**Faculty Senate/Association Meeting Minutes**

Nicholls State University

September 5, 2018

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| **Roll Call** |  |  |  |  |
|  | Arts and Sciences |  | Business Administration |  | Nursing and Allied Health |
| X | Kristina Allemand | X | Kevin Breaux | X | Claire Bourgeois – Recording Secretary |
| X | Scott Banville | X | Luke Cashen | X | Shelly Matherne |
| X | Jeff Brown | X | Shari Lawrence – Parliamentarian  | X | Jennifer Plaisance |
| A | Aimee Hollander | X | Lori Soule – Committee on Committees | X | Shane Robichaux |
| X | Stephen Michot |  |  | X | Bill Thibodaux |
| X | Gaither Pope  |  | Education |  | Ellender Library |
| X | Milton Saidu – Vice President  | X | Dennis Guillot | A | Elizabeth Layton |
| X | Andy Simoncelli  | X | Kimi Reynolds | X | Mark Love |
| X | James Stewart  | A | Gary Rosenthal |  |  |
| X | Michele Theriot |  |  |  |  |
| X | David Whitney – President |  |  |  |  |
|  |  |  | A = absent x = present |

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| AGENDA ITEM | DISCUSSION | RECOMMENDATION/ACTION |

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| 1. Call to Order/Roll Call
 | Meeting called to order at 3:10PM. | Roll taken. Quorum present. (Sign in sheet attached) |
| 1. Approval of meeting minutes:
	1. May 2018 minutes
 | Discussion regarding approval of minutes.  | It was motioned by Gaither Pope and seconded by Kevin Breaux to approve May minutes. Unanimous vote to approve. |
| 1. Administration Remarks
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| * 1. Dr. Westbrook
 |  * Will be focusing on SACS COC 5 year report.
* Dean searches for NAH and EDUC should begin in the spring.
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| * 1. Terry Braud
 | * Campus Beautification – continuing various projects such as upgrades to the Ballroom that is almost complete. Foundation approved master plan to improve the union. All projects are being completed frugally.
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| 4.Officer’s Reports |  |  |
| * + - * 1. President’s report
 | * Investiture – want to have as many faculty as possible participate.
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| 5.Committee ReportsPPMFaculty Compensation | * General Education Committee- Name to change form General Education Assessment Committee to General Education Committee. The Provost will now appoint the program coordinator (chair) of this committee. The coordinator of General Education Assessment will be an ex officio member.
* Courses and Curricula Committee – PPM changes to include the addition of a chair of the committee to be appointed by the Provost and Vice President of Academic Affairs. Also the number of members to change from 19 to 16 to reflect the number of colleges
* Chapter 2 of PPM needs to be reviewed and updated
* Had a great response rate on the survey in the summer. Dr. Clune already responded to survey results with an increase in travel.
* Committee had three recommendations: 2% increase in January 2019 for those who started on or before August 2017 (a cost of living adjustment), return travel budgets to departments and not the deans and the Foundation can make requests specifically for academic reasons.
 | Moved by Claire Bourgeois and seconded by Dennis Guillot to vote. 21 votes for and 2 abstentions. Moved by Dennis Guillot and seconded by Shari Lawrence to vote. 22 votes for and 1 abstention.Bill Thibodaux will be the chair of the committee. Scott Banville and James Stewart agreed to be on committee.  |
| 6. Old Business |  |  |
|  a. Faculty Appreciation | * Will have a drawing in October. Department heads will need to nominate one person. Feel free to get items donated. Let David Whitney know if you have items.
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| 7. New Business |  |  |
|  a. Paint Refresh of faculty parking spaces | * Was discussed if the faculty spots could be repainted so faculty parking spots could be easily identified.
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| 1. Academic freedom and university branding
 | * Question was brought up about when somebody has the right to stop a service-learning project. Guidelines are needed for projects being reviewed so that faculty can maintain academic freedom.
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| 1. Reorganization of Colleges
 | * Exploring the possibility to reorganize the Colleges.
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| 1. Ranks for Instructors
 | * There is no way to move up in rank as an Instructor. Need to look at adding ranks of instructor and discuss possibility of tenure.
 | James Stewart, Luke Cashen and Bill Thibodaux agreed to be on committee.  |
| 1. Budget Committee Membership
 | * Email was sent out with committee members. Need to discuss if terms should be staggered and if so how since all members have the same term right now.
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| 8. Other Business1. Faculty Enlight
2. Swearing in of new senators and elections
 | * Faculty Enlight – if there are courses that do not use textbooks, let the bookstore know.
* New Senators were sworn in. The following officers were elected:
	+ David Whitney – President
	+ Milton Saidu – Vice President
	+ Parliamentarian – Shari Lawrence
	+ Recording Secretary – Claire Bourgeois
	+ Corresponding Secretary – Mark Love
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Meeting adjourned at 4:50.