

**Faculty Senate/Association Meeting Minutes**

Nicholls State University

August 21, 2013

**Roll Call**

Arts and Sciences	Business Administration	Nursing and Allied Health
X Richmond Eustis	X Luke Cashen	X Angele Davis
X Brian Heck – Vice President	X John Lajaunie – Committee on Committees	X Amanda Eymard
X Michael Jeffress	X Randy Ryer – Faculty Welfare	X Donna Fitzgerald-DeJean
X Stephan Michot - President	A (Vacant position)	X Brigett Scott – Recording Secretary
X Gaither Pope	Education	University College
X Balaji Ramachandran	A Dale Norris	X Ray Giguette
X David Schultz	X Kimberly Reynolds - Parliamentarian	X Monica Larousse
X Andy Simoncelli	A Susan Roark	X Lori Soule
X Duane Smith	X Gary Rosenthal	Ellender Library
X Shana Walton		A Neil Guilbeau
X Ianna West		A Anke Tonn – Corresponding Secretary

A = absent      x = present

**AGENDA ITEM**

**DISCUSSION**

**RECOMMENDATION/ACTION**

AGENDA ITEM	DISCUSSION	RECOMMENDATION/ACTION
1. Call to Order/Roll Call	Meeting called to order at 3:00 PM.	Roll taken
2. Approval of meeting minutes: a. April 2013	Meeting minutes from April 2013 are incomplete.	There was a motion to table minutes approval to the next meeting made by John Lajaunie and seconded by Richmond Eustis. Unanimous vote to approve motion.
3. Administration Remarks a. Laynie Barrileaux - VPAA	<ul style="list-style-type: none"> <li>Will be writing letter requesting SACS policy change regarding putting schools on warning before the schools are aware of the results of the review.</li> <li>Courses and Curricula forms are new. Programs must provide proposed changes with documentation (assessment) of why changes are being proposed. This will be collected and turned in with other assessment data for SACS.</li> </ul>	

	<ul style="list-style-type: none"> <li>• GEAC syllabi collection is an Academic Affairs policy. Syllabi are public records collected by the department heads.</li> <li>• Budget Meeting – If contingency money isn't collected we will have a mid-year cut.</li> <li>• Enrollment is good. If everyone pays we will be up by 4 students. (Nicholls Online is included in this count).</li> <li>• Nicholls online has doubled its enrollment.</li> <li>• Thanked the Faculty Senate for their service.</li> </ul>	
b. Larry Howell – Interim President	<ul style="list-style-type: none"> <li>• Board of Regents approved post-bac in Business Certificate and PETSM certificate. They also approved splitting one TGMC chair position into four professorships. These will be announced at spring faculty institute.</li> <li>• Budget - \$15 million from state (\$8.8 million “good” money and \$6.2 million from over collection funds (contingency money). We will meet our goal for self-generated funds. The board is discussing how to distribute the \$10 million that has been allocated to the system.</li> <li>• Budget was approved on 08.20.13 by Board of Supervisors.</li> <li>• A Nicholls Budget Committee meeting will be scheduled in the next two weeks.</li> </ul>	
4. Officer Reports		
a. FAC Update	<p>UL Systems Board Meeting was held on 08.20.13. UL Systems office supports faculty representation on Academic Affairs Committee. Faculty appointment to the board is prohibited by law. Shared governance was discussed. A general statement and schematic for the 9 universities to follow may be developed.</p> <ul style="list-style-type: none"> <li>• Steve Michot explained the process that the selection committee has undergone (Appendix 1).</li> <li>• Six Presidential candidate semi-finalists have been selected. They will be on campus August 26-29 for interviews. Faculty will have a chance to meet the</li> </ul>	
b. Presidential Search Update		<ul style="list-style-type: none"> <li>• Andy Simoncelli will send out the interview schedule.</li> <li>• Faculty senate will send out link to resumes.</li> <li>• Briggett Scott will develop</li> </ul>

	<p>candidates.</p> <ul style="list-style-type: none"> <li>Faculty raised concerns about the speed at which the search is being completed. They feel that it is happening too quickly. Some faculty also felt that the firm in charge of recruiting candidates was more concerned with diversity than with qualifications. Some faculty would like to know why all the names of those who applied were not released.</li> <li>The faculty is questioning the overall competence of the firm that was hired to perform the search. They would like to also know how much they charge for their services.</li> <li>Faculty would like to see resumes of semi-finalists.</li> </ul>	<p>online survey for faculty/staff voting for their preferred candidate.</p>
5. Committee Reports	None	
6. Old Business		
a. GEAC Humanities Objectives (Keri Turner)	<p>Briggett Scott read the objectives aloud to the senate. They were:</p> <ol style="list-style-type: none"> <li>Evaluate contemporary issues and/or historical problems within the discipline's contexts.</li> <li>Employ a wide range of methods for recording and explaining the human experience.</li> <li>Demonstrate an awareness of cultural practices and how being from a particular culture affects experiences and values.</li> </ol>	<p>Andy Simoncelli moved that we accept the proposed objectives. Monica Larousse seconded the motion. A vote was held and vote was unanimous to accept the objectives.</p>
b. GEAC Syllabus Request (Keri Turner)	<p>Syllabus Request Policy is unnecessary since faculty are already required to submit syllabi to the department heads where they can be made available to GEAC through deans and VPAA. Committee's do not have enforcement powers over department heads.</p>	<p>No motion. Agenda item drops.</p>
c. Research Council rights/duties/responsibilities	<p>Representative from the Research Council explained that they refused the request to use research grant funds to fund teacher grants.</p>	<p>No motion. Agenda item drops.</p>
d. Faculty Pay Bi-Weekly	<p>Steve congratulated the senate on getting the pay changed from monthly to bi-weekly. It is in effect for current contract period.</p>	
e. Assessment – Common Form	<p>Senate discussed adding a section to common form for assessment work done by faculty. Senate agreed that the "other" section on the common form is sufficient.</p>	<p>No motion. Agenda item drops.</p>

