**Faculty Senate/Association Meeting Minutes**

Nicholls State University

November 6, 2019

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| **Roll Call** |  |  |  |  |
|  |  Liberal Arts |  | Culinary |  |  Nursing and Allied Health |
| X | Kristina Allemand |  | Tammy Rink |  | Tommy Landry |
| X | Jeff Brown | X | Bill Thibodeaux | X | Shelly Matherne |
|  | Gaither Pope |  | Education & Psychology | X | Meryn Olivier |
|  | Andy Simoncelli | X | Dennis Guillot - Parliamentarian |  | Shane Robichaux |
| X | James Stewart – President | X | Kimi Reynolds |  | Science and Technology |
| X | Michele Theriot | X | Gary Rosenthal | X | Claire Bourgeois – Vice President |
| X | David Whitney |  | Library | X | Christie Landry |
|  | Business Administration | X | Elizabeth Batte – Recording Secretary | X | Matthew Marlow |
| X | Kevin Breaux | X | Mark Love – Corresponding Secretary | X | Jennifer Plaisance |
| X | Luke Cashen |  |  | X | Milton Saidu |
| X | Christopher Castille  |  |  | X | Justine Whitaker |
| X | Lori Soule – Comm. on Committees |  |  |  |  |
|  |  |  | A = absent X = present |

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| **AGENDA ITEM** | **DISCUSSION** | **RECOMMENDATION/ACTION** |
| 1. Call to Order/Roll Call
 | Meeting called to order at 3:05 PM. | Roll taken. Quorum present. (Sign in sheet attached) |
| 1. Approval of meeting minutes
 | September & October | May minutes to be sent outSept & Oct minutes approved unanimously |
| 1. Administration Remarks
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| Dr. Clune | * Notes presented by Dr. Westbrook
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| Dr. Westbrook | * Raises for faculty and unclassified staff will proceed.
* New positions will be scrutinized and it will be slower to fill replacement positions
* New Auxiliary Director has been hired
* Drainage study and bids for greenhouse project are out
* Peltier is continued work in progress
* Union phase 3 complete, phase 4 relocate bookstore and postal office
* Continue to track formula funding
* Focused on enrollment and retention
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| 4.Officer’s Reports |  |  |
| David Whitney | * Looking at the scheduling efficiencies and inefficiencies. Ways to increase efficiency in enrollment (low enrollment courses >10). Submitted recommendations to Dr. Clune. David is working with his department dean and trying out suggestions to test them out.
* Looking at percentage of online (20%), hybrid (10%), and on campus (70%) courses
* Suggestions given to Dr. Clune will be sent out to senate.
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| James Stewart | * Fee increase for students – put on hold
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| 5.Committee Reports |  |  |
|  | * No reports
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| 6. Old Business |  |  |
| SGA Finals Preparation Proposal | * Sydney Matherne presenting final proposal.
 | * Motion to approve for 2 semesters trial period. Seconded.
* 3 abstain. 1 nay. 19 yay.
* Motion approved.
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| Academic Calendar | * Most recent is what’s in place now
 | Motion to be approved. Seconded. Approved unanimously.  |
| Instructor Ranks | * Plan for instructors with Master’s degree without PhD (terminal degrees) or plans to get a terminal degree
* If senators have received feedback to send them to James to collate
 | * James will report back at next meeting.
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| Parking | * Chief Jacuzzo present to discuss parking violations not being enforced.
* Is there a log on parking violations? How does our system compare to sister schools?
* Hot spots for problems: Peltier and Gouaux
* Fees are waived for those who purchase a parking decal after receiving a ticket
* 19-21 tickets averaged a day
* Parking Services under directives from the Parking Policy Committee and Parking Appeals Committee
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| 7. New Business |  |  |
| Online Policies and Procedures | * Tabled until Andrew is present.
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| Culinary Committee Representation | * Bill Thibodeaux: Not enough faculty to supply 2 members to committees. Requesting permission for 1 member to represent Culinary on all committees.
 | * If culinary faculty are okay with a lack of representation then fine with this senate.
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| Faculty Appreciation Report | * All prizes received.
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| 8. Other Business |  |  |
| SIR Instrument (possible changes) | * No time obligation to approve or change instrument
* Goal: reduce document (50 questions) to get more statistically valid scores
* Goal: try to set the scoring system to better align with university scale
* Feedback: faculty want to know why the instrument is not working
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Meeting adjourned at 4:22 pm.