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## Summative Initiation Form (Promotion)

*Note: The Faculty Handbook (Section 2.11.3.4) says that Department Heads, Deans, or Faculty Members may initiate a summative review. Faculty usually request summative evaluations in memos or in Development Plans (Section 2.9.1); Deans and Department Heads must fill out this Summative Initiation Form, which will be given to the Chair of the College-Level Peer Review Committee. In the case of promotion, this summative initiation form shall be considered a recommendation. The Peer Review Chairs will place this form in the appropriate folder in the candidate's Summative Dossier.*

Date: \_\_\_\_\_

Administrator Submitting this Form: Name: \_\_\_\_\_

Position: \_\_\_\_\_

Candidate's Name: \_\_\_\_\_

Department: \_\_\_\_\_

College: \_\_\_\_\_

Current Rank: \_\_\_\_\_

Candidate's Current Tenure Status: \_\_\_\_\_ (Non-Tenured, Tenure-Track, Tenured)

Initial Year of Employment at Nicholls State: \_\_\_\_\_

Number of Years Employed at Nicholls State: \_\_\_\_\_

Date of Candidate's Last Summative Review: \_\_\_\_\_

Number of Years Since Last Promotion: \_\_\_\_\_

If non-tenured, the number of years before candidates required tenure review: \_\_\_\_\_

*Board of Supervisors policies concerning promotion and tenure and Nicholls State University's policies and criteria shall be followed in all deliberations concerning performance assessment.*

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