Chain of Command for Student Worker Complaints or Grievances

First level: Immediate Supervisor (Sandi)

You should begin by sitting down with Sandi and calmly discussing the complaint.

Second level: Department Head (Tony)

If you reach an impass with Sandi, or do not feel comfortable any more talking to her about the complaint, you should talk to Tony. He can either intercede with a decision or mediate a meeting between you and Sandi, depending on the situation.

Third level: Library (Carol, via Daisy Pope)

If you are unsatisfied with Tony's decision, because you still feel as though you are in the right, you should talk to Daisy Pope. Daisy will use Carol's authority to hand down a decision. If it turns out you are right, this will reverse all decisions from lower in the chain of command.

Fourth level: Student Employment

As a last resort, you can talk to Rachel Babin.