Building

[www.geauxcolonels.com](http://www.geauxcolonels.com)

Intercollegiate athletics, as an integral part of Nicholls State University, develops the leadership of student-athletes in a setting that combines achievement in intercollegiate athletics competition with academic excellence and community service. Athletics provides opportunities for student-athletes to achieve their maximum potential on the field, in the classroom, and in the community. Athletics creates a forum for celebrating the university's advancements and builds winning relationships with local, regional, and national audiences. Through the participation of the student-athlete, athletics instills the high standards of honesty and good sportsmanship, reflecting the honor and dignity that characterize participation in competitive sports in the collegiate setting. The intercollegiate athletics department is committed to promoting gender equity and ethnically diverse opportunities for student-athletes and members of the athletics staff.

### Personnel

Athletics Director.....Robert Bernardi

Associate Athletics Director/Business/Ticker Manager .....	Easton LeBouef
Associate Athletics Director/External Affairs/Colonel Club .....	TBA
Associate Athletics Director/Senior Woman Administrator .....	Louise iDoi Bonin
Head Athletic Trainer.....	Shaun Duhe
Women's Athletics Trainer.....	Barbara Naquin
Associate AD/Compliance .....	Bobby Galinsky
Director for Media Relations.....	Brandon Rizzuto
Director of Athletic Academic Services.....	Erica Callais
Assistant Director of Media Relations .....	Charlie Gillingham
Head Baseball Coach .....	TBA
Head Basketball Coach/Men.....	J. P. Piper
Head Basketball Coach/Women.....	DoBee Plaisance
Head Cross Country/Track & Field/Men & Women .....	Scott Williamson
Head Football Coach.....	Charlie Stubbs
Head Golf Coach/Men & Women.....	James Schilling
Head Soccer Coach.....	Dylan Harrison
Head Softball Coach.....	Jenny Parsons
Head Tennis Coach/Men & Women.....	Jim Hunter
Head Volleyball Coach.....	TeAna Tramel
Equipment Manager .....	Kerry Conner
Strength and Conditioning.....	Brian Thomas

The Office of Athletics encourages walk-on candidates in all sports. If you are interested, contact the coach of the particular sport.

## Auxiliary Services

**Brenda Haskins, Executive Director**

985.448.4965

## Student Union

[www.nicholls.edu/auxiliary](http://www.nicholls.edu/auxiliary)

Auxiliary Services is committed to supporting Nicholls State University's mission and campus community by developing and operating customer oriented operations and efficient and profitable support services that:

- Enhance the quality of campus life through the delivery of quality goods and services
- Facilitate the creation of community
- Extend the learning environment beyond the classroom
- To create innovative services through strategic business partnerships, and
- Behaving openly, honestly, and ethnically

**Auxiliary Services is comprised of the following University services and/or departments:**

- Donald G. Bollinger Student Union
- I.D. Card Operations (The Colonel Card)
- The University Bookstore
- Housing and Residence Life
- University Dining Services
- Continuing Education

## Bookstore

**Angelle Caillouet**

985.448.4543

## Student Union

[www.nich.bkstore.com](http://www.nich.bkstore.com)

The University Bookstore, located next to the Post Office and Food Court in the Student Union building,

is open Mondays through Thursdays from 7:30 a.m. to 5 p.m. and on Fridays from 7:30 a.m. to 4 p.m. Summer hours are 7:30 a.m. to 4 p.m., Monday through Friday. Textbooks, graduations gifts, Nicholls apparel and merchandise, student supplies, regional cookbooks, and bestsellers can all be purchased from the Bookstore. During the first two weeks of the Fall and Spring semesters, the Bookstore hours are extended to accommodate our students with evening classes.

Students are allowed to obtain a full refund on textbook purchases during the first week of class in a semester with a receipt. After the first week of class, a full refund will be given up to 30 days after start of classes, with a receipt, and with proof of schedule change. Refunds for Summer sessions and Intersessions are limited to two days after the start of class. New books must be clean and unmarked and textbook packages must be unopened with all shrinkwrap in tact. Software must be unopened for a refund. A current register receipt is required for all refunds or exchanges. A copy of the full return policy is available in the bookstore.

The Bookstore buys books back every day, but the best time to sell your books back is during final exam week. Book Buyback times are posted in the Bookstore and in various places on campus. For the protection of the students on campus, we always require those selling books back to show current student identification. On-Line Textbook Ordering is available through Registration Integration.

## **Campus Ministries**

## **Madewood Drive**

Two religious centers on campus offer programs and opportunities for students to become involved in center-sponsored activities. The centers are:

### **Baptist Collegiate Ministries**

**Rev. Tim LaFleur, Director**

The Baptist Collegiate Ministries offers opportunities for worship, fellowship, special events and Bible study. Weekly opportunities include Tuesday night meetings and Thursday Lunch Encounter.

### **St. Thomas Aquinas Catholic Student Center**

**Rev. Joseph Pilola, Pastor**

St. Thomas Aquinas Catholic Church and Student Center offers all students opportunities for spiritual, educational and community growth and development. Available every day, a place to pray and find meaning in life! Masses are scheduled as follows: Monday 12:15 p.m., Tuesday 7 p.m., Wednesday 12:15 p.m., Thursday 8 a.m., Saturday Vigil Mass 5 p.m., and Sunday 10:30 a.m. and 7 p.m.

### **Chi Alpha**

**Chris Buckel, Campus Minister**

Chi Alpha Christian Fellowship is a Christian group open to all students faculty and staff regardless of their background. The mission of Chi Alpha is to reconcile students to Christ: transforming the university marketplace, and the world. We aim to build a community of people who learn how to workshop God, pray, build good friendships, follow Jesus and share Him with others. Chi Alpha sponsors Men's/Women's Life groups, Colonels for Christ-FCA, Thursday Night Live meetings, International Student Fellowship, social gatherings, retreats, overseas mission trips, conferences, peer counseling and much more. Visit us at [www.nsula.org](http://www.nsula.org) for more information.

## **Campus Recreation**

## **J. J. Ayo Pool**

**Michael Matherne, Director**

985.448.4826

[www.nicholls.edu/recreation](http://www.nicholls.edu/recreation)

Campus Recreation offers a well-rounded and diverse program of intramural and leisure sports including flag football, volleyball, basketball, tennis, softball, swimming and soccer. Strength development, aerobic exercises, co-recreational activities and equipment checkout are also available. Program information is posted

on the bulletin board at Ayo Pool and in the campus newspaper. Flyers and brochures are distributed throughout the campus during the semester.

The large Olympic-sized pool serves as a multi-purpose facility for academic and recreational use. Swimming for recreational purposes is available to the University community during the warmer months; generally, April through October. Pool hours are 1 - 6 p.m., Saturday through Thursday.

**Campus Recreation Facilities Operational Times**

<b>Racquetball Courts/Cardio room</b> .....	Sunday - Thursday.....	2-10 p.m.
<b>Weight room</b> .....	Monday - Thursday.....	3-9 p.m.
<b>Free play basketball</b> .....	Monday - Thursday.....	6-9 p.m.
<b>Aerobics- Shaver Dance Studio</b> .....	Monday - Thursday.....	4 p.m.

**Career Services**

**117 South Babington Hall**

**Kristie Tauzin Goulas, Director**

985.448.4508

[www.nicholls.edu/career](http://www.nicholls.edu/career)

The Office of Career Services at Nicholls, located in South Babington Hall, provides students and alumni with skills and information to assist in individual career exploration, planning and job searches. Students and alumni are encouraged to register with Career Services at [www.collegecentral.com/Nicholls](http://www.collegecentral.com/Nicholls), so they will be able to search the job postings database, post a resume online and receive e-mails about employment opportunities. The Center will help students find part-time and summer employment while attending college and full-time employment after graduation. The On-Campus Recruiting Program is designed to assist graduating seniors, graduate students and alumni with their job search during the spring and fall semesters. An up-to-date computer lab is available for career research (SIGI<sup>3</sup>, What Can I Do With This Major, Occupational Outlook Handbook, and Please Understand Me), interview preparation, job searches, and company research. Career Services staff members are available to help clients sort through career choices, create resumes and prepare for upcoming interviews. Several Career Day events each year brings over 100 local, regional, and national companies to the campus to interview students and alumni.

