**Faculty Senate/Association Meeting Minutes**

Nicholls State University

November 7, 2018

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| **Roll Call** |  |  |  |  |
|  | Arts and Sciences |  | Business Administration |  | Nursing and Allied Health |
| X | Kristina Allemand | X | Kevin Breaux | X | Claire Bourgeois – Recording Secretary |
| A | Scott Banville | X | Luke Cashen | X | Shelly Matherne |
| X | Jeff Brown | X | Shari Lawrence – Parliamentarian  | X | Jennifer Plaisance |
| A | Aimee Hollander | X | Lori Soule – Committee on Committees | A | Shane Robichaux |
| X | Stephen Michot |  |  | A | Bill Thibodaux |
| A | Gaither Pope  |  | Education |  | Ellender Library |
| X | Milton Saidu – Vice President  | A | Dennis Guillot | X | Elizabeth Layton |
| X | Andy Simoncelli  | X | Kimi Reynolds | X | Mark Love |
| X | James Stewart  | X | Gary Rosenthal |  |  |
| X | Michele Theriot |  |  |  |  |
| X | David Whitney – President |  |  |  |  |
|  |  |  | A = absent x = present |

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| AGENDA ITEM | DISCUSSION | RECOMMENDATION/ACTION |

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| 1. Call to Order/Roll Call
 | Meeting called to order at 3:07PM. | Roll taken. Quorum present. (Sign in sheet attached) |
| 1. Approval of meeting minutes:
	1. September 2018 minutes
	2. October 2018 minutes
 | Discussion regarding approval of minutes.  | Moved by Jeff Brown and seconded by Jennifer Plaisance to approve September minutes.Moved by Stephen Michot and seconded by And Simoncelli to approve October minutes. Unanimous vote to approve both. |
| 1. Administration Remarks
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| Dr. Clune  | * Coastal Restoration – much of Lafourche and Terrebonne Parishes will be disappearing within next 50 years. Will need to address structures for flooding as needed. If new buildings are built may need to be built higher.
* Chick-Fil-A – should be ready by mid-February
* Gouaux Hall – plan to improve the auditorium and spaces within the building.
* Union Food Court – will be re-done thanks to funding from the Bollinger family
* Library - $13.9 million request. Need to move slowly with improvements because there is no sprinkler system in the building. Will start with a self-serve kiosk for coffee. Lighting will be changed and furniture will be placed in the front lobby. The Wi-Fi in the area was fixed.
* BOR – surplus money may go to deferred maintenance. BOR asked for $1000 salary increase from legislature. May need to increase fees to help raise salaries. We have not raised fees yet.
* Across the board 2% salary increase in January
* Greenhouse was cleaned out. Operational money will not be used to make improvements
* Reception will be held after the December meeting. Encourage others to come to the meeting and come to the reception after the meeting. Will send out RSVPs.
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| 4.Officer’s Reports |  |  |
| President – David Whitney | * Morale Task force needs to address adjunct pay and leave pool for new faculty members. Also need something for family leave.
* Promotion pay and degree attainment pay also needs to be looked at.
* Travel – with new ethics law – compensation needs to be done prior to travel if not the individual may be fined.
* Important to disclose outside employment
* Textbook task force to discuss the decrease in cost of books such as open education resources.
* Commencement – there will be 3 ceremonies.
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| 5.Committee ReportsDistance Learning Committee | * Evaluation of Online courses- would like IR to take over and use same evaluation as the rest of the university uses.
* There will be a new Banner system in the spring – Questions if it will work better for Nicholls online to add and drop those B sessions for Nicholls Online.
* Completion Pay – want to get rid of the completion pay and have just one payment. Right now faculty is paid for every student over 10 students and then gets money for those who complete the course.
 | Moved by James Stewart and seconded by Claire Bourgeois. Unanimous vote.  |
| 6. Old Business |  |  |
| 1. Budget Committee Membership
2. Reorganization of Colleges
3. Instructor ranks
 | * Questions about terms because all ending at the same time
* Members have proposed extending everyone’s term by 1 year and then staggering terms. Faculty Senate has not issues with this proposal.
* Art and Sciences has 12 departments. Dr. Clune wants it to be cost-neutral. Wants faculty input.
* Goal is to have in place next academic year.
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| 7. New Business |  |  |
|  a. Volunteer note taker/Student Success Center  | * The center asks for volunteer note takers. The note takers are not pre-screened. There are presently 35 note takers - an increase from 26 last fall. The increase correlates with the # of students. If no volunteers, it is the responsibility of the university to provide notes if no volunteers.
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| 8. Other Businessa. Timing of student evaluations | * It was brought up that the timing of evaluations is inappropriate to be evaluated 2/3 of the way through the semester. Is it possible to be evaluated the last week of classes? Will invite Renee Hicks next month to discuss.
 | Invite Renee Hicks to next meeting. It was moved by Kevin Breaux and seconded by James Stewart to email questions to Renee so she could have the answers when she presents.  |

Meeting adjourned at 4:10