

## CERTIFICATION OF FACULTY ENGLISH PROFICIENCY

Louisiana Board of Regents Academic Affairs Policy 2.20: Prior to employment of new instructional faculty (all full-time and part-time instructional personnel including graduate assistants but excepting visiting faculty, who teach undergraduate-level courses), each affected system/institution shall assess and certify faculty English proficiency. (Effective July 2007)

DATE: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

POSITION: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_

ASSESSORS: \_\_\_\_\_

This is to certify that the above-named individual who has applied for the above-named position has demonstrated English proficiency, as per the following assessment:

\_\_\_\_\_ Written English assessment using standardized, recognized measurements graded by appropriate assessor.

\_\_\_\_\_ Oral English assessment using standardized, recognized measurements graded by appropriate assessor.

\_\_\_\_\_ Analysis of written examples with a related oral question/answer session with an appropriate audience of assessors.

\_\_\_\_\_ Sample classroom instruction with related exchange involving an appropriate audience of assessors.

\_\_\_\_\_ Sample research presentation with related exchange with an appropriate audience of assessors.

\_\_\_\_\_ Other (please explain):

COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Respectfully submitted,

\_\_\_\_\_  
(Signature) Certifying Official

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

*Keep a copy. Send original Dean. Dean will forward to HR to be placed in faculty members official personnel file, and include in the college's summary due to Academic Affairs.*