**Computer Labs**

985.448.4649

<http://acs.nicholls.edu/acs/>

**Ellender Lab**

**125 Ellender Library**

**Follows library hours and rules, doors are locked and patrons are asked to leave 15 minutes prior to closing.**

Monday - Thursday.....	7:30 a.m. - 11 pm
Friday.....	7:30 a.m. - 4 p.m.
Sunday.....	4 p.m. - Midnight

**Cenac Lab**

**109/110 Powell**

Monday - Thursday.....	7 a.m. - 9 p.m.
Friday.....	7 a.m. - 2 p.m.
Saturday & Sunday.....	Closed
<b>Ayo Lab</b> .....	<b>101/102 Ayo</b>
Monday - Thursday.....	10 p.m. - 1 a.m.
Friday - Sunday.....	Closed

**Continuing Education**

**Continuing Education Building**

**Brandie Toups, Director**

985.448.4444

[www.nicholls.edu/cnc](http://www.nicholls.edu/cnc)

The Office of Continuing Education develops youth and adult programs, which provide opportunities for intellectual and personal development. Fees for these programs vary, depending on the topic, the number of hours of instruction and the supplies required. Individuals may register for these programs in person, by mail, by phone, or online. The Office of Continuing Education also contracts with off-campus groups that want to use Nicholls State University facilities and services. The Office of Continuing Education will provide a one-stop service for coordinating food and housing services, scheduling of university facilities and equipment, and providing management, marketing, and fiscal monitoring for a program.

## **Controller's Office**

**142 Elkins Hall**

**Mike Naquin, *Asst. Vice President for Finance***

985.448.4066

The Controller's Office is responsible for the daily financial functions of the University ranging from accounts payable, accounts receivable, fee collections, cash deposits, payroll, financial records, financial reporting, grants and contracts and investments.

## **Counseling Center**

**224 Elkins Hall**

**Dr. Michele Caruso, *Director***

985.448.4080

[www.nicholls.edu/counseling](http://www.nicholls.edu/counseling)

The University Counseling Center provides individual, group and couple counseling for personal and career concerns. The Center also sponsors various programs to help students manage personal changes that are natural results of their college experience. Workshops and presentations are available upon request to classes, organizations and departments. All services of the University Counseling Center are confidential and free to all students, faculty and staff. Call 448.4080 for appointments or more information.

## **Crisis Management, Office of**

**100-A Peltier**

**Stacey Guidry, *Coordinator***

985.448.4430

[www.nicholls.edu/crisis\\_intervention](http://www.nicholls.edu/crisis_intervention)

The mission of the Office of Crisis Management is to promote the safety and well-being of students, faculty and staff by providing resources to prevent disruptive behavior and minimize or eliminate the threat of violence. Nicholls State has made campus safety one of its top priorities and we strive to provide our students and surrounding community with the best practice strategies and methodologies available.

If you are concerned about the behavior of a student, faculty, staff or visiting community member, please contact our office.

## **Disability Services, Office of**

**100-A Peltier**

**Stacey Guidry, *Director***

985.448.4430

[www.nicholls.edu/disability](http://www.nicholls.edu/disability)

The Office of Disability Services provides programs and services for students with disabilities to assist them in making adjustments to university life. Students requesting accommodations must identify themselves with this office by providing documentation of their disability from an appropriate professional regarding the nature of their disability and the recommended accommodations. Students are strongly urged to identify themselves as soon as possible as accommodations may require time and resources to coordinate. Requests

for course accommodations must be made no later than the second full week of classes of the semester that the student is taking course(s) in question.

Academic and student life accommodations are available for students with temporary or permanent disabilities based on individual documented disability, need and request for services filed in the Office of Disability Services (448.4430). Students with such a documented disability, and who would have requested services, may file a complaint with the Dean of Student Services if they believe that they have not received appropriate accommodation or services, or if they believe they have been treated in a discriminatory manner. The Dean will process the complaint according to procedures set forth in the Code of Student Conduct.

## **Donald G. Bollinger Student Union**

## **Student Union**

**TBA, Director**

985.448.4531

[www.nicholls.edu/union](http://www.nicholls.edu/union)

The Donald G. Bollinger Memorial Student Union is the community center for Nicholls State University offering activities, programs, services and facilities that compliment the academic mission, student development and quality of campus life. The following is a list of programs and services offered in the Student Union:

- Space for studying and social interaction
- Opportunities to explore personal interests
- Full service game room with Billiard tables and arcade games
- Exercise facility with modern cardio equipment
- Over 100 active Student Organizations and Clubs
- Over 50 Student employment positions throughout the Student Union and retail service areas
- Food Court and an all-you-care-to-eat dining hall
- Auxiliary Services and ID Card Services offices
- Vending machines
- Le Bijou movie theater
- University Bookstore and apparel
- Computer stations
- Post Office

The Student Union is more than a building. We strive to be a professional organization of people, services, programs, and facilities dedicated to achieving and maintaining excellence by::

- Promoting unity, loyalty and regard for the campus community
- Enhancing the quality of life on campus
- Fostering learning and personal development through out-of-class experiences
- Providing necessary and convenient goods and services

### **Hours of Operation:**

#### **Fall and Spring**

Monday through Thursday	7 a.m. - 9 p.m.
Friday	7 a.m. - 5 p.m.
Sunday	5 p.m. - 9 p.m.

#### **Summer**

Monday through Friday	7 a.m. - 5 p.m.
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## Enrollment Services

Courtney Cassard, *Director*

985.448.4507

## Candies Hall

[www.nicholls.edu/enrollment](http://www.nicholls.edu/enrollment)

The mission of Enrollment Services is to provide a high-quality support service to the academic units that carry out the university's instruction and service programs, and to provide high-quality services to students. Enrollment Services includes Admissions, Financial Aid, Scholarships, Student Employment, Orientation, International Student Admissions, and Cheerleaders.

## Fee Collection Center

Mike Naquin, *Asst. Vice President for Finance*

985.448.4127

## 158 Elkins Hall

[www.nicholls.edu/fees](http://www.nicholls.edu/fees)

The Fee Collection Center windows are located in the main hallway on the first floor of Elkins Hall. Payments for tuition, board plan (housing and meal plan charges), deferments, student indebtedness and other University fees are made here. Deposits to the Colonel Card are also accepted here.

## Financial Aid

Casie Triche, *Director*

985.448.4048

## Candies Hall

[www.nicholls.edu/finaid](http://www.nicholls.edu/finaid)

The Office of Financial Aid assists students in meeting educational expenses by administering and coordinating various federal, state and institutional student aid programs including grants, scholarships, loans, and paid employment. In order to learn as much as possible about applying for and receiving financial aid, please visit [www.nicholls.edu/finaid](http://www.nicholls.edu/finaid). If you need assistance with the financial aid process or have any questions, Financial Aid Counselors are ready to serve you!

## Food Services by Sodexo

Richard Curtis, *General Manager*

985.448.4513

## Vernon F. Galliano Hall

[www.nicholls.edu/diningservices](http://www.nicholls.edu/diningservices)

Nicholls Campus Dining Services provides an all you care to eat Resident Dining Cafeteria at the newly renovated Galliano Hall for resident students, commuter students and faculty & staff who have meal plans or want to pay cash. This cafeteria features local cuisine and a variety of ethnic dishes that will satisfy all. Menu variety and quality is how this cafeteria is best described. Each month the cafeteria staff creates specials and fun activities for the dining customer to enjoy.

Nicholls Campus Dining Services also provides retail dining services in the Bollinger Student Union next to the Bookstore. Many of your dining favorites are available for your dining pleasure such as; Bayou Pizza & Pasta, The Original Burger Company, Wall of Greens, SubConnection, and The Colonel's Retreat, plus a variety of grab-n-go snacks & beverages for the student on the go.

Nicholls Campus Dining Services provides a campus Convenience Store and grab-and-go foods and snacks at La Maison du Bayou. This operation is open for your convenience. Nicholls Campus Dining Services also provides a Café a la Cart snack bar operation in the breezeway between White and Powell Halls. This convenient grab-n-go operation is perfect for the student wanting a quick meal, snack or beverage between classes.

### Hours of Operation:

#### Vernon F. Galliano Cafeteria

Monday - Friday

Hot Breakfast.....7 - 9 a.m.

Continental Breakfast .....	9 - 10:30 a.m.
Lunch .....	10:30 a.m. - 1:30 p.m.
Lite Lunch .....	1:30 - 4:30 p.m.
Dinner.....	4:30 - 7 p.m.
Friday Dinner .....	4:30 - 6:30 p.m.
Saturday & Sunday	
Brunch.....	11 a.m. - 1 p.m.
Dinner.....	4:30 - 6:30 p.m.

**Convenience Store @ La Maison du Bayou**

Monday - Friday .....	7 a.m. - 7 p.m.
Sunday.....	3 - 7 p.m.

