

Office of Student Life

P.O. Box 2007
Thibodaux, LA 70310
985.448.4525
Fax: 449.7139



ADMINISTRATIVE DISCIPLINE CHARGE NOTICE

Preferred Against:

Name: Jarious Capri
Address: P.O. Box 0000
City, State ZIP Code

Student I.D. Number: N00000000
Telephone Number: 000-000-0000

You are notified that Code of Student Conduct violations have been filed against you with respect to an on campus incident occurring on **Month, Day and Year**. You are hereby summoned to appear before the University’s Judicial Officer on **Month, Day and Year at Time**. The Judicial Office is located in the Office of Student Life which is housed in Donald G. Bollinger Memorial Student Union.

The specific charges and supporting information are:

1.6	Physical abuse by striking another student in the eye.
Jarious Capri admitted to striking Capri Jarious in the eye after Jarious went to Capri’s Family Housing Apartment trying to straighten out the matter of the missing Play Station 3. Capri was also criminally charged with Simple Battery. At the time of the incident Jarious denied University Police’s request to seek medical attention. See Police Report #2010-00000 for details of the incident.	

The Student Judicial Officer/Dean, at the completion of an administrative hearing, may administratively dispose of a violation without a hearing before the Discipline Committee as allowed by subsection 2.10 of the Code of Student Conduct, or may refer to the Discipline Committee, as allowed by subsection 2.17 of the Code of Student Conduct. You will be informed by a Letter of Notification/Agreement of any discipline action taken and the right to appeal.

A charge letter delivered in person requires that you acknowledge receipt of the charge letter. Your signature does not imply admission of the charges listed, simply that you have received this notice. A charge letter delivered by mail requires a U.S. Post Office return receipt.

Rights of Student Defendants and Victims

(The student defendant and victim shall be informed of the due process rights as outlined below)

- I. The student defendant and the victim have the right to a closed hearing. The University may, but is not required to, open the hearing if requested by the student defendant and the victim.*
- II. The student defendant and the victim have the right to appear at the hearing alone or with an attorney, advisor, or friend. The attorney, advisor, or friend may advise the defendant or victim but may not address the committee, witnesses, or other party/parties. The SGA Director of Student Rights and Grievances is available to assist students in the preparation of their defense and may attend the hearing at the request of the student defendant. The Director may be contacted through SGA by calling (985) 448-4557.*
- III. The student defendant and the Dean have the right to challenge members of the hearing committee;*
- IV. The student defendant has the right to know what documentary evidence will be offered against him/her (see subsection 2.26.4);*
- V. The student defendant has the right to know the identity of each witness who will testify (see subsection 2.26.5);*
- VI. The student defendant and the Student Judicial Officer have the right to summon witnesses (see subsections 2.26.6);*
- VII. The student defendant and the Student Judicial Officer have the right to offer evidence;*
- VIII. The student defendant has the right to argue on behalf of self;*
- IX. The Student Judicial Officer, student defendant, and Committee members have the right to cross-examine each witness who will testify. The victim may offer questions through the Student Judicial Officer. The Student Judicial Officer may or may not use the questions;*
- X. The Student Judicial Officer, the student defendant and victim will be informed of the outcome of the hearing.*
- XI. Victims of cases involving violence and/or sexual offenses will be informed of the outcome of the hearing and subsequent appeals.*
- XII. The student defendant has the right to appeal the decision of guilt or any sanction resulting there from.*

DATE _____

STUDENT: _____

DATE _____

UNIVERSITY JUDICIAL OFFICER: _____

DATE _____

WITNESS, IF NECESSARY: _____