

NICHOLLS STATE UNIVERSITY
RELEASE FROM HOUSING CONTRACT REQUEST

Students requesting an exemption to the on-campus residence policy must complete the application below and submit it to:

Office of Housing Operations
 Nicholls State University
 PO Box 2061
 Thibodaux, LA 70310

Name: Last _____ First _____ M.I. _____ Student ID _____ Date of Birth _____

Permanent Street Address _____ City _____ State _____ Zip _____ Phone _____

Street address where you will reside during the school term _____ City _____ State _____ Zip _____ Phone _____

Classification (circle one): FRESHMAN SOPHOMORE JUNIOR SENIOR GRAD Credit Hours Earned: _____

Please indicate the reason you are requesting an exemption by checking **one** box below. **If you do not meet any of these criteria, you will be required to live on campus.** Please attach supporting documentation.

- I am living with my parent(s) and commuting daily to Nicholls from their home. (Attach signed letter from parent(s) stating why he/she feels commuting is in your best interest)
- I am living with my grandparent(s) and commuting daily to Nicholls from their home. (Attach signed letter from guardian(s) stating that you will in fact be living with grandparents and why commuting is in your best interest)
- I am living with a married sibling and commuting daily to Nicholls from their home. (Attach signed letter from guardian(s) stating that you will in fact be living with a married sibling and why commuting is in your best interest)
- I am married or I am a single parent.
- I am a non-traditional student who by virtue of age and experience is incompatible with the educational objectives and values of an on-campus residence program. (Please explain in an attached letter.)
- I have a financial, medical, or personal hardship. (Please explain in an attached letter and provide supporting documentation.)
- Other (Please explain in an attached letter and provide supporting documentation.)

I hereby certify that, to the best of my knowledge, I have completed the above information truthfully and accurately. I understand that providing false information on this form may result in my being charged for housing and meals as well as referral to the Office of the Dean of Student Life for disciplinary action.

 Signature _____ Date _____

FOR OFFICE USE ONLY

Action Taken: _____ Date: _____

Reason for Action: _____
Students being exempted for any reason must seek new approval when their circumstances change

Housing Officer Signature: _____ Notified (circle one): In person By mail

**OFFICE OF HOUSING OPERATIONS
UNDERGRADUATE HOUSING POLICY AND EXEMPTION APPLICATION
NICHOLLS STATE UNIVERSITY**

The University of Louisiana System Board of Supervisors places the welfare of the student as the top priority in the establishment and operation of all higher education institutions. Positive Board action has been taken in the acquisition and construction of essential housing, dining, student life and academic facilities for the established institutions. The Board expects the students to utilize these facilities to their fullest and in the best interest of all concerned during the various educational and other experiences of their university tenure.

On-Campus Housing Rules

All unmarried full-time undergraduate students, regardless of age or whether or not emancipated, are required to live in on-campus residence halls as long as space is available unless exempted by the institution for good and reasonable cause, such as:

1. In any case where it appears that a full-time undergraduate student will otherwise suffer significant hardship or because of sufficient financial, medical or other good and sound reasons shown.
2. In the case of older students, as for example, (a) a returning military veteran; (b) a previously married person where proper officials make a finding of fact that such individual is by virtue of age and experience incompatible with the educational objectives and values sought to be provided by on-campus residence herein outlined.
3. Undergraduate students living with parents, grandparents, married brother or sister or in supervised sorority or fraternity housing.
4. Any student entering as a first time freshman and who is at least 21 years of age.
5. Any student of at least 23 years of age.

Due to housing capacity, the university has elected to allow any student desiring to live off campus to do so after he/she has earned 90 credit hours. The university may revoke or alter this policy at any time. Students meeting this requirement must submit an exemption application to Housing Operations.

Right of Appeal

Any student who has applied for and been denied an exemption to the on-campus residence requirement shall have the right to appeal such decision in accordance with the University of Louisiana System Board of Supervisors Policy. Contact the Office of Housing Operations for details.

Student Life Facilities

Because of the interrelated nature of the use, operation and financing for housing, dining and student life facilities, each institution is authorized to include dining costs in the cost of on-campus housing. Charges and fees are also authorized to be levied and collected for the availability, use and benefit of student life facilities and to pay a portion of the cost of providing combined on-campus residence halls, dining halls, and student life facilities.

Order of Exemptions When Space is Not Available

The order of priority in the granting of permission to live off campus shall be as follows: First, seniors; Second, juniors; Third, sophomores; Fourth, freshmen.

Subject to the foregoing, the following additional rules of priority shall be applied:

1. First shall be the students who have resided in off-campus housing for the longest period of time since attending the institution.
2. Second, in accordance with the order of date of application filed.