**The Colonel's Retreat**

Monday - Thursday.....	11 a.m. - 9:30 p.m.
Friday .....	11 a.m. - 3 p.m.

**The Original Burger Company**

Monday - Thursday.....	7 a.m. - 8 p.m.
Friday .....	7 a.m.- 2:30 p.m.

**Bayou Pizza & Pasts, SubConnection**

Monday - Thursday.....	10:30 a.m. - 8 p.m.
Friday .....	10:30 a.m. - 2:30 p.m.

**Wall of Greens**

Monday - Thursday.....	10:30 a.m. - 7:30 p.m.
Friday .....	10:30 a.m. - 2:30 p.m.

**Café a la Cart @ Collaborative Learning & Resource Room**

Monday - Friday .....	8 a.m. - 3 p.m.
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**Greek Life**

TBA, *Greek Adviser*

985.448.4531

**Student Union**

[www.nicholls.edu/greek](http://www.nicholls.edu/greek)

Greek Life at Nicholls State University provides all students the opportunity to recognize and experience the benefits of belonging to organizations that promote the values of Scholarship, Community Service, Leadership, and Brotherhood/Sisterhood. Being Greek, and immersing yourself into all that Greek Life has to offer, is one of the most rewarding experiences that you can have during your college career.

Information on how to become a part of Greek Life is available at [www.nicholls.edu/greek](http://www.nicholls.edu/greek) and in the Office of Student Life located in the Student Union.

**University Health Services**

Diane Garvey, *Director*

985.493.2600

**Betsy Cheramie Ayo Hall**

[www.nicholls.edu/health](http://www.nicholls.edu/health)

The University Health Services provides quality acute and preventive health care and health education for students, by a professional medical and nursing staff. An on-site physician or nurse practitioner is available 8 hours on Monday, Tuesday, and Wednesday, (Summer session 3 hours daily), and 5 hours on Thursday and Friday, when classes are in session. Appointments are necessary. Check with the University Health Services for additional information.

Student health insurance claims and student immunization forms are also handled in the department.

All medical information is confidential and will not be released without the student’s written authorization. There is no charge for Health Service visits; however, some services, procedures, and prescription medications involve a small fee. Any expenses incurred for laboratory tests, x-rays, pharmacy, referrals, etc. not covered by the student insurance are the responsibility of the student.

In addition, Health Service offers various programs dealing with health and wellness. These include health related services in conjunction with other University departments.

**Clinic Hours**

**Fall and Spring Semesters**

Monday through Friday .....7:30 a.m.- 4:30 p.m.

**Summer Session**

Monday through Thursday .....7:30 a.m.- 5 p.m.

Friday ..... 7:30 a.m. -11:30 a.m.

**Honors Program**

**111 Gouaux Hall**

**Dr. John P. Doucet, Director**

985.448.4721

[www.nicholls.edu/honors](http://www.nicholls.edu/honors)

- At Nicholls, high-achieving students get their just rewards. The University Honors Program provides a select environment for like-minded students to excel and to enjoy an advanced university experience.
- What does the Honors Program offer students? (1) First-day early registration every semester, (2) special, small-sized classes with select professors, (3) an Honors Study Center (161 Beauregard Hall), (4) exclusive on- and off-campus events, (4) opportunities for subsidized international study, (5) reserved dormitory spaces, (6) transcript certification, and (7) the coveted University Honors Award at graduation.
- Who can join the Honors Program? Any student can join the program after earning at least 12 hours of credit at Nicholls with at least a 3.2 GPA. Incoming freshman who score at least 25 on the ACT with no subscore below 20 may immediately join. There is a \$35 honors membership fee, 100% of which goes to support honors student activities.
- What are Honors Students Requirements? Honors students are required to maintain at least a 3.2 GPA in their studies, as well as earn at least 24 hours of honors credit in the process of earning their degrees. In the senior year, Honors Students undertake independent research in their major field of study, compose a thesis, and present the thesis to the public.

**Housing and Residence Life**

**La Maison du Bayou Clubhouse**

**Kim Montague, Director**

985.448.4479

[www.nicholls.edu/housing](http://www.nicholls.edu/housing)

Housing and Residence Life manages and maintains all campus housing, including all residence halls, campus apartments, and family housing. This includes all contracts, exemptions, assignments, billings, and other business functions, professional and paraprofessional staffing in all facilities, maintenance and custodial services, programming, and residentially based student conduct. The Residence Hall Association (RHA) is advised through this office. All student classifications may live in any residence hall. Students must complete a minimum of 30 credit hours to be eligible to live in La Maison du Bayou Apartments

**ID Card Operations/Colonel Card**

**Student Union**

**Allison Ayo, Director**

985.448.4498

[www.nicholls.edu/colonelcard](http://www.nicholls.edu/colonelcard)

Colonel Cards, identification cards at Nicholls, are issued in the Office of ID Card Operations. It is issued for use during your association or attendance at Nicholls State University.

The person whom the card is issued to is responsible for use, charges or purchases made with the card.

The University reserves the right to limit or revoke such access. Misuse may result in disciplinary action as described in the Code of Student Conduct.

The card is the property of Nicholls State University.

The Colonel Card serves as your meal card, declining balance (should you chose to make a Colonel Cash deposit), and may be used at various locations on and off campus and as a permit to enter into many university facilities and events. Visit our website at [www.nicholls.edu/colonel\\_card](http://www.nicholls.edu/colonel_card) to learn more about the convenience of using the card.

Report lost or stolen cards to the Colonel Card Office between the hours of 8 a.m. and 4:30 p.m. or visit our website at [www.nicholls.edu/colonel\\_card](http://www.nicholls.edu/colonel_card) to deactivate it yourself. There is a \$15 replacement fee for the first lost, stolen, or damaged card, from there it goes up to \$20. ID Card Operations and Nicholls State University are not responsible for any charges made on a lost or stolen card.

## **International Student Services**

**Marilyn Gonzalez**

985.449.7038

## **Student Life**

[www.nicholls.edu/life](http://www.nicholls.edu/life)

The Office of International Student Services assists international students with transitioning to university life in the United States and provides comprehensive immigration advising and other support services for the duration of their studies. In addition, the International Student Services office arranges airport transportation, new student orientation, banking services, tax workshops and maintains SEVIS records as required by the Department of Homeland Security. International students are encouraged to visit the office with any questions or problems they encounter during the course of their studies at Nicholls State University.

## **Library**

**Carol Mathias, Director**

985.448.4646

## **Leighton Drive**

[www.nicholls.edu/library](http://www.nicholls.edu/library)

The Ellender Memorial Library is a three-story building housing a wide variety of in-house resources.

In addition, access to the Library's online electronic databases and services is available from the Library web page. The principal book collection, automated services, reserve materials, Reference Desk, and Circulation/Reserve Desk are located on the second floor. Interlibrary Loan, Multimedia area, music listening rooms, Archives, and Ellender Computer Lab are on the first floor. Serials, Federal documents and State Documents are on the third floor.

For current Library hours, check the Library web page. Hours are subject to change. Holiday, exam and semester interim schedules will be posted.

## **Parking Services**

**Craig Jaccuzzo, Director**

985.448.4526

## **Police Department**

[www.nicholls.edu/parking](http://www.nicholls.edu/parking)

The Parking Services Office issues parking permits and visitor passes. Parking Services also tickets illegally parked vehicles on campus and administers the citation appeals process.

## **Post Office**

**Christine Fletcher, Manager**

985.448.4539

## **Student Union**

The University Post Office serves as a contract station for the United States Postal Service. It is located on the east side of the Donald G. Bollinger Memorial Student Union, in front of the Bookstore. The Post Office provides Nicholls State University faculty, staff, and students with post office boxes and services such as express mail, stamps and certified mail, just to name a few. The hours of service for the University Post Office are as follows:

#### **Lobby Service**

Monday - Friday	7 a.m. - 9 p.m.	Saturday	1:30 - 4:30 p.m.
Sunday	5 - 9 p.m.		
Holiday Break	1:30 - 4:30 p.m.		

#### **Counter Service**

Monday - Friday	8:30 a.m. - 4:30 p.m.
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## **Records and Registration**

## **Candies Hall**

**Kelly J. Rodrigue, *University Registrar***

985.448.4153

[www.nicholls.edu/records](http://www.nicholls.edu/records)

The Office of Records and Registration assists students, faculty, and staff in interpreting and applying university regulations for policies and procedures as outlined in the University Catalog. This office processes transcript and co-curricular transcript request forms, change of name, address, and social security number forms, graduation applications, drop slips, resignations, enrollment verifications, and letters of good standing. This office also coordinates the registration process and Veterans Administration benefits.