<p>7. New Business</p> <p>a. Faculty Salary Concerns (Michael Jeffress)</p>	<p>Michael Jeffress expressed concerns over faculty being paid at 70% of SREB while new faculty is being hired at 90% of SREB. He is requesting that the Faculty Senate asks administration to provide a plan for how they will bring faculty pay equity to campus.</p>	<p>No motion could be made. This item will be discussed again as old business next month.</p>
<p>b. Budget Committee</p> <p>c. ORP Disbursements</p>	<p>John Lajaunie called attention to the fact that the Budget Committee hasn't been meeting. He also mentioned that retirement account distributions are being paid into retirement accounts on the last day. He would like to know why this isn't being done in a more timely fashion.</p>	
<p>8. Other Business</p>	<p>Two new faculty senators were present.</p>	<p>Ray Giguette and Duanne Smith were sworn into their positions.</p>

Meeting adjourned at 4:58 PM

**Faculty Senate/Association Meeting Minutes**  
Nicholls State University  
September 11, 2013

**Roll Call**

Arts and Sciences	Business Administration	Nursing and Allied Health
X Richmond Eustis	X Luke Cashen	X Angele Davis
X Brian Heck – Vice President	X John Lajaunie – Committee on Committees	X Amanda Eymard
X Michael Jeffress	X Randy Ryer – Faculty Welfare	X Donna Fitzgerald-DeJean
X Stephan Michot - President	X William Neese	X Brigett Scott – Recording Secretary
X Gaither Pope	Education	University College
X Balaji Ramachandran	A Dale Norris	X Ray Giguette
X David Schultz	X Kimberly Reynolds - Parliamentarian	A Monica Larousse
X Andy Simoncelli	A Susan Roark	X Lori Soule
X Duane Smith	A Gary Rosenthal	Ellender Library
X Shana Walton		A Neil Guilbeau
X Ianna West		X Anke Tonn – Corresponding Secretary
		A = absent      X = present

**AGENDA ITEM**

**DISCUSSION**

**RECOMMENDATION/ACTION**

1. Call to Order/Roll Call	Meeting called to order at 3:00 PM.	Roll taken. Faculty Senate President Stephen Michot swore in William Neese as one of the representatives from the College of Business Administration.
2. Approval of meeting minutes: a. April 2013 b. August 2013	Discussion regarding minutes approval.  David Schultz corrected the spelling of his name in the August 2013 minutes.	John Lajaunie motioned that we accept the April 2013 minutes as presented. Gaither Pope seconded. Unanimous vote to approve.  John Lajaunie motioned that we accept the August 2013 minutes as presented. Ianna West seconded. Unanimous vote to approve.
3. Administration Remarks a. Laynie Barrilleaux - VPAA	• Dr. Barrilleaux read a statement to the senate	

	<p>regarding the presidential search process and activities. She fully supports the new president (Dr. Murphy). She asked the senate to encourage communication and a collegial environment amongst all faculty and staff on campus.</p> <ul style="list-style-type: none"> <li>• QEP Team has been created. Ross Janke is the head of the committee and there is representation from every college.</li> <li>• She applauded Ianna West for the MOOC she is working on.</li> </ul>	
<p>b. Larry Howell – Interim President</p>	<ul style="list-style-type: none"> <li>• Dr. Murphy will begin on Jan. 15, 2014. He will be on campus before then, during the fall semester for several visits. He will be meeting with Sandra Woodley to discuss budget issues.</li> <li>• Shared Governance – Budget committee is being reorganized. John Lajaunie is working with Larry Howell to reorganize it for better representation across campus (15-17 person committee). The meetings will be held at a minimum of twice per semester (+extra meetings as needed). Larry Howell wants to have new committee put together as soon as possible.</li> <li>• Michael Jeffress request for 5 years of salary data is forthcoming from IR.</li> <li>• Compensation committee has not met in 2 years. Faculty salaries have been brought up to 70% of the SREB.</li> <li>• We have a list of students who have applied to NSU who have developmental need. We will target them to assist them and reduce the number of remedial courses needed.</li> <li>• Randy Ryker asked about “conditional” money in the budget and how that money is collected. Larry Howell said that he will research the process.</li> </ul>	

