

SACS-COC CRITERIA CHECK FOR DISTANCE EDUCATION COURSES:

Place an x in the appropriate box; describe documentation available to support "yes" statements

| SACS CRITERIA | DOCUMENTATION OF COMPLIANCE WITH CRITERIA – example - statements in syllabus, class policies, evidence of training. |
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| This course provides for timely and appropriate interaction between students and faculty and among students. (CS 3.4.5)* | Example: Discussion Board, Forum, chat, e-mail. |
| Faculty teaching this course assumes responsibility for and exercises oversight of distance education, ensuring both the rigor of programs and the quality of instruction. (CS 3.4.1 and CS 3.4.12) | Example: Normal assessment process, alignment to appropriate course objective and assignment. |
| The technology used in this course is appropriate to the nature and objectives of the course and expectations concerning the use of such technology are clearly communicated to students. (CS 3.4.1.4) | Example: Explain technologies used and detail technologies and potential software needs for students on syllabus. |
| There is currency of materials for this course. (CS 3.4.10) | Example: Same materials as face to face course; textbook, etc. |
| Faculty support services provided by the department are appropriate and specifically related to distance education. (CS 3.4.9) | Example: Same materials as face-to-face course, standard 7 on QM review. |
| Faculty who teach this course have received appropriate training in distance learning technology and methods (CS 3.7.3) | Example: Went through Quality Matters training, taught before, other trainings. |
| Admission and recruitment policies for students taking this course take into account the capability of students to succeed in distance education programs. (CS 3.4.3) | Example: Normal university policies, Distance Education website, |
| Comparability of this course to its campus-based course will be ensured by the evaluation of educational effectiveness, including assessments of student learning outcomes, student retention, and student satisfaction. (CS 3.4.1 and CS 3.3.1) | Example: Normal university assessment policies, SIR evaluations, Office of Institutional Research. |
| The integrity of student work will be ensured by the instructor of this course. (CS 3.4.6 and CS 3.4.10) | Example: testing methods, proctoring, passwords, etc. |
| Course requirements ensure that students make appropriate use of learning resources. (CS 3.8.2) | Example: Types of instructional materials, assignments. |