## **Speech, Language & Hearing Center**

## **Talbot Hall**

**Lynne Bourgeois, *Director***

985.448.4585

The Jo Carol Nolen Speech, Language and Hearing Center assists children and adults in the Nicholls area to overcome communication disorders which could impair their educational, professional and cultural growth.

## **Student Life**

## **Student Union**

985.448.4525

[www.nicholls.edu/life](http://www.nicholls.edu/life)

The Office of Student Life administers the Greek Life Program, Student Judicial Affairs, International Student Services, Student Organization Programs, as well as the Student Union business office and campus reservations. The Office of Student Life is responsible for providing programs and services that support and enhance student academic experiences. Our goal is to promote critical thinking and engage students in ways that encourage interaction within the campus and the broader community.

## **Student Orientation**

## **Candies Hall**

**Laurie LaRose, *Orientation Coordinator***

985.448.4155

[www.nicholls.edu/orientation](http://www.nicholls.edu/orientation)

The Office of Admissions conducts orientation programs several times prior to each semester.

Orientation for first-time entering freshmen and transfer freshmen is designed to acquaint the student with the University campus, academic programs, and support services. New students receive academic advising and complete registration for classes during orientation. Students interested in becoming Orientation Leaders should contact the Office of Admissions for more information.

## **Student Services**

**224 Elkins Hall**

**Dr. Michele Caruso, *Dean***

985.448.4080    [www.nicholls.edu/services](http://www.nicholls.edu/services)

Student Services consists of the Career Services Office, Office of Disability Services, Student Educators and Leaders, University Counseling Center, University Health Services, Women's Resource and Services, Office of Crisis Intervention, Campus Recreation and Wellness Education. These areas offer services that empower students, faculty, and staff to achieve total wellness in their lives and to work toward their personal, academic, and professional goals. Stop by one of our offices for more information or to access our services.

## **Tutorial & Academic Enhancement Center (TAEC) 158A Shaver Gym**

**Susan Gilbert, *Director***

985.448.4097

[www.nicholls.edu/tutorial](http://www.nicholls.edu/tutorial)

Visit the Tutoring Center for help in biology, chemistry, history, math, and physics as well as writing assistance in all subjects. 30 and 45 minute small group settings are available twice weekly all semester and there are a limited walk-ins accepted as needed. Tutoring is available in the daytime and in the evening. All tutors are nationally certified.

## **University College**

**234 Elkins Hall**

**Dr. Albert Davis, *Dean***

985.448.4088

[www.nicholls.edu/university\\_college](http://www.nicholls.edu/university_college)

### **General Information**

University College is a degree-granting academic unit offering comprehensive programs and services to enhance scholastic success at Nicholls State University. University College coordinates academic advising for all first-time freshmen regardless of the intended major. Students receive advising through University College until they are accepted into their majors, at which time they will receive faculty advising in the major department. While in University College, each first-time freshmen is advised by a faculty member who is a certified Master Adviser and part of a first-year advising team. First-year advisers are trained to help students develop a greater sense of responsibility for their academic progress.

University College houses the Tutorial and Academic Enhancement Center, which offers peer tutoring, supplemental instruction, Writing Across the Curriculum, and other forms of academic assistance to all Nicholls State students. The college coordinates the Honors Program and the general education curriculum, which is the core component required of all undergraduate degrees.

University College is the home of two academic departments, the John Folse Culinary Institute and the Department of Interdisciplinary Studies. The college offers the following four degrees: the Bachelor of Science in Culinary Arts (B.S.); the Associate of Science in Culinary Arts (A.S.); the Associate of General Studies (A.G.S.); and the Bachelor of General Studies (B.G.S.).

### **Mission**

University College prepares students for entry into their major area of study. While in University College, students clarify their educational goals in an intellectual setting that fosters independence, delivers quality advising, and promotes student adjustment to and involvement in the university community. Additionally, University College supports achievement in basic skills development and takes an active role in the orientation of first-year students.

## Academic Advising Center

University College treats advising as one of the foundations for student achievement and as an essential element of the first-year experience. By insuring that first-year advisers are rigorously trained full-time faculty from every rank and academic college, University College demonstrates its commitment to a philosophy of academic advising that stresses its fundamental connections to teach in. Effective academic advising also requires familiarity with college programs, degree requirements, academic and support services, and administrative policies and regulations related to academic performance. Advising patterns adjust to the various stages of student development, becoming more collegial over time as students mature in their academic programs and life skills.

## University Police

**Craig M. Jaccuzzo, Director**

985.448.4746

## Acadia Drive

[www.nicholls.edu/police](http://www.nicholls.edu/police)

University Police officers are on duty on campus 24 hours a day. The officers are present to assist members of the University community and to ensure the safety of the Nicholls community. University Police is located on the corner of Madewood and Ardoyne. Anonymous tips can be placed by either calling 448.4480 or by submitting an anonymous report online at the University Police website.

Nicholls has an extensive Emergency Preparedness Plan that includes procedures to ensure a rapid response to a crisis situation. The plan includes an emergency notification system that incorporates voicemail, text messaging and e-mail alerts. Log on to [emergency.nicholls.edu](http://emergency.nicholls.edu) for more information about the plan and step-by-step instructions on how to sign up for text message alerts.

**Office Phone .....985.448.4746**

**Anonymous Tip Line .....985.448.4480**

**Emergency Line .....985.448.4911**

## University Publications

The administration believes that students should have accurate information relating to academic standing, graduation requirements, standards of behavior, parking regulations, residence hall information and other rules and requirements affecting them. The major University publications include:

- The University catalogue is available for the purpose of informing the student about rules, policies and regulations of the University. It includes information regarding admissions, registration, course descriptions and degree programs of the University. The Catalogue also explains procedures for dropping and adding courses, resigning from the University and all official University policies affecting the enrolled student. It is available online at [www.nicholls.edu/catalog/](http://www.nicholls.edu/catalog/).
- The Code of Student Conduct is the official publication of rules and regulations that pertain to student rights and responsibilities. The Code is available online at: <http://www.nicholls.edu/life/publications>.
- Manual for Student Organizations is designed to serve as a policy and procedures guide for all student organization leaders/officers and faculty/staff advisers. For more information regarding student organizations go to: <http://www.nicholls.edu/life/publications/>
- The Paddle is the official student handbook. It is geared to the needs of entering freshmen and transfer students. It contains information regarding the location of buildings, offices, programs and services, student organization listings, website addresses and other helpful information. This handbook is available at: <http://www.nicholls.edu/life/publications/>.

- University Parking/Traffic Regulations Handbook contains information concerning campus parking and may be obtained at the Parking Services Office located at University Police or online at <http://www.nicholls.edu/life/publications/>. It is the student's responsibility to be informed about the parking and traffic rules governing the University community.

## Veterans Services

**Wanda Porche, Coordinator**

985.448.4153

The Office of Records & Registration services Veterans and dependents, National Guardsmen, and Reservists who are receiving Veterans Educational Benefits at the University. Persons eligible for this educational assistance should apply in the Office of Veterans Affairs located in the Otto B. Candies Hall, Room 315 or call 985.449.7133.

## Candies Hall

[www.nicholls.edu/records](http://www.nicholls.edu/records)

## Wellness Education

985.493.2608

Wellness Education and outreach programs are offered through Student Services departments and focus on the interrelatedness of all aspects of a person's life and lifestyle. Examples include Nicholls Fit, mindfulness workshops, smoking cessation, breast cancer awareness, stress reduction activities and much more. Those interested in participating in such activities or who would like individual wellness assistance should call Student Services where they will be connected with the appropriate staff member or program.

## 224 Elkins Hall

[www.nicholls.edu/wellness\\_education](http://www.nicholls.edu/wellness_education)

## Women's Resource and Service Office (WRSO)

**Sabrina Laurent, Coordinator**

985.448.4470

The mission of WRSO is to support the university's mission through advocacy, programming and services. WRSO serves as a centralized location for all victim services, education, prevention and intervention efforts related to issues of violence against women at Nicholls State University.

Our intent is to assist students in reaching their academic goals in an environment that is free of violence, harassment, sexism and other forms of oppression. The WRSO will strive to create a supportive, respectful, and inclusive campus environment for men and women through advocacy, programming and services that promote healthy lifestyles, personal development, leadership and social justice activism.

