**Faculty Senate/Association Meeting Minutes**

Nicholls State University

April 11, 2018

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| **Roll Call** |  |  |  |  |
|  | Arts and Sciences |  | Business Administration |  | Nursing and Allied Health |
| X | Scott Banville | X | Luke Cashen | X | Bill Thibodaux |
| X | Michele Theriot | X | Lori Soule – Committee on Committees  | X | Shelly Matherne |
| A | Stephen Michot | X | Shari Lawrence – Parliamentarian  | X | Shane Robichaux  |
| A | Gaither Pope | X | Kevin Breaux | X | Claire Bourgeois – Recording Secretary |
| X | Andy Simoncelli |  |  | X | Toni Roussel |
| X | David Whitney – President  |  | Education |  | Ellender Library |
| A | James Stewart | X | Dennis Guillot | X | Michael Arseneau |
| X | Ray Giguette | X | Gary Rosenthal | X | Helen Thomas – Corresponding Secretary |
| X | Shane Anderson | X | Kimi Reynolds |  |  |
| X | Milton Saidu – Vice President |  |  |  |  |
|  |  |  | A = absent x = present |

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| AGENDA ITEM | DISCUSSION | RECOMMENDATION/ACTION |

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| 1. Call to Order/Roll Call
 | Meeting called to order at 3:05 PM. | Roll taken. Quorum present. (Sign in sheet attached) |
| 1. Approval of meeting minutes:
	1. March 2018 minutes
 | Discussion regarding approval of minutes.  | It was motioned by Kevin Breaux and seconded by Dennis Guillot to approve March minutes. Unanimous vote to approve. |
| 1. Administration Remarks
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| * 1. Dr. Clune
 |  No remarks due to ULS day in Baton Rouge.   |  |
| 4.Officer’s Reports |  |  |
| 1. President report
 | * The President and Provost approved changes to Policy and Procedures Manual with rewording of the number of hours for professors.
* Legislative session/Legislative information – Faculty senate president attended. The national average is a 15% increase in funding higher education and LA has 15% decrease in funding.
* Compensation/Morale Task Force – A task force was created to look at faculty compensation and to address faculty morale. Committee consists of 8 faculty members, the 4 Deans and the Provost. Dr. Clune would like the plan to be activated by next Academic year.
* Provost Search – 14 applicants. Search committee is meeting this week.
* Parking Policy Committee will be created and meet this semester.
 | Reword to include professors will teach 24 hours per year rather than 4-4. Also include statement about exemptions may be included for independent studies and internships.Scot Banville will be the representative for the parking committee. |
| 5.Committee Reports | No reports |  |
| 6. Old Business |  |  |
| * + - * 1. Common Hour Poll
 | * 51% of faculty are opposed to the common hour.
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|  b. Text book initiative | * Clarification – students are not getting free textbooks. Students are getting free access to textbooks in the library. As of now, they have access for 4 hours in the library.
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| * 1. Online vs. In-person class percentages
 | * The proportion of traditional classes has been moving to more on-line classes. Should there be a cut-off of how many courses can be online. Need to look at what is our goals and what is the administration’s goal/vision.
* Discussion that if a class is offered in the traditional face-to-face curriculum: should it only be offered in an on-line format or should the students have the opportunity to also take it in the classroom?
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| * 1. Sophomore Advising
 | * Sophomore advising was discussed. Agreed that it would be beneficial to put a hold on sophomores not to be able to register until they are advised. This would be similar to what is done with freshmen.
 | Get opinion from QEP people regarding sophomore advising.  |
| 7. New Business |  |  |
|  a. Mid-term grades on Banner | * Was brought up if mid-term grades should still be entered into Banner. Faculty Senate members agreed that mid-term grades should continue to be submitted because it is beneficial to help the students and aid in retention.
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| 1. Electronic vs paper course evaluations
 | * Electronic evaluation is convenient, but you get less of a response rate. The online instrument is different from the paper evaluation. The senate discussed utilizing the same evaluation.
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| 1. Monday/Wednesday afternoon classes
 | * There are more hybrid classes now because professors want a M/W class option. This option was available in the past, but this option was taken away. Look at the ability to have a M/W option for afternoon classes. This would not eliminate the M/W/F option.
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| 8. Other Business | * Social at the President’s house after the next meeting.
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Meeting adjourned at 4:40