**Faculty Senate/Association Meeting Minutes**

Nicholls State University

December 3, 2014

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| **Roll Call** | |  |  |  |  |
|  | Arts and Sciences |  | Business Administration |  | Nursing and Allied Health |
| X | Richmond Eustis-Corresponding Secretary | X | Luke Cashen | A | Angele Davis |
| A | Michael Jeffress | X | John Lajaunie – Committee on Committees | X | Amanda Eymard |
| X | Stephen Michot | X | William Neese | X | Donna Fitzgerald-DeJean |
| X | Gaither Pope | X | Randy Ryker | X | Brigett Scott – President |
| A | Balaji Ramachandran |  | Education |  | University College |
| X | David Schultz | A | Angelle Hebert | X | Ray Giguette |
| A | Andy Simoncelli | A | Dale Norris | X | Milton Saidu – Parliamentarian |
| A | David Whitney | A | Kimberly Reynolds – Vice President | A | Amy Hebert |
| X | Shana Walton | X | Gary Rosenthal |  | Ellender Library |
| A | Ianna West |  |  | X | Hayley Johnson - Recording Secretary |
| A | Matthew Gamel |  |  | X | Sarah Simms |
|  | |  | |  | A = absent x = present |

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| AGENDA ITEM | DISCUSSION | RECOMMENDATION/ACTION |

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| 1. Call to Order/Roll Call | Meeting called to order at 2:03 PM. | Roll taken. Quorum present. (Sign in sheet attached) |
| 1. Approval of meeting minutes:    1. October & November 2014 minutes | Discussion regarding minutes approval. | William Neese motioned that we accept the October & November 2014 minutes as presented. Gary Rosenthal seconded. Unanimous vote to approve. |
| 1. Administration Remarks |  |  |
|  | None |  |
| 4. Officer Reports |  |  |
| a. President – Brigett Scott | * Discussed the Strategic Planning meeting that she attended. * Announced that the job ad for the Provost position would be posted before Christmas and that a search committee had been selected. |  |
| 5. Committee Reports |  |  |
| GEAC – Keri Turner | Presented report from meetings on November 12th and 19th and December 2nd. | John Lajaunie motioned to approve the report and Amanda Eymard seconded the motion. A unanimous vote approved the report. |
| Courses and Curricula – Brigett Scott | Presented a report of the actions of Courses and Curricula committee for approval. | Stephen Michot motioned to approve the report and John Lajaunie seconded the motion. A unanimous vote approved the report. |
| 6. Old Business |  |  |
| a. Changes to P&P Manual | Discussion of the GEAC chair position changes occurred. | John Lajaunie motioned to accept the policy manual changes. Brigett Scott seconded the motion. A unanimous vote approved. |
| b. Comprehensive Nicholls Online Policy |  | Discussion was tabled until the next meeting. |
| c. Online Time Sheets | The Chief of Staff has met with the appropriate people to have faculty brought on to the online time sheet system. |  |
| d. 4.5 vs. 5 day weeks of class | This issue will be brought up during Strategic Planning meetings. Feedback from faculty thus far has been almost evenly split. Brigett Scott will ask the administration if cost savings data is available. Two volunteers will look into systems that are working at other universities. | Topic was tabled until the next meeting. |
| e. Budget Committee Representation | Dr. Murphy would like the committee to meet before the Christmas holiday. Discussion regarding the committee representation occurred. | Stephen Michot motioned to approve the Budget Committee representation. Richmond Eustis seconded the motion. A unanimous vote approved. |
| f. Plus/Minus Grading System |  | Topic was tabled until the next meeting. |
| 7. New Business |  |  |
| 1. GEAC Coordinator Position | Discussion of creating the position of GEAC Coordinator. | John Lajaunie motioned to forward to the VPAA a request to develop a position description and line of authority and responsibility of GEAC Coordinator to be submitted for inclusion in the P&P Manual. |
| 8. Other Business |  |  |
| Election of Interim Budget Committee Members |  | Business: Luke Cashen nominated John Lajaunie. William Neese seconded. A unanimous vote approved.  Education: Gary Rosenthal nominated himself. Bridgett Scott seconded. A unanimous vote approved.  Nursing & Allied Health: Amanda Eymard nominated Donna Fitzgerald-DeJean. Gary Rosenthal seconded. A unanimous vote approved.  Arts & Sciences: Stephen Michot nominated Michael Jeffress. Amanda Eymard seconded. A unanimous vote approved.  University College: Milton Saidu nominated Ray Giguette. Richmond Eustis seconded. A unanimous vote approved.  Ellender Library: Amanda Eymard nominated Hayley Johnson. Sarah Simms seconded. A unanimous vote approved. |

Meeting adjourned at 3:20 PM (John Lajaunie –motioned to adjourn; Ray Giguette seconded the motion; unanimous vote to adjourn)