## 224 Elkins Hall

[www.nicholls.edu/wrso](http://www.nicholls.edu/wrso)

# STUDENT ORGANIZATIONS AND GROUPS

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## Student Organizations, Clubs & Groups

**Melvin Harrison, Coordinator**

985.448.4533

Nicholls State University recognizes the rights of students to establish, join, and lead organizations in their personal, professional, social and academic areas of interest. Involvement in student organizations enhances the college experience outside of the classroom. The Office of Student Life supports more than 100 student organizations accommodating the diverse interests of Nicholls students. Student organizations are subject to all University policies, procedures and regulations. The Manual for Student Organizations outlining all pertinent policies is available in the Office of Student Life and on the Student Organization Website.

The Co-Curricular Transcript Program is a benefit offered to Nicholls students who are active in campus life. Co-Curricular Transcripts reflect the student's involvement and achievements outside the classroom - in recognized

## Student Life

[www.nicholls.edu/organizations/](http://www.nicholls.edu/organizations/)

Nicholls organizations as well as any honors or awards received by the student. The transcript is a permanent record useful when applying for scholarships, awards, internships, graduate schools and employment. The Co-Curricular Activity Reporting Form is available in the Office of Student Life or online at [www.nicholls.edu/osa](http://www.nicholls.edu/osa).

## **Student Government Association (SGA)**

**Brittany S. Taraba, *President***   **Dr. Eugene Dial, Jr., *Adviser***  
985.448.4557

## **Student Union**

[www.nicholls.edu/sga](http://www.nicholls.edu/sga)

The Student Government Association is the largest organization on campus. Its membership embraces all students who schedule seven or more hours and who pay self-assessment fees\* at registration. The SGA is composed of three branches: executive, legislative and judicial. The executive branch consists of a president and vice president elected by the student body. In addition to these elected officials, there are three appointed positions. These appointments are a treasurer, a student rights and grievances director and a director of public relations.

The Student Supreme Court constitutes the judicial branch of the SGA. It has membership of seven students, appointed jointly by the SGA President and SPA President. The Election Commission consists of five members and is in charge of all SGA, SPA, Homecoming and Mr. and Ms. Nicholls elections. These commission members are appointed jointly by the SGA President and SPA President.

The SGA offices are located in the Student Union. Senate meetings are held every Monday at 4:00 p.m. Every student is encouraged to take an active part in student government. Meetings are open to all.

*\*All student self assessed fees except bonded indebtedness shall be renewed automatically subject to an annual review by a University Oversight Committee. These fees shall be subject to a recall referendum by recommendation of the Oversight Committee and in accordance with the Nicholls SGA Constitution. If you have any questions concerning student self assessed fees, please contact SGA or Student Affairs.*

## **Student Programming Association (SPA)**

**Sarita Jones, *President***   **Melvin Harrison, *Adviser***  
985.448.4528

## **Student Union**

[www.nicholls.edu/spa](http://www.nicholls.edu/spa)

SPA's primary goal is to enhance and improve the entertainment, social, recreational and academic lifestyle while attending Nicholls. To accomplish this, SPA provides unique educational experiences and opportunities and entertainment experiences that allow students to engage in collaborating and planning experiences, as well as exposing student leaders to business practices involved in the entertainment industry. The SPA plans many events throughout the year, including the annual Crawfish Day, Winterfest, Comedy Night, Casino Night, Midterm Breakfast, Coffeehouses, movies in the Student Union, and bus trips just to name a few.

## **Greek Organizations**

**TBA, *Greek Adviser***  
985.448.4651

## **Student Union**

[www.nicholls.edu/greek](http://www.nicholls.edu/greek)

Greek organizations provide one thing that no other organization can: the bond of brotherhood or sisterhood. Another special aspect of this fraternal bond is that it extends beyond the local chapter to national or even international brothers or sisters. Lasting friendships are formed through socials, fundraising, homecoming, step shows, songfest, Greek week, scholarship, community service, campus involvement, and intramural sports.

## **Student Educators and Leaders (S.E.A.L.S.)    Student Union (SGA Suite)**

**Diane Garvey, *Acting Coordinator***

985.448.4523

[www.nicholls.edu/seals](http://www.nicholls.edu/seals)

S.E.A.L.S is an active dynamic team of student leaders committed to the total wellness of the Nicholls State University community. Our mission is to educate and empower students to achieve total wellness. S.E.A.L.S is composed of several teams giving students the opportunity to exercise their talents creatively. Members are trained on a variety of topics such as overall wellness topics, substance abuse, peer pressure, sexual assault/date rape, stress reduction, leadership training, eating disorders, conflict resolution, and referral procedures. Team members also organize programs and attain guest speakers for national awareness events that are outlets for information exchange as well as a great opportunity for socializing with peers across campus. Students who choose to be part of S.E.A.L.S have several opportunities to sharpen their leadership skills by serving on the Executive Board as President, Vice-President or Team Leader for the various teams. Teams include SALERS (Substance Abuse Leaders Educators and Role-models), SAFE (Student Advocates for Empowerment), IRS (Interpersonal Relationship Specialists), REAL (Residential Educators and Liaisons), and SCREAM (Seals Creative Recruiters Educators and Marketers). E-Board members are appointed by the coordinator based on an application process and interview. All students are eligible to be members.

## **Food Advisory Association (FAA)**

**Regis Welch and Kamala Timalshina, Co-Chairs**

**Brenda Haskins, *Adviser***

985.448.4518

Food Advisory Association is a student customer focus group that provides feedback on the quality of food and service to the Executive Director of Auxiliary Services and to the contracted food service vendor. Food Advisory makes recommendations for departmental policies, menu guidelines and services, hours of operation, planning programs and activities, as well as critiquing menus and service in all campus food operations. The Food Advisory Association is open to all students, on or off campus, who wish to take an active role in providing the University with quality food service venues and facilities.

## **Auxiliary Services**

## **Residence Hall Association (RHA)**

**Patrice Broussard, *President*    Dawn Broussard, *Adviser***

985.448.4479

## **Residence Life**

[www.nicholls.edu/housing](http://www.nicholls.edu/housing)

The Residence Hall Association was formed to establish a formal means of communication between the University and campus residents in order to provide the best living/learning environment. The Residence Hall Association, working closely with Housing and Residence Life, coordinates cultural, educational, and recreational activities and assists in securing campus and residence hall improvements. RHA membership includes all campus residents. A \$5 programming fee is collected during check-in each semester or session.

## **Student Media**

**Nicki Boudreaux, *Director***

985.448.4259

## **Student Publications Building**

Two of the student publications, the newspaper and the yearbook, are included in this department.

## **La Pirogue**

**Shelly Waguespack, *La Pirogue Editor***

La Pirogue is the University yearbook, the oldest publication on campus. It is distributed on campus in the fall with the previous year's coverage.

## **The Nicholls Worth**

**Katelyn Thibodeaux, *Nicholls Worth Editor***

[www.thenichollsworth.com](http://www.thenichollsworth.com)

The Nicholls Worth is the student run campus newspaper. It is published on Thursday during the fall and spring semester and every other Thursday during the summer semester.

The primary function of The Nicholls Worth is to generate a professional, student-run weekly newspaper that covers the events, accomplished and issues important to the Nicholls State University family of students, faculty, and staff. The providing insight into how world news impacts our nation, our state, our community and our campus. The secondary function of The Nicholls Worth is to provide a learning experience for the students of any major or classification who express an interest in journalism. To serve this function, The Nicholls Worth is entirely student-run. Student editors are responsible for all editorial decisions, content, editing, and design. The professional adviser is available for training, guidance and advice, but has no control over the content or editing of the newspaper. Prior review is not exercised. These guidelines have been established to protect the First Amendment freedoms guaranteed to the student press as well as guarantee a valuable learning experience in all aspects of newspaper management for the students.

## **Mosaic Magazine**

**Mariam Matteuzzi, *Editor***

985.448.4453

## **Languages & Literature Department**

**Katherine Tracy, *Adviser***

[www.nicholls.edu/language/mosaic](http://www.nicholls.edu/language/mosaic)

Mosaic is the official literary magazine of the university. We publish student and alumni work, including poetry, essays, short stories, one-act plays, art, and music. Students serve as editors and readers to produce a peer-reviewed journal. Look for our annual publication in April.

## **Performing Groups**

Membership in all performing groups is determined by audition. Interested students should contact the director of the group for time and place of tryouts.