4. Officer Reports			
a. Presidential Search Update	Stephen Michot read a prepared statement regarding the presidential search process (attached).		
b. Parliamentary Procedures	Kimberly Reynolds will be reviewing Roberts Rules of Order.		
5. Committee Reports	Committee on Committees is working on changes in the committees (to reflect accurate membership) and this will be finalized soon.		
6. Old Business			
a. Faculty Salary Concerns	Michael Jeffress is collecting data via an online survey regarding faculty pay concerns. He has asked IR for 5 years of salary data.		Senate recommends to channel discussion through the Faculty Compensation Committee David Schultz requested the budget be converted into a PDF and displayed on the NSU website
b. Budget Committee and ORP Disbursements	John Lajauinie stated that the budget committee should be meeting a minimum of 4 times per year and he reports that administration is open to the committee reorganization (see above comments by Larry Howell). The faculty senate proposed that faculty positions on the budget committee should be elected not appointed. ORP disbursements are being handled within the code.		
7. New Business	None		
8. Other Business			
Online time sheets	Discussion of completing time sheets online.		Online time sheets will be used for all faculty next academic year.
Insurance "penalty"	Discussion of "insurance" deduction secondary to new bimonthly pay.		

Meeting adjourned at 4:25 PM (Amanda Eymard –motioned to adjourn; seconded by Gaither Pope; unanimous vote to adjourn)

Faculty Senate Meeting  
11 September 2013

Presidential Search Committee Report: (Stephen Michot)

The Search Committee met on the campus of Nicholls State University during the week of August 26-29, 2013 for the purpose of conducting public interviews with the six semi-finalists and selecting finalists. The search committee selected two finalists: Dr. Mirta Martin of Virginia State University and Dr. Bruce Murphy of Air University in Alabama. Dr. Martin and Dr. Murphy were the top two favorites of the faculty as expressed in two separate polls conducted on August 28 and August 29 respectively. On September 10, 2013, the UL System full board held interviews of the finalists and selected Dr. Bruce Murphy as the next president of Nicholls State University. Dr. Murphy brings to our campus an impeccable record of ethics and successful experience in effecting positive change. His leadership style promises transparency, informed decision-making, and shared governance. Dr. Murphy and his wife Jeanne are looking forward to joining the Nicholls community and working closely with the faculty.



## Faculty Senate/Association Meeting Minutes

Nicholls State University

October 9, 2013

### Roll Call

Arts and Sciences	Business Administration	Nursing and Allied Health
X Richmond Eustis	X Luke Cashen	A Angele Davis
X Brian Heck – Vice President	X John Lajaunie – Committee on Committees	A Amanda Eymard
X Michael Jeffress	A Randy Ryker	X Donna Fitzgerald-DeJean
X Stephan Michot - President	X William Neese	X Brigett Scott – Recording Secretary
X Gaither Pope	Education	University College
A Balaji Ramachandran	A Dale Norris	X Ray Giguette
X David Schultz	X Kimberly Reynolds - Parliamentarian	X Milton Saidu
X Andy Simoncelli	X Angelle Hebert	X Lori Soule
X Duane Smith	X Gary Rosenthal	Ellender Library
X Shana Walton		X Hayley Johnson
A Ianna West		X Anke Tonn – Corresponding Secretary
		A = absent x = present

### AGENDA ITEM

### DISCUSSION

### RECOMMENDATION/ACTION

1. Call to Order/Roll Call	Meeting called to order at 3:00 PM.	Roll taken. Quorum present. (Sign in sheet attached)
2. Approval of meeting minutes: a. September 11, 2013 minutes	Discussion regarding minutes approval.	John Lajaunie motioned that we accept the Sept 2013 minutes as presented. Gary Rosenthal seconded. Unanimous vote to approve.
3. Administration Remarks a. Bruce Murphy – Incoming President	<ul style="list-style-type: none"> <li>Dr. Murphy explained to the senate that he will be on campus November 4, 2013 for a transition meeting in order to make the administrative transition a smooth one. Specifically, this meeting will serve three purposes, 1.) to find out issues and what's on people's minds, 2.) team building, 3.) to allow him to express what is on his mind. He stated that this meeting will</li> </ul>	

	<p>not be a strategic planning session. He plans on implementing more targeting SWOT analysis later.</p> <ul style="list-style-type: none"> <li>• He also stated that he will be here on January 15, 2014 for Spring Faculty Institute.</li> <li>• He spoke about his “vision of a vision.” This include:             <ol style="list-style-type: none"> <li>1.) student opportunity, 2.) entrepreneurial spirit, 3.) internationalization.</li> </ol> </li> </ul>	
<p>b. Laynie Barrilleaux - VPAA</p>	<ul style="list-style-type: none"> <li>• Dr. Barrilleaux spoke about Career Day. She stated that it was very successful.</li> <li>• The academic calendar for 2014-2015 has been drafted by Kelly Rodrigue. She asked that we take a look at it and provide feedback.</li> <li>• Institutional research is sending out requests for faculty to complete the service hours survey. It should be completed by October 26.</li> </ul>	
<p>c. Larry Howell – Interim President</p>	<ul style="list-style-type: none"> <li>• Spoke regarding compromise on University Budget Committee (see handout attached).</li> <li>• Mr. Howell spoke about faculty appointment letters. He stated that he did not see the need to provide faculty with appointment letters, but understood that we wanted them. They haven’t been issued yet because of a transition between FOCUS to BANNER/ACCESS. He was unsure of when the letters would be issued. He stated that letters for faculty with changes (promotions, etc...) are ready for distribution.</li> <li>• He stated that the final payment for Session A of Nicholls Online for Fall 2013 will be paid out on the next paycheck.</li> <li>• John Lajaunie asked Mr. Howell the status of the contingency money in the budget. Mr. Howell stated that there was no indication if the money will be moved into the budget. He stated that he will not know until mid-November. He also spoke about the \$10 million (one time) money that was allocated to each system. Nicholls share is \$625,000. It must be spent on one-time expenses (ex. Deferred</li> </ul>	

