

SPA Executive Board Meeting

September 14, 2011

Call To Order:

The meeting-held in the Lafitte Suites of the Student Union was called to order at 5:06 P.M. by Levi Clark, SPA President.

Roll Call:

Members Present:

1. Levi Clark
2. Mariam Matteuzzi
3. Elisa Istre
4. Renetta Hood
5. Onyedikachi Eke
6. Jared Johnson
7. Kaustubh Varma
8. Duygu Aksu
9. Jessica Bowden
10. Solomon Tention (late)
11. Chrystal Lachney

Members Absent:

1. Cameron Walls

-If there are no additions or corrections to the minutes, the minutes stand approved.

Officer's Report:

President- Levi Clark

1. Thank publicity team and everyone who helped set up boards and voting process. The system was very effective.
2. Connection table on Monday from 9-1 in the student union. Committee members can help. Will promote next movie, The Hangover II, and we will pass out the new logo.
3. Requisition forms should be filled out if you need any supplies for an event. Each vendor needs its separate sheet.

Vice President- Mariam Matteuzzi

1. Please make copies of forms such as time sheets and requisition forms when you use the last one.
2. Our two nominees are Levi Clark and Elisa Istre for homecoming court. Please fill out the information and return it by Monday.
3. We need to decide if we want to help student organization print posters.
 - a. Decision after discussion: The student organization will have to fill out a specific publicity sheet

made for student organizations. The organization can have up to 2 big posters and 5 small posters per semester free of charge. The SPA logo will be on the poster. Three week notice must be given ahead of time. Marian moved to accept decision, Elisa seconded: proposal approved.

Business Manager- Kaustubh Varma

1. Distributed updated budget with upcoming expenditures.
2. Made \$400 on t-shirt sales from Welcome Back Day.

Committee Reports:

Spirit and Travel- Chrystal Lachney

1. First meeting was today, Wednesday, at 4:00 P.M. in this room. We discussed:
 - a. Family day: We will be painting maracas and setting up a dunking booth as SPA.
 - b. Homecoming: We voted to not be part of the Homecoming parade. Would like to do a 50/50 raffle; SPA keep half and give half to winner.
 - c. Football game: We would like to get a band for the football game on November 12. The band would start an hour before the game.
 - d. Southeastern game: Students pay \$5 fee for Southeastern game. SPA t-shirts will also be on sale for \$10. Kaustubh suggest that we make the fee-\$10 dollars and give them a shirt.

Special Events- Solomon Tention

1. Will have first meeting from 8:00-8:30 P.M. tonight in student union snack board area.
 - a. Will talk about Word on the Wood and how to jazz up the homecoming dance.

Union Activities- Jared Johnson

- Meeting was held on Tuesday at 3:00 P.M. and 5:00 P.M. Committee has grown to 47 members. 15 members showed up for the meeting at 3pm and 7 members showed up for the meeting at 5pm.
1.
 - a. Have been talking about laser tag, but the price is kind of high. Considering blitz ball, this is similar to paint ball. Would be played like "capture the flag." It would cost about \$2,500.
 - b. Voted to have \$400 free play for game night. Will have three plays per turn. Made a signup sheet for assigned duties and committee members signed up.
 - c. Thinking about mechanical bull riding for next semester.
 - d. Black light casino night is being planned for next semester. A mini recording studio would be given at a cheaper price with the casino night rental.

Entertainment- Cameron Walls

1. No report

Multicultural- Onyedikachi Eke

1. No meeting last week because SPA meeting was running over. Would like to make a point to start the meeting on time at 5:00 P.M.

2. At the meeting we will talk about diversity week. Trying to replace acrobatic performance.

Marketing Team:

Publicity- Jessica Bowden (Director) and Renetta Hood (Assistant)

1. Greek hall board will be changed to give information about the executive board with another section with upcoming information
2. Blackboard paint for sandwich boards and chalk would be cheaper and would save money by reducing the number of paper flyers we would need.
3. Need pictures for Founder Fathers events-Eke will have by next week.

Webmaster- Duygu Aksu

1. Facebook friends: 1,102; hoping to have more friends after connection table
2. Vote poll logo has been status
3. Updates website meeting times and board page. Minutes were added to the webpage in PDF form.

Unfinished Business:

1. None

New Business:

1. We posted a survey on Facebook and invited friends of SPA Nicholls and Students of Nicholls to vote. We made mini voting slips and walked around the campus at different times of the day on Monday, Tuesday and Wednesday collecting votes from the students. We also had a table set up in Peltier Engagement Center with the voting slips on Mon, Tue and Wed.

a. Results

i. Monday

1. Paper Votes = 346 Votes
2. Logo 1: 150
3. Logo 2: 64
4. Logo 3: 78
5. Logo 4: 54

ii. Tuesday

1. Paper Votes = 20
2. Logo 1: 8
3. Logo 2: 7
4. Logo 3: 4
5. Logo 4: 1

iii. Wednesday

1. Paper Votes= 124
2. Logo 1: 53
3. Logo 2: 19
4. Logo 3: 27
5. Logo 4: 25

iv. Online Votes

1. Facebook = 175
2. Logo 1: 122
3. Logo 2: 28

4. Logo 3: 18

5. Logo 4: 7

v. Total

1. **Votes Overall = 665**

2. Logo 1 = 323

3. Logo 2 = 114

4. Logo 3 = 124

5. Logo 4 = 81

- b. **Conclusion:** Based on the results from the student body vote, LOGO 1 is the most popular. However as students ourselves I want to give the board an opportunity to decide on whether to go with the student voice or choose between the top two most popular logos; which are LOGO 1 and LOGO 3
- i. So we have two options:
 - ii. OPTION 1 - Vote in LOGO 1 based on the student body response. OPTION 2 - Vote as a board between the two most popular logos; LOGO 1 and LOGO 3
 - iii. After voting: I move to adopt LOGO 1 as the new SPA logo, based on the student vote which gave this logo 323 votes and the executive board votes with all in favor.
 - iv. Jessica proposed to accept logo 1 as the new logo; Kaustubh seconded: logo 1 accepted.