### **The Pride of Nicholls Marching Band**

The Pride of Nicholls performs at all home football games, selected away games, and in exhibition at selected marching festivals during the fall semester. The Pride of Nicholls is open to all university students with previous marching band experience. \$500-\$600 - Fall Semester Only

### **Symphonic Winds**

The Symphonic Winds is the premier performing ensemble at Nicholls. The ensemble presents two to three concerts during the year and participates in recruiting tours throughout southern Louisiana. The group performs a variety of literature in styles ranging from traditional to contemporary. Membership is by audition. \$100-\$300 - Annually by audition

### **Symphonic Band**

The Symphonic Band is an outstanding organization and is open to all students who have had four years of high school concert band experience. The Symphonic Band meets during the spring semester and offers students an opportunity to express themselves through the performance of traditional and contemporary wind band literature. \$100-\$150 - Spring Semester

## Sixth Man Band

The Sixth Man Band, Basketball Pep Band, performs at all home games and is a crowd favorite. Membership is open only to members of the Pride of Nicholls Marching Band by audition. \$100-\$150 - Spring Semester by audition

## Blue Bayou Big Band

The Blue Bayou Big Band provides an avenue of performance to jazz musicians. The band may meet year round and is growing in popularity. Performances include numerous concerts, both on and off campus. Membership is by audition. \$100-\$150 - Spring Semester by audition

## Nicholls Concert Percussion Ensemble

The Nicholls Concert Percussion Ensemble is open to any interested percussion students by audition, regardless of major. The ensemble rehearses two hours per week during the spring semester and provides the opportunity to perform representative literature from the mallet ensemble, battery, and combined percussion ensemble repertoire. \$100-\$150 - Spring Semester by audition

## Nicholls Players

**Daniel Ruiz, Adviser**

985.448.4071

The Nicholls Players are student actors who perform plays each semester for the university and the general public.

## Cheerleaders

**TBA, Coach**

[www.geauxcolonels.com/cheer\\_news.html](http://www.geauxcolonels.com/cheer_news.html)

The Nicholls State University cheerleading team is a co-ed squad that consists of fourteen females/males. New members are selected during the spring semester of the academic year. A mandatory workshop is held for those interested in trying out. Squad responsibilities include cheering at football and basketball games as well as attending special appearances and performance. Each member of the squad must maintain a 2.0 GPA and carry themselves as a positive role model and representative of the University.

## Colonelettes

**Eric Gueniot, Adviser**

985.448.4422

The Colonelettes are the official dance squad of Nicholls State University.

# STUDENT ORGANIZATIONS ALPHABETICAL LISTING

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A variety of organizations with departmental affiliation broaden the student's educational experiences in specific fields. Participation is encouraged. Interested students can contact the organization's president, adviser, the academic department, or an organization's website for more information. The following list is divided into the following categories: Academic, Greek, Honorary, Professional, Recreational, Religious, Service, Special Interest, Student Media, and University Programs.

NAME	ADVISER	TYPE
<b>Academic</b>		
Accounting Club .....	Stephanie Merrell.....	Academic
American Association of Drilling Engineers.....	John Griffin .....	Academic
America Institute of Graphic Arts (AIGA).....	Trisha Z. Dubina .....	Academic
Art Club .....	Gaither Pope.....	Academic
American Society of Safety Engineers .....	Michael Gautreaux .....	Academic

Asian Academic Association .....	Van Ma .....	Academic
Associated Professional Educators of Louisiana.....	Dr. Christine Hypolite.....	Academic
Association of Computing Machinery.....	Dr. Kent White.....	Academic
Association of FACS.....	Elizabeth Block.....	Academic
Association of Student Nurses .....	Kellie Graffagnino.....	Academic
Biology Society .....	Dr. Gary Lafleur .....	Academic
Ceramics Club .....	Jeff Brown/Jean Donegan.....	Academic
Chemical Sciences Society .....	Dr. Duane Smith .....	Academic
Council for Exceptional Children .....	Dr. Fran Crochet .....	Academic
Engineering Technology Society .....	TBA .....	Academic
English Society .....	Dr. Patrick Perkins.....	Academic
Finance Club .....	Dr. Bruce McManis/Dr. John Lajaunie.....	Academic
Geomatics Student Association .....	Dr. Balaji Ramachandran.....	Academic
Human Performance Education .....	Dennis Guillot.....	Academic
Information Systems Club .....	Dr. En Mao .....	Academic
Junior ACF .....	Chef Randy Cherie.....	Academic
Law Club .....	TBA .....	Academic
MBA Association .....	Dr. J Field .....	Academic
National Student Speech, Lang & Hear. ....	Wendy Adams .....	Academic
Nicholls Education Assoc. for Teachers .....	Dr. Leslie Jones .....	Academic
Pre-Professional Medical Association .....	Dr. Marilyn Kilgen .....	Academic
PRSSA (PR Student Society of America) .....	Felicia Harry .....	Academic
Psychology Club .....	Dr. Monique Boudreaux.....	Academic
RTNDA (Radio, TV, News Dir. Association) .....	Dr. Andrew Simoncelli .....	Academic
Society for Human Resource Mngt (SHRM) .....	Dr. Sonya Premeaux .....	Academic
Society of Professional Journalists .....	Nicki Boudreaux .....	Academic
Society of Student Athletic Training Society .....	Celeste Weuve .....	Academic
Sociology Club .....	Dr. James Butler .....	Academic
Student Council for Exceptional Children.....	Dr. Fran Crochet .....	Academic
Student Dietetic Association.....	Colette Leistner .....	Academic

## **Greek**

Alpha Phi Alpha Fraternity, Inc. ....	Shelby Hypolite .....	Greek
Delta Sigma Theta Sorority, Inc. ....	TBA .....	Greek
Delta Zeta Sorority.....	Kristie Tauzin Goulas.....	Greek
Kappa Alpha Order.....	Chris Laird .....	Greek
Kappa Sigma .....	Dr. Charles Viosca .....	Greek
Phi Beta Sigma .....	Dennis Guillot.....	Greek
Phi Kappa Theta Fraternity .....	TBA .....	Greek
Phi Mu Woman's Fraternity.....	Brandie Toups.....	Greek
Sigma Alpha Epsilon Fraternity.....	Norbert Michel.....	Greek
Sigma Sigma Sigma Sorority.....	Becky Durocher.....	Greek
Tau Kappa Epsilon Fraternity.....	Dr. J Field.....	Greek
Theta Xi Fraternity .....	Scott Phipps .....	Greek

## **Fraternity/Sorority Councils**

### **Greek Management Team**

**Allison Ayo, Sabrina, Michael Matherne, Tommy Ponson**

IFC (Interfraternity Council) .....	Greek
NPC (National Panhellenic Council) .....	Greek

NPHC (National Pan-Hellenic Council) .....	Greek
Sigma Gamma Rho .....	Sigma Gamma Rho ..... Arianna S. Martin
Greek Council.....	TBA ..... Greek

**Honorary**

Alpha Lambda Delta (Freshman).....	Tiffany Duet.....	Honorary
Beta Alpha Psi (Accounting) .....	Stacy LeJeune .....	Honorary
Beta Gamma Sigma (Business) .....	Dr. Betty Kleen .....	Honorary
Beta Sigma Iota .....	Stacey Guidry .....	Honorary
Eta Sigma Delta (Hospitality & Management) .....	Bill Thibodaux .....	Honorary
Honors Student Council .....	Dr. John Doucet .....	Honorary
Iota Tau Alpha (Athletic Training).....	Celest Weuve .....	Honorary
Kappa Delta Pi (Education) .....	Dr. Lisa Lauer.....	Honorary
Kappa Omicron Nu (FACS) .....	Monica Oncale .....	Honorary
Kappa Pi (Art) .....	Gaither Pope.....	Honorary
Kappa Tau Alpha (Mass Communications) .....	Dr. James Stewart .....	Honorary
Omicron Delta Kappa (Leadership) .....	Kelly Rodrigue.....	Honorary
Order of Omega (Greek) .....	Michael Matherne .....	Honorary
Phi Alpha Theta (History) .....	Jennifer Williams .....	Honorary
Phi Eta Sigma (Freshman) .....	Dr. Michelle Theriot .....	Honorary
Phi Kappa Phi .....	TBA .....	Honorary
Phi Mu Alpha Sinfonia (Music) .....	Dr. Kenneth Klaus .....	Honorary
Pi Mu Epsilon (Math) .....	Dr. Ianna West.....	Honorary
Psi Chi (Psychology) .....	Dr. Steven Welsh .....	Honorary
Sigma Alpha Iota (Music) .....	Dr. Carol Britt.....	Honorary
Sigma Tau Delta (English).....	Dr. Patrick Perkins.....	Honorary
Sigma Theta Delta (Nursing).....	Rebecca Lyons .....	Honorary
Upsilon Pi Epsilon (Computing Sciences) .....	Dr. Ronnie Fanguy .....	Honorary

