Nicholls State University  
Distance Learning Test Administration  
Proctor Approval Form

Acceptable testing locations or proctors include:

• Testing Centers
• Approved faculty or staff at a University or Technical College
• Superintendents, Principals, or Counselors of public schools
• Armed Forces – Educational Training Officer
• Public Library- Head Librarian

STUDENT INFORMATION

Student: _______  
Campus Email: _______
Address: _______
Class: _______  
Semester: _______  
Instructor: _______

PROCTOR INFORMATION

Name: _______  
Title: _______
Institution: _______
Business Address: _______
City: _______  
State: _______  
Zip: _______
Phone: _______  
Email: _______
Relationship to Student: _______

FOR OFFICE USE ONLY:

Proctor meets criteria and is approved:  □  Method of verification: _______
Proctor does not meet criteria:  □  Reason: _______
Instructor Signature _______  
Date _______