	maintenance.)	
4. New Representatives	Milton Saidu (University College), Angelle Hebert (Education) and Hayley Johnson (Library) were sworn in by Stephen Michot.	
5. Officer Reports		
a. President's Report	Stephen Michot discussed the Faculty Senate's Executive Committee's meeting with Dr. Murphy. He stated that he will be attending the Faculty Council for the UL Board of Supervisor's meeting on October 22, The top issue will be a shared governance policy that will be system wide.	
6. Committee Reports		
a. Faculty Welfare Committee	Kimberly Reynolds stated that the Faculty Welfare Committee elected Shari Lawrence as their new chair.	
7. Old Business		
a. Faculty Salary Concerns	Michael Jeffress presented a first draft of a resolution to ask Administration to address faculty salary issues on campus.	Senate representatives were asked to go back to their colleges and illicit feedback for edits to the resolution.
b. Budget Committee	John Lajaunie presented a copy of the restructured University Budget committee (attached). Discussion ensued. Brian Heck called attention to the fact that Management and Marketing faculty were not included in the structure. The faculty representatives present for that department stated that they trusted their College of Business peers to serve on the committee.	A motion to accept the new structure was made by Luke Cashen and seconded by Eustis Richmond. Unanimous voted to accept.
8. New Business		
a. Shared Governance Concerns	Ray Giguette addressed the senate regarding some faculty members approaches to shared governance, salary issues, and the presidential search. General discussion of Ray's statements ensued.	
b. Discussion about office hours and sabbaticals	Shana Walton spoke about two concerns that were brought to her by the faculty in Arts and Sciences. She stated that faculty feels that office hours required should be based on the number of on campus courses being taught by a faculty member. She also stated that faculty have been told by administration that they can't go on	Stephen Michot asked Shana Walton to provide a recommendation for amending the office hours policy and to present a proposal at the November meeting.

	sabbaticals. She called the UL System office and she was informed that the system's policy on sabbaticals has not changed.	
8. Other Business		
a. Calendar Committee	The 2014-2015 calendar has been drafted and is out for feedback.	Stephen Michot has appointed Gaither Pope as the faculty senate representative to that committee.
b. Letters of Appointment	General discussion ensued regarding letters of appointment.	A vote was called to determine if the senate felt that letters should be provided to faculty. Vote Tally: 12-Yes, 2-No, and 3 Abstain Members stated that instructors and non-tenured faculty should be given priority in receiving letters of appointment.

Meeting adjourned at 4:30 PM (Brian Heck –motioned to adjourn; seconded by Richmond Eustis; unanimous vote to adjourn)

## Faculty Senate/Association Meeting Minutes

Nicholls State University

November , 2013

### Roll Call

Arts and Sciences	Business Administration	Nursing and Allied Health
X Richmond Eustis	X Luke Cashen	X Angele Davis
X Brian Heck – Vice President	X John Lajaunie – Committee on Committees	X Amanda Eymard
X Michael Jeffress	X Randy Ryker	A Donna Fitzgerald-DeJean
X Stephan Michot - President	X William Neese	X Brigett Scott – Recording Secretary
X Gaither Pope	Education	University College
A Balaji Ramachandran	A Dale Norris	X Ray Giguette
X David Schultz	X Kimberly Reynolds - Parliamentarian	X Milton Saidu
X Andy Simoncelli	A Angelle Hebert	X Lori Soule
X Duane Smith	X Gary Rosenthal	Ellender Library
A Shana Walton		X Hayley Johnson
A Ianna West		X Anke Tonn – Corresponding Secretary
		A = absent      X = present

### AGENDA ITEM

### DISCUSSION

### RECOMMENDATION/ACTION

1. Call to Order/Roll Call	Meeting called to order at 3:00 PM.	Roll taken. Quorum present. (Sign in sheet attached)
2. Approval of meeting minutes: a. October 9, 2013 minutes	Discussion regarding minutes approval.	William Neese motioned that we accept the Oct 2013 minutes as presented. Gary Rosenthal seconded. Unanimous vote to approve.
3. Administration Remarks a. Laynie Barrilleaux - VPAA	<ul style="list-style-type: none"> <li>• GER student learning outcomes are under review. The faculty has been asked to give feedback through department heads.</li> <li>• The library is currently being directed by three library faculty members (Anke, Van, and Clif). An email has been sent to faculty explaining how to communicate with the trio of directors.</li> <li>• NESSE findings have been presented to the Academic</li> </ul>	