**Professional**

Delta Sigma Pi (Business) .....	Dr. Ken Chadwick .....	Professional
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**Recreational**

Karate Club.....	Dr. Randy Ryker.....	Recreational
Wrestling Club.....	Dr. Tim Mead.....	Recreational

**Religious**

Alpha II Omega .....	Farren Clark.....	Religious
Baptist Collegiate Ministry .....	Dr. Chad Young.....	Religious
Chi Alpha .....	Rajkumar Nathaniel.....	Religious
St. Thomas Campus Ministries .....	Roch Gernon.....	Religious

**Service**

Circle K International .....	Dr. Eugene Dial.....	Service
S.E.A.L.S.....	Dr. Diane Garvey .....	Service

**Special Interest**

Asian Academic Association .....	Van Ma.....	Special Interest
Chamber Singers .....	Dr. Kenneth Klaus .....	Special Interest
College Republicans .....	TBA .....	Special Interest
Concert Choir .....	Dr. Kenneth Klaus.....	Special Interest
Gay-Straight Alliance .....	Don Kasten .....	Special Interest
GREEN .....	Dr. Andy Simoncelli .....	Special Interest

Lambda Psi Delta .....	Brigett Scott.....	Special Interest
NAACP .....	Deborah Moorhead .....	Special Interest
Nicholls International Community .....	Marilyn Gonzalez .....	Special Interest
Non-Traditional Women's Student Organization.....	Sabrina Laurent .....	Special Interest
Precious Jewels .....	TBA .....	Special Interest
S.A.D.D.....	TBA .....	Special Interest
Students Of Language (S.O.L.) .....	Mabel Illidge.....	Special Interest
Veterans Club.....	TBA .....	Special Interest
Women Involved in Self Empowerment.....	Sabrina Laurent .....	Special Interest
Young Democrats .....	Dr. Joseph Thysell.....	Special Interest

### **Student Media**

KNSU.....	Lance Arnold
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### **Student Media**

La Pirogue.....	Nicki Boudreaux.....	Student Media
Nicholls Worth.....	Nicki Boudreaux.....	Student Media

### **University Programs**

Cheerleaders .....	Courtney Cassard .....	University Program
Colonelettes .....	Eric Gueniot.....	University Program
Food Advisory Association .....	Brenda Haskins .....	University Program
Honors Student Council .....	Jennifer White/Dr. John Doucet	University Program
Nicholls Players .....	Daniel Ruiz.....	University Program
Residence Hall Association .....	Dr. Lisa Grubbs .....	University Program
SGA (Student Government Association) .....	Dr. Eugene Dial .....	University Program
SPA (Student Programming Association) .....	Melvin Harrison .....	University Program

## **POLICIES**

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### **Emergency Preparedness Plan**

Nicholls has an extensive Emergency Preparedness Plan that includes procedures to ensure a rapid response to a crisis situation. The plan includes an emergency notification system that incorporates voicemail, text messaging, e-mail alerts, siren broadcasts, and a public address messaging system. Log on to [emergency.nicholls.edu](http://emergency.nicholls.edu) for more information about the plan and step-by-step instructions on how to sign up for text message alerts.

### **Alcohol Policy Statement**

Nicholls State University strives to create an environment which promotes and reinforces healthy, responsible living, within the context of its educational mission. To this end, and because of the risks to the health and safety of the individual and community, the University is opposed to the abuse of alcohol and any other drug for any purpose other than legitimate use. The University is committed to upholding all local, state and federal laws concerning the use and abuse of alcohol and other drugs, and will support efforts in the campus community to confront violations of these laws.

The following principles will guide the University's policy regarding the use of alcohol and drugs:

1. Students, faculty and staff are expected to take full responsibility for their own choices and behavior.
2. Abstinence is encouraged and respected in all circumstances.
3. Activities and functions without the consumption of alcohol are to be promoted.

4. The campus food service contractor is the licensed vendor for alcoholic beverages on the Nicholls campus. The serving and/or consumption of alcoholic beverages will not be allowed at events open to the public.
5. Heavy consumption of alcohol and use of all drugs are discouraged.
6. Assistance for alcohol and drug abusers is provided through education, counseling and referral. In conjunction with the Drug-Free Workplace Act of 1988, all employees are notified that the illegal use, possession, dispensation, distribution, manufacture or sale of controlled substances is prohibited when employees are on official state business or on call for duty, whether on or off the work site. Failure to comply with this policy may result in disciplinary action up to and including termination. By law, it is the responsibility of all employees to notify Nicholls State University within five days if they are convicted of violating any criminal drug statute at the workplace, while on official state business or while on call for duty.

All student groups and/or organizations serving or permitting alcoholic beverages at any campus event must use the designated University food service contractor for cash bar services

Events serving alcoholic beverages must be approved by the appropriate University offices and then ordered through the designated University food service contractor at least one week prior to the event.

Any person who purchases or consumes alcoholic beverages shall be of legal age, 21 years old. Proof of age shall be required at the time of purchase, entry in to the event, or at any time of the event, including during consumption by authorized University or law enforcement officials.

## **Anti-Discrimination Policy**

The University is ethically committed not to discriminate and allow individual/groups to discriminate against students, faculty or staff on the basis of their gender, sexual orientation, race, religion, national origin, age, marital status, disability or veteran's status. A member of the Nicholls community who believes that he or she has experienced discrimination by being denied rights with others or by being forced to work and learn in environment that is hostile to members of his or her class may file a complaint with either the Dean of Student Life or designee (student complaint) or the Director of Human Resources (faculty or staff) or any other appropriate officer of the University, including Confidential Advisers. The complaint will be processed according to the procedures set forth in the Code of Student Conduct. Some special instances of discrimination prohibited by the University are described in the Code of Student Conduct. In all cases, it is a violation of the Code of Student Conduct; and therefore the University, to retaliate against any complainant or witness.

## **Anti-Hazing Policy**

Nicholls students are expected to be partners in the process of fulfilling the mission of the University by creating and maintaining standards within student groups, teams and organizations that are conducive to personal growth and development. If student groups, teams, and organizations are to play an integral part in the University's plan, they must set standards that challenge each individual to achieve his or her greatest potential.

Hazing is the antithesis of this goal, in that it attempts to tear down the feelings of individual pride and self-esteem of the individual, supposedly in order to create some esprit de corps in the group.

### **Definition**

Hazing is defined here as any activity sponsored by or any method of initiation into a group, team or organization which is likely to cause, or does cause mental or physical discomfort or embarrassment, or places any person into a demeaning or physically dangerous situation.

Hazing in state colleges and universities is a violation of the law and is punishable by a fine or imprison-

ment, as well as by dismissal from the University. (La. R.S. 17:1801). It is also a violation of the Nicholls Code of Student Conduct Article 1.24.

Activities or actions which are coerced or required are explicitly prohibited include, but are not limited to, the following:

1. Any activity that might bring physical or psychological harm to an individual or animal.
2. Paddling, beating, slapping, branding, burning with a cigarette, or any such activity which is life threatening to the individual or are intended to hurt or to humiliate physically or mentally or otherwise permitting under graduate or alumni members to hit any person.
3. All forms of physical activity not part of an organized, voluntary athletic contest, or not specifically directed toward constructive work.
4. Requiring members to wear any degrading or uncomfortable garments.
5. Depriving members of the opportunity for sufficient sleep (8 hours per day minimum), decent and edible meals, or access to means of maintaining body cleanliness.
6. Activities that interfere in any way with an individual's academic efforts; such as causing excessive fatigue, loss of sleep, or loss of reasonable study time.
7. Activities that interfere with an individual's employment or family obligations.
8. Requiring members to consume alcohol and/or drugs to provoke nausea or inebriation.
9. Forcing, coercing, or permitting students to eat or drink foreign or unusual substances such as raw meat, raw eggs, salt water, onions, etc. which is distasteful or designed to provoke nausea.
10. Having substances such as eggs, paint, honey, etc., thrown at, poured on, or otherwise applied to the body of any person.
11. Morally degrading or humiliating games or any other activities that make an individual the object of amusement, ridicule, or intimidation.
12. Kidnaps, road trips, etc., which are conducted in a manner that endangers the health or safety of any person.
13. Subjecting an individual to cruel and unusual psychological conditions for any reason.
14. Any requirement which compels an individual to participate in any of the above named types of activities, or in any activity which is illegal, perverse, publicly indecent, contrary to the individual's genuine morals and/or beliefs, excessive fatigue, public profanity, indecent or lewd conduct, or sexual gestures in public.
15. The use of obscenities and vulgarities in dress, language, or action.
16. Any form of verbal harassment, any action or situation which subjugates an individual to a condition where he/she might tend to lose self-respect or suffer injury to personal or religious values.
17. Coercing a member to commit any action which is in violation of the University's Code of Student Conduct.