2. Family Day: October 8th from 9-11 A.M.

- a. Happens in association with the Nicholls football game; everyone brings their families
- b. Provide inflatables and face painting. Trying to get Wal-Mart to help through donations.
- c. Rockwall, moonwalk, jumper, and slide
- d. Estimated budget is 2,200.
- e. Meet with union activities committee and 15 students voted to approve.
- f. Solomon proposed to approve family day proposal, seconded by K: proposal approved

• Announcements:

- Dinner is tomorrow at 6:30. Will meet at SPA office at 6:00 to take pictures for website and board.
- Offices need to stay locked with lights and electronics off.
- NOGO president: wants to encourage everyone to get up and active. Humans versus Zombies is basically a big game of tag. Explained how the game worked. Making it into a fund raiser for Race for the Cure. Players can be sponsored per day or hour. Game will last from October 24 through 28. Would like to see someone from SPA play the game and the executive board could sponsor them. Levi, Jessica (possible), Mariam, and Jared all want to play.

• Advisor's report: Melvin

- Please be sure that committee members are added to SPA collegiate link page.
- Complete survey if you have time. It was sent to your email.
- Agenda is due at 9 A.M. included new proposals or other new business
- Has never gotten minutes from committee meetings. Please have your secretary send me minutes
- Newspaper reported issues about meeting deadlines. Jessica explains that we do not have a working fax machine. Melvin explained that we can use student life fax machine. The situation has been corrected.

Meeting Adjourned: 6:04 P.M. by Levi Clark

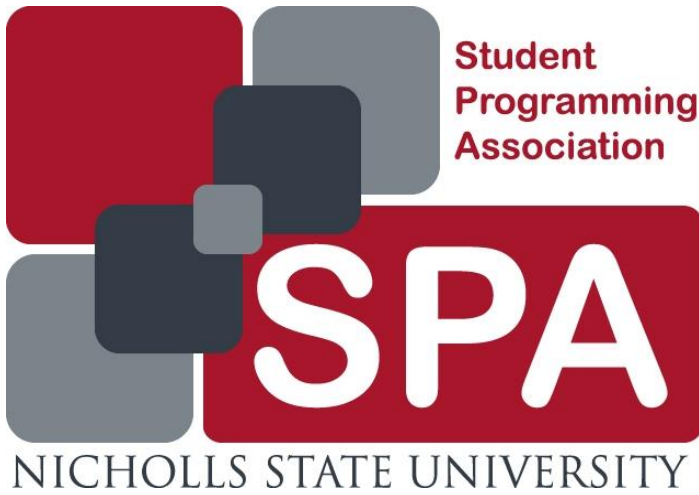
Attachment 1: Logo information



Main Logo Image (Above Left)



Simple Logo Image (Above Right)



Exterior Logo Image (Above Left)



Black and White Logo (Above Right)

Attachment 2: Budget updated

Student Programming Association

Budget: 2011

Salaries	Estimated	Actual	Remaining
Advisor	\$30,000.00	\$7,500.00	\$22,500.00
President	\$2,000.00	\$125.00	\$1,875.00
Vice President	\$1,600.00		\$1,600.00
Business Manager	\$1,600.00	\$100.00	\$1,500.00
Secretary	\$1,600.00	\$100.00	\$1,500.00
Publicity Director	\$1,600.00		\$1,600.00
Assistant Publicity Director	\$1,600.00		\$1,600.00
Webmaster	\$1,600.00		\$1,600.00
Entertainment Chair	\$1,600.00		\$1,600.00
Multicultural Chair	\$1,600.00	\$100.00	\$1,500.00
Special Events Chair	\$1,600.00	\$100.00	\$1,500.00
Spirit and Travel	\$1,600.00		\$1,600.00
Union Chair	\$1,600.00		\$1,600.00
Total	\$49,600.00		\$41,575.00

Programs	Estimated	Actual	Remaining
Entertainment Chair	\$20,000.00	\$28,435.93	(\$8,435.93)
Multicultural Chair	\$10,000.00	\$150.00	\$9,850.00
Special Events Chair	\$5,000.00	\$6,620.00	(\$1,620.00)
Spirit and Travel	\$7,500.00		\$7,500.00
Union Chair	\$7,500.00		\$7,500.00
Crawfish Day	\$40,000.00		\$40,000.00
Movie Series	\$5,250.00	\$2,809.00	\$2,441.00

General Programming	\$5,000.00		\$5,000.00
Executive Discretion	\$1,500.00	\$1,173.75	\$326.25
Total	\$101,750.00		\$62,561.32

Operations	Estimated	Actual	Remaining
Supplies	\$2,500.00	\$1,025.00	\$1,475.00
Equipment	\$1,000.00	\$6,437.78	(\$5,437.78)
Rentals	\$500.00		\$500.00
Memberships	\$1,500.00		\$1,500.00
Postage	\$200.00		\$200.00
Publicity Chair Budget	\$9,000.00	\$4,302.50	\$4,697.50
Travel	\$10,000.00		\$10,000.00
Total	\$24,700.00		\$12,934.72

Reserve Account	Estimated	Actual	Remaining
Reserve Funds	\$0.00	\$44,311.16	
Total	\$0.00	\$44,311.16	

Total Expenses	Estimated	Actual	Remaining
	\$176,050.00	\$44,311.16	\$117,071.04