	<p>Council. NSU students are more dissatisfied than other system schools. Ex. Sophomores and Juniors with lack of advising</p>	
<p>b. Larry Howell – Interim President</p>	<ul style="list-style-type: none"> <li>• Dr. Murphy was recently on campus for a transition workshop. Beginning strategic planning. He will be back the week of December 16<sup>th</sup>.</li> <li>• Budget – no dates available for over collection funds to be released.</li> <li>• Budget Committee – has been brought to executive committee. Committee felt that the 3 VP's shouldn't be on the committee. They added 3 other positions to the committee make-up. Still has 17 people total with 15 voting members.</li> <li>• Appointment letters will hopefully be sent mid-Spring.</li> <li>• Sabbaticals – have been partially funded in the past but current budget conditions have limited funding ability.</li> </ul>	
<p>4. Committee Reports</p>		
<p>a. GEAC Committee Keri Turner presented.</p>	<p>ENGL 264 has been removed from the list of writing intensive courses and GEOM 409 has been approved as a Humanities elective. Discussion ensued regarding the GEOM course. There was a mixture of agreement and disagreement with the GEAC decision.</p>	
<p>b. Committee on Committees John Lajaunie presented.</p>	<p>The committee has sent out requests for elections in the colleges for the budget committee positions.</p>	
<p>5. Old Business</p>		
<p>a. 2014-2015 Calendar Update Gaither Pope presented.</p>	<p>Faculty Institute date changed to August 13<sup>th</sup> in response to Dr. Fitzgerald-Dejean's request to the calendar committee.</p>	<p>Gaither Pope moved to approve the calendar, Brian Heck seconded. A vote was called. Duane Smith – abstained. The senate voted to approve the calendar.</p>
<p>b. Budget Committee John Lajaunie presented.</p>	<p>The restructured University Budget committee (as presented by Larry Howell) was discussed. The faculty senate feels that more discussion with administration is needed on the restructure of the budget committee.</p>	<p>John Lajaunie moved to table the committee restructure. Richmond Eustis seconded. Vote was called. 1 opposed, no abstentions, motion approved.</p>

<p>c. Faculty Salary Concerns Michael Jeffress presented.</p>	<p>Michael Jeffress motioned that the faculty senate adopt the resolution which was presented at the last meeting. It has been reworded to incorporate some of the suggestions he received from Faculty Senate members. Duane Smith seconded the motion. Discussion of the motion and document ensued. Brian Heck moved and Richmond Eustis seconded a motion to alter the resolution to say "report to faculty welfare."</p>	<p>Vote was called on amendment to the resolution: Yes: 20 faculty senators No: 0 faculty senators Abstain: 0 faculty senators</p> <p>Vote was called on approval of the resolution: Yes: 18 faculty senators No: 2 faculty senators Abstain: 0 faculty senators</p>
<p>6. New Business</p>	<p>None</p>	
<p>7. Other Business</p>	<p>None</p>	

Meeting adjourned at 4:30 PM (Amanda Eymard –motioned to adjourn; seconded by John Lajaunie; unanimous vote to adjourn)

## Faculty Senate/Association Meeting Minutes

Nicholls State University

January 14, 2014

### Roll Call

Arts and Sciences	Business Administration	Nursing and Allied Health
X Richmond Eustis	X Luke Cashen	A Angele Davis
X Brian Heck – Vice President	X John Lajaunie – Committee on Committees	X Amanda Eymard
X Michael Jeffress	X Randy Ryker	X Donna Fitzgerald-DeJean
X Stephan Michot - President	X William Neese	X Brigett Scott – Recording Secretary
A Gaither Pope	Education	University College
X Balaji Ramachandran	A Dale Norris	X Ray Giguette
X David Schultz	X Kimberly Reynolds - Parliamentarian	X Milton Saidu
X Andy Simoncelli	X Angelle Hebert	X Lori Soule
X Duane Smith	X Gary Rosenthal	Ellender Library
A Shana Walton		X Hayley Johnson
X Ianna West		X Anke Tomm – Corresponding Secretary

A = absent      x = present

### AGENDA ITEM

### DISCUSSION

### RECOMMENDATION/ACTION

1. Call to Order/Roll Call	Meeting called to order at 3:00 PM.	Roll taken. Quorum present. (Sign in sheet attached)
2. Approval of meeting minutes: a. November 2013 minutes	Discussion regarding minutes approval.	John Lajaunie motioned that we accept the November 2013 minutes as presented. Donna Fitzgerald-Dejean seconded. Unanimous vote to approve.
3. Administration Remarks a. Laynie Barrilleaux - VPAA	<ul style="list-style-type: none"> <li>• Discussed possible budget situation. \$140 million possibly coming to higher education with \$40 million in the form of research/workforce grants.</li> <li>• Enrollment currently only down by 19 students</li> <li>• Learning outcomes for GER are currently being developed and input has been sought out from faculty</li> <li>• Live Text meetings regarding program SLOs are going well</li> <li>• CANVAS learning systems email has been sent to</li> </ul>	