## **Enforcement**

Violations of the Anti-Hazing Policy should be reported to the Student Life Office or University Police for appropriate disciplinary action. Infractions of these regulations will result in disciplinary procedures being initiated according to the regulations prescribed in the University's Code of Student Conduct. Violations of law will be handled in accordance with the criminal court system.

## **Electronic Mail Usage Policy**

For more information please visit: [http://acs.nicholls.edu/acs/Policies/electronic\\_mail\\_usage\\_policy.htm](http://acs.nicholls.edu/acs/Policies/electronic_mail_usage_policy.htm)

## **F. E. R. P. A. (Family Educational Rights and Privacy Act)**

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their

education records. Students attending Nicholls State University are hereby informed of their right of access to their official records as described in the federal Family Educational Rights and Privacy Act and of the confidential nature of those records. For more information regarding FERPA, please visit: [www.nicholls.edu/catalog/2010-2011/html/student\\_rights/](http://www.nicholls.edu/catalog/2010-2011/html/student_rights/)

## Sexual Harassment Policy

It is the policy of Nicholls State University that no member of the academic community may sexually harass another. Sexual advances, requests for sexual favors, disparaging remarks and other conduct of a sexual nature constitute harassment when: (one or more of the following)

- They are unwelcome;
- They are made under circumstances implying that one's response might affect academic or personnel decisions that are subject to the influence of the person making such proposals;
- Such conduct is persistently abusive of others and implies a discriminatory attitude or hostility toward their personal or professional interests because of sex; or
- Such conduct has the purpose or effect of unreasonably interfering with an individual's academic or work performance or creating an intimidating, hostile, or offensive learning or work environment.
- Examples of such conduct include unwanted touching, repeated negative comments about the abilities of one sex or another, repeated personal questions of a sexual nature, repeated sexually oriented comments about an individual's appearance.
- Such conduct may constitute sexual harassment whether it is exhibited by a male or female, inside or outside the classroom, or in the workplace, or whether it involves students, faculty, or staff.

As noted in subsection 1.37 of the Code of Student Conduct, it is a violation to retaliate against any complainant or witness.

### Informal Complaint

If you believe that you are the victim of sexual harassment you should speak with any University official or any of the Confidential Advisers listed below.

Dr. Michele Caruso .....	448-4080
Sabrina Laurent .....	448-4470
Dr. Lane Brigham .....	448-4728
Dr. Marilyn Kilgen .....	448-4710
Dr. James Stewart.....	448-4586
Shelby Hypolite .....	448-4083
Darlene Adams .....	448-4022
Lisa Duet .....	448-4017
Geralyn Labat .....	448-4585

The procedures that these advisers will follow are printed in the Code of Student Conduct book, Section Seven.

## Tobacco Use Policy

Effective January 1, 2011, Nicholls State University will become a tobacco free campus. The use of any tobacco product in any form (smoking or chewing) will be prohibited effective January 1, 2011. Until that date, the use of tobacco products is prohibited in and within 25 feet of university buildings and on university sidewalks.

## Wireless Network Policy

For more information please visit: <http://acs.nicholls.edu/acs/Policies/wirelesspolicy.htm>

# DON'T KNOW? ASK!

Still have a question or problem? The list below provides an alphabetical list of programs and services available to students. If you can't find what you're looking for, contact the Office of Student Life at 985.448.4531, visit us online at [www.nicholls.edu/life](http://www.nicholls.edu/life), or stop by our office located in the Student Union.

QUESTION/PROBLEM	WHOM TO SEE	WHERE	EXT.
Absence Information	See course syllabus/Advising Center	251 Elkins	4117
Academic Adviser	Advising Center	251 Elkins	4117
Academic Deans	see section on Services & Programs		
Academic Appeals	Deans/Academic Vice President		
Academic Deans	see section on Services & Programs		
Admissions	Admissions Counselor	Candies Hall	4507
Adult Health & Develop. Program	Department Head	Shaver Gym	4273
Athletic Events	Athletics	Barker Hall	4794
Books/School Supplies	Bookstore	Student Union	4540
Career Services		South Babington	4517
Catering Services	Catering Office	Galliano Hall	4514
Child Care	Generations Teaching Generations	Ardoyne Drive	7104
Code of Conduct	Student Life	Student Union	4531
Colonel Cards	Colonel Card Office	Student Union	4498
Counseling	University Counseling Center	224 Elkins	4080
Credit by Examination	Academic Department		
Dietary Food Concerns	Nicholls Dining	Galliano Cafeteria	449-7021
Disability Services	Student Services	100-A Peltier	4430
Dropping/Adding Courses	Academic Advising Center	251 Elkins	4117
Emergency	University Police	Acadia Drive	4911
Emergency Loans	Financial Aid	Candies Hall	4048
Fee Payments	Controller's Office	142 Elkins	4058
Financial Aid Information	Financial Aid	Candies Hall	4048
Facility Reservations (indoor and outdoor)	Student Union		4519
Family Housing	Housing & Residence Life	La Maison du Bayou	4479
Fraternities	Greek Life	Student Union	4531
Immunization Forms	University Health Services	Ayo	493-2600
International Student Services	Student Life	Student Union	449-7038
Intramural Sports	Campus Recreation	Ayo Pool	4826
Job Services	Career Services	South Babington	4508
Judicial Affairs	Student Life	Student Union	4531
Legal Aid	SGA Office	Student Union	4557
Library Hours	Public Services	Ellender Library	4660
Library	Reference Desk	Ellender Library	4625
Lifetime Learning Activities	Continuing Education	Ardoyne Drive	4444
Lost and Found	Information Desk	Student Union	4531
Meal Ticket Validation	Nicholls Dining	Galliano Cafeteria	449.7021
Minority Student Affairs	Enrollment Services	Candies Hall	4505
Off-Campus Employment	Career Services	South Babington	4508
Parking Permits	Parking Services (UP)	Acadia Drive	4526
Placement Testing	Testing Center	158A Shaver Gym	493-2599

Police Assistance.....	University Police.....	Acadia Drive .....	4746
Postal Services .....	Nicholls Post Office.....	Student Union .....	4539
Registration.....	Records & Registration .....	Candies Hall.....	4153
Religious Services:			
St. Thomas Aquinas.....			446-6201
Catholic Student Center.....			2040
Baptist Collegiate Ministries.....			4735
Chi Alpha.....			493-2731
Residence Hall Information.....	Housing & Residence Life.....	La Maison Du Bayou .....	4479
Resignation (Undergraduate).....	University College.....	234 Elkins.....	4089
Resignation (Graduate) .....	Program of Study		
Scholarships .....	Financial Aid.....	Candies Hall.....	4411
SGA Book Co-op.....	SGA Office.....	Student Union .....	4557
Sororities.....	Greek Life .....	Student Union .....	4531
Student Employment .....	Financial Aid.....	Candies Hall.....	4043
Student Entertainment .....	SPA Office .....	Student Union .....	4528
Student Grievances.....	SGA Office .....	Student Union .....	4557
Student Health Insurance.....	University Health Services.....	Ayo Hall .....	493-2600
Student Organizations.....	Student Life .....	Student Union .....	4533
Student Programming .....	SPA Office .....	Student Union .....	4533
Student Rights.....	SGA Office.....	Student Union .....	4557
Swimming Pool.....	Campus Recreation .....	Ayo Pool .....	4826
Tennis Courts.....	Auxiliary Services .....		4519
Transfer Credit.....	Records & Registration .....	Candies Hall.....	4550
Transcripts, Academic .....	Records & Registration .....	Candies Hall.....	4227
Transcripts, Co-Curricular.....	Student Affairs .....	Picciola .....	4022
Tutorial &Academic Enhancement Ctr. ....	University College.....	Shaver Gym .....	4100
Veterans' Affairs.....	Records and Registration.....	Candies Hall.....	449-7133

**Nicholls State University frequently takes or commissions photography and videotaping of students, faculty and staff, as well as campus visitors. Nicholls reserves the right to use these photographs and videotapes as part of its publicity and marketing efforts.**