
Summative Initiation Form (Tenure)

The candidate's tenure-track checklist is attached to this initiation form.

Note: The Faculty Handbook (Section 2.11.3.4) says that Department Heads, Deans, or Faculty Members may initiate a summative review. Faculty usually request summative evaluations in memos or in Development Plans (Section 2.9.1). Deans and Department Heads must fill out this Summative Initiation Form, which will be given to the Chair of the College-Level Peer Review Committee. The Peer Review Chairs will place this form in the appropriate folder in the candidate's Summative Dossier. In the case of promotion, this initiation form is to be considered a recommendation. Department Heads are required to submit initiation forms for all tenure-track faculty at the beginning of the faculty member's final probationary year. This required initiation form is not to be considered a recommendation for tenure. Faculty tenure candidates are required to submit evidence to the appropriate peer review committee during their final probationary year.

Date: _____

Administrator Submitting this Form: Name: _____

Position: _____

Candidate's Name: _____

Department: _____

College: _____

Current Rank: _____

Initial Year of Employment at Nicholls State: _____

Number of Years Employed at Nicholls State: _____

Date of Candidate's Last Summative Review: _____

Number of Years Since Last Promotion: _____

The candidate's tenure-track checklist is attached to this initiation form.

Board of Supervisors policies concerning promotion and tenure and Nicholls State University's policies and criteria shall be followed in all deliberations concerning performance assessment.