	<p>faculty. Dr. Barrilleaux indicated that she isn't seeking to change our course management system, just wanted to keep faculty informed of products on the market.</p>	
b. Bruce Murphy – President	<ul style="list-style-type: none"> <li>• Attended a meeting with Gov. Jindal today. Where he learned about the WISE program (Workforce and Innovation for a Stronger Economy). More details will be coming regarding the grant program – possible \$40 million).</li> <li>• He indicated that no cuts to the budget were expected for the upcoming year.</li> <li>• He feels confident that we will retain revenues generated from tuition increases.</li> </ul>	
<b>4. Officer Reports</b>		
a. President – Stephen Michot	<p>Will be attending the February Faculty Advisory Council (FAC) to the UL Systems Board of Supervisors and he will provide us with an update at the next Faculty Senate meeting.</p>	
<b>5. Committee Reports</b>		
a. GEAC Committee	<p>ENGL 264 has been removed from the list of writing intensive courses and GEOM 409 has been approved as a Humanities elective. Discussion ensued regarding the GEOM course. There was a mixture of agreement and disagreement with the GEAC decision.</p>	<p>Richmond Eustis motioned that we approve the GEAC decision on the ENGL 264 course. Brian Heck seconded the motion. Unanimous vote to approve.  Donna Fitz-Gerald-Dejean motioned for approval the GEAC decision on the GEOM 409 course. Amanda Eymard seconded the motion. The vote was taken:  0- No votes  6 – abstentions  19 – yes  Motion carries.  No change was made. Item remains tabled.</p>
b. Committee on Committees John Lajaunie presented.	<p>The budget committee restructure had been tabled at the November 2013 meeting. Discussion regarding the budget committee ensued.</p>	
<b>6. Old Business</b>		
		None

7. New Business	
	None
8. Other Business	
	None

Meeting adjourned at 3:46 PM (John Lajaunie –motioned to adjourn; seconded by Luke Cashen seconded the motion; unanimous vote to adjourn)

**Faculty Senate/Association Meeting Minutes**  
Nicholls State University  
February 12, 2014

**Roll Call**

	Arts and Sciences	Business Administration	Nursing and Allied Health
X	Richmond Eustis	X Luke Cashen	X Angele Davis
X	Brian Heck – Vice President	X John Lajaunie – Committee on Committees	X Amanda Eymard
X	Michael Jeffress	X Randy Ryker	X Donna Fitzgerald-DeJean
X	Stephan Michot - President	X William Neese	X Brigett Scott – Recording Secretary
X	Gaither Pope	Education	University College
X	Balaji Ramachandran	A Dale Norris	X Ray Giguette
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X	Duane Smith	A Gary Rosenthal	Ellender Library
X	Shana Walton		X Hayley Johnson
X	Ianna West		X Anke Tonn – Corresponding Secretary

A = absent                      x = present

**AGENDA ITEM**

**DISCUSSION**

**RECOMMENDATION/ACTION**

AGENDA ITEM	DISCUSSION	RECOMMENDATION/ACTION
1. Call to Order/Roll Call	Meeting called to order at 3:00 PM.	Roll taken. Quorum present. (Sign in sheet attached)
2. Approval of meeting minutes: a. January 2014 minutes	Discussion regarding minutes approval.	David Shultz motioned that we accept the January 2014 minutes as presented. Luke Cashen seconded. Unanimous vote to approve.
3. Administration Remarks a. Bruce Murphy – President	<ul style="list-style-type: none"> <li>He thanked the faculty for assisting with the transition and stated that everywhere he goes he hears great things about the faculty.</li> <li>Discussed having an internal audit performed on campus. He explained that it would most likely be a 1 day mini audit. He expects that it will be quick but will yield high quality results and it will be low cost. He stated that he will share the results with faculty.</li> </ul>	

<p>b. Laynie Barrilleaux - VPAA</p>	<ul style="list-style-type: none"> <li>• Asked the faculty senate to take a look at the Intellectual Property Policy that will be emailed to the faculty senate members for comment.</li> <li>• Stated that a proposal regarding the GER SLOs has been emailed to GEAC.</li> <li>• Asked the senate to be careful with how the investigation into office hours is worded and approach, but thanked us for looking into the issue.</li> </ul>
<p>c. Larry Howell</p>	<ul style="list-style-type: none"> <li>• Balances for the Foundation as of Dec 2013 endowments increased by 7.5% since July 2013. The university expects to fund 52-55 of the 59 professorships/chairs next year.</li> </ul>
<p>4. Officer Reports</p>	
<p>Guest: Dee Richard</p>	<p>Dee Richard spoke in regards to HLS 14RS-588 (attached) which is a bill that seeks to reduce consulting contracts by 10% and provide the money saved to higher education.</p>
<p>a. President – Stephen Michot</p>	<ul style="list-style-type: none"> <li>• Will be attending the February Faculty Advisory Council (FAC) to the UL Systems Board of Supervisors and he will provide us with an update at the next Faculty Senate meeting.</li> <li>• Has met with President Murphy and states that he is still fact finding.</li> <li>• Letters of Appointment still haven't been given to faculty and he spoke to President Murphy regarding the faculty's desire to have the letters.</li> <li>• Mentioned that we should begin thinking about Faculty Senate elections (esp. officers).</li> </ul>
<p>5. Committee Reports</p>	
<p style="text-align: center;">None</p>	
<p>6. Old Business</p>	
<p>a. Office Hours</p>	<p>Shana Walton provided a handout with the information she has gathered regarding office hours for universities across the state and nation (attached). She also gave</p>

	some preliminary data from the survey of Nicholls State University faculty that she is currently collecting. She plans to have a full report at the March meeting.	
7. New Business		
a. Intellectual Property Policy	Discussion regarding the Intellectual Property Policy	John Lajaunie motioned that the discussion be tabled until the next meeting. Brian Heck seconded the motion. Unanimous approval.
8. Other Business	None	

Meeting adjourned at 4:01 PM (John Lajaunie –motioned to adjourn; seconded by Angele Davis seconded the motion; unanimous vote to adjourn)

## Faculty Senate/Association Meeting Minutes

Nicholls State University

March 12, 2014

### Roll Call

Arts and Sciences	Business Administration	Nursing and Allied Health
X Richmond Eustis	X Luke Cashen	A Angele Davis
X Brian Heck – Vice President	A John Lajaunie – Committee on Committees	A Amanda Eymard
X Michael Jeffress	X Randy Ryker	X Donna Fitzgerald-DeJean
X Stephan Michot - President	X William Neese	X Brigett Scott – Recording Secretary
X Gaither Pope	Education	University College
X Balaji Ramachandran	A Dale Norris	X Ray Giguette
X David Schultz	X Kimberly Reynolds - Parliamentarian	X Milton Saidu
X Andy Simoncelli	X Angelle Hebert	A Lori Soule
A Duane Smith	X Gary Rosenthal	Ellender Library
X Shana Walton		A Hayley Johnson
A Ianna West		X Anke Tonn – Corresponding Secretary
		A = absent x = present

### AGENDA ITEM

### DISCUSSION

### RECOMMENDATION/ACTION

1. Call to Order/Roll Call	Meeting called to order at 3:00 PM.	Roll taken. Quorum present. (Sign in sheet attached)
2. Approval of meeting minutes: a. January 2014 minutes	Discussion regarding minutes approval.	Gaither Pope motioned that we accept the February 2014 minutes as presented. Gary Rosenthal seconded. Unanimous vote to approve.
3. Administration Remarks a. Laynie Barrilleaux - VPAA	<ul style="list-style-type: none"> <li>Noted that student research is going well on campus as evidenced by the participation of undergraduate and graduate students in the Student Research Competition that was held this week.</li> <li>Discussed a \$10,000 fund that has been obtained to encourage faculty to implement innovative teaching methods. All faculty that are interested in applying for monies should</li> </ul>	

	<p>email their proposal to Dr. Barrilleaux's office.</p> <ul style="list-style-type: none"> <li>Announced her retirement effective June 30, 2014.</li> </ul>
<p>b. Larry Howell</p>	<ul style="list-style-type: none"> <li>Discussed legislative bills being proposed in the state legislative session. Ex: Students paying for what they take. The full presentation is located on the V drive under Admin Legislative 2014 session folder.</li> <li>Budget will be kept whole this year.</li> <li>Next year's budget will likely be the same budget as this year plus the university will keep the increase in tuition generated.</li> <li>Summer school budget is due March 28.</li> <li>Presidential Inauguration is April 3<sup>rd</sup>.</li> <li>Legislative Day is April 8<sup>th</sup> and Systems Day is April 10<sup>th</sup>.</li> <li>Dr. Murphy is attending the Southland Conference Basketball tournament that Nicholls is currently competing in.</li> </ul>
<p>4. Officer Reports</p>	
<p>a. President – Stephen Michot</p>	<ul style="list-style-type: none"> <li>Gave an update regarding the February Faculty Advisory Council (FAC) to the UL Systems Board of Supervisors. A system wide “shared governance” policy will be developed.</li> <li>Karla Hughes will meet with the FAC senate executive committee on March 19 at 2 pm.</li> <li>Discussed changes to administrative level committees. The new University Council is comprised of 30-40 members including faculty.</li> <li>FAC Senate elections need to be held this month.</li> </ul>
<p>b. Vice-President – Brian Heck</p>	<p>“To and Through Issue” – 7 academic committees report through Faculty Senate. Brian brought up for discussion to either enforce the policy or revise it.</p>
<p>c. Parliamentarian – Kimberly Reynolds</p>	<p>Discussed an initiative by Dr. Murphy to obtain feedback or input from the faculty that she participated</p>

		in recently.	
5. Committee Reports GEAC – Keri Turner		Discussed actions taken since Fall 2013. These included: Removed ENGL 264 from writing intensive courses, approved the Humanities and Literature rubrics, approved GEOM 310 as a humanities course, EGSC 101 was not approved as a Fine Art Elective, Approved the OCR, History, and Social Science and Behavioral Rubrics.	
Academic Policies and Standards - Lacey Melancon		Provided information on the number of Appeals that have been heard and discussed dating back to Spring 2011. In Fall 2013 there were: 164 suspensions, 78 appeals, 58 approved appeals, and 20 denials.	
6. Old Business			
a. Intellectual Property Policy		Discussion ensued. Handouts had been sent out via campus email.	Issue was tabled until the next meeting. Gaither Pope motioned to table the issue, Eustis Richmond seconded. Unanimous vote to table.
b. Office Hours		Shana Walton provided a handout with the information she has gathered regarding office hours for universities across the state and nation (attached).	Departments/Colleges may need to develop policy for individual units. Will be reviewed at next meeting.
7. New Business		None	
8. Other Business		None	

Meeting adjourned at 4:00 PM (William Neese –motioned to adjourn; seconded by Balaji Ramachandran seconded the motion; unanimous vote to adjourn)



## Faculty Senate/Association Meeting Minutes

Nicholls State University

April 9, 2014

### Roll Call

Arts and Sciences	Business Administration	Nursing and Allied Health
X Richmond Eustis	X Luke Cashen	A Angele Davis
X Brian Heck – Vice President	A John Lajaunie – Committee on Committees	A Amanda Eymard
X Michael Jeffress	A Randy Ryker	X Donna Fitzgerald-DeJean
X Stephan Michot - President	X William Neese	X Brigett Scott – Recording Secretary
X Gaither Pope	Education	University College
X Balaji Ramachandran	X Dale Norris	X Ray Giguette
X David Schultz	X Kimberly Reynolds - Parliamentarian	X Milton Saidu
A Andy Simoncelli	A Angelle Hebert	X Lori Soule
A Duane Smith	X Gary Rosenthal	Ellender Library
X Shana Walton		X Hayley Johnson
A Ianna West		X Anke Tonn – Corresponding Secretary
		A = absent x = present

### AGENDA ITEM

### DISCUSSION

### RECOMMENDATION/ACTION

1. Call to Order/Roll Call	Meeting called to order at 3:00 PM.	Roll taken. Quorum present. (Sign in sheet attached)
2. Approval of meeting minutes: a. March 2014 minutes	Discussion regarding minutes approval.	William Neese motioned that we accept the March 2014 minutes as presented. Gaither Pope seconded. Unanimous vote to approve.
3. Guest Speaker	John Kennedy – State Treasurer addressed the Faculty Senate. He asked the faculty to support LA House Bill 142 proposed by Representative Dee Richard. The bill would direct every state agency (excluding Higher Education) to reduce contract spending by 10% and direct the savings to higher education funding. He estimates that this would generate \$528 Million. He asks us to each call our legislators and ask them to support the bill.	
4. Administration Remarks a. Bruce Murphy - President	<ul style="list-style-type: none"> <li>Thanked the faculty for participating in the</li> </ul>	

	<p>recent Presidential Inauguration. It was a great success for Nicholls State University.</p> <ul style="list-style-type: none"> <li>• He stated that he has directed Human Resources to create and send out letters of intent for employment to faculty before the summer.</li> <li>• He addressed the Faculty Senate pay raise resolution that was sent to him at the beginning of the semester. He understands that pay raises haven't been given to faculty for several years and he has communicated this to entities and stakeholders outside of the university. He is working on addressing the merit pay system (it is one of his priorities). He addressed the moratorium on hiring upper-level administration that was proposed in the resolution and stated that he would not be able to meet that request due to the need for a VP of University Advancement and the need to fill the VPAA position that will be vacant as of July. A national search will be conducted and he would like to have one faculty member from each college on the search committee.</li> <li>• Budget participation of governance has been increased. Budget will be discussed at the University Council meetings.</li> <li>• He also answered various questions posed by Faculty Senators.</li> </ul>	
<p>b. Larry Howell</p>	<ul style="list-style-type: none"> <li>• Summer school budget has been submitted (\$1.4 million). May 10<sup>th</sup> is the cut off day to determine minimum pay for faculty teaching in the summer sessions.</li> <li>• Eleven more professorships can be filled for the Fall 2014.</li> </ul>	
<p>4. Officer Reports</p>		
<p>a. President – Stephen Michot</p>	<ul style="list-style-type: none"> <li>• Thanked the faculty for participating in the inauguration.</li> </ul>	

	<ul style="list-style-type: none"> <li>Explained the configuration of the University Council and that is has wide-spread representation with &gt;35 members.</li> </ul>	
5. Committee Reports GEAC – Keri Turner	Presented revised GER student learning outcomes.	Michael Jeffress motioned to approve the GER outcomes and Brian Heck seconded the motion. A unanimous vote approved the revised outcomes.
Faculty Welfare – Susan Roark	The Faculty Welfare Committee asked Mr. Howell for a copy of the university budget (for it to be placed on the V drive). The request was denied.	
6. Old Business a. Intellectual Property Policy – Robert Brenner	Provided a copy of the revised Intellectual Property Policy to the Senate. Discussion ensued.	Gary Rosenthal motioned to accept the revised policy. Balaji Ramachandran seconded the motion. A unanimous vote approved.
b. Office Hours	Shana Walton provided a handout with a proposed change to the faculty office hours policy. Discussion ensued which included Senators from different colleges reading feedback from their faculty constituents. Proposed policy change is attached.	Discussion was tabled until the next meeting. Shana Walton will modify the policy taking into consideration some of the feedback received.
7. New Business	None	
8. Other Business Swearing in of new Senators	Sarah Sims (Library), David Whitney (A&S), Mathew Gamel (A&S), Amy Hebert (UC) were sworn in as Senators.	
Office Elections	Elections were held after nominations were obtained. Votes were written and counted by Brian Heck and Anke Tomm. Ballot is attached.	<p>Election Results:  President – Brigett Scott (NAH)  Vice President – Kimberly Reynolds (ED)  Recording Secretary - Hayley Johnson (Library)  Corresponding Secretary – Richmond Eustis (A&amp;S)  Parliamentarian – Milton Saidu (UC)</p>

Meeting adjourned at 4:35 PM (William Neese --motioned to adjourn; seconded by Gaither Pope seconded the motion; unanimous vote to adjourn)