**Faculty Senate/Association Meeting Minutes**

Nicholls State University

February 5, 2020

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| **Roll Call** | |  |  |  |  |
|  | Arts |  | Culinary |  | Nursing and Allied Health |
| X | Kristina Allemand | X | Tammy Rink | X | Tommy Landry |
| X | Jeff Brown | A | Bill Thibodeaux | X | Shelly Matherne |
| A | Gaither Pope |  | Education & Psychology | X | Meryn Olivier |
| X | Andy Simoncelli | X | Dennis Guillot - Parliamentarian | X | Shane Robichaux |
| X | James Stewart – President | X | Kimi Reynolds |  | Science and Technology |
| X | Michele Theriot | X | ~~Gary Rosenthal~~ Anthony Kunkel | X | Claire Bourgeois – Vice President |
| X | David Whitney |  | Library | X | Christie Landry |
|  | Business Administration | X | Elizabeth Batte – Recording Secretary | X | Matthew Marlow |
| X | Kevin Breaux | X | Mark Love – Corresponding Secretary | X | Jennifer Plaisance |
| A | Luke Cashen |  |  | X | Milton Saidu |
| X | Christopher Castille |  |  | X | Justine Whitaker |
| A | Lori Soule – Comm. on Committees |  |  |  |  |
|  | |  | |  | A = absent X = present |

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| **AGENDA ITEM** | **DISCUSSION** | **RECOMMENDATION/ACTION** |
| 1. Call to Order/Roll Call | Meeting called to order at 3:05 PM. | Roll taken. Quorum present. (Sign in sheet attached) |
| 1. Approval of meeting minutes |  | December minutes: tabled due to winter break. Will be resent out to senate. |
| 1. Administration Remarks |  |  |
| Dr. Clune/Alex Archeneaux | * Demolition around campus: Ponderosa, houses and the barn on the farm, and greenhouse structure. * Barker Hall expansion - bids out * Student publication and printing office: campus printing to be used for music instruments and a photo studio for Misty McElroy. * AD search: revamping job description * Movement in the “front” offices: email with details sent out to campus * Legislature session starts March 9 * ULS Day: March 31 |  |
| Dr. Westbrook | * Academic Master Plan: document sent out to faculty. Steering committee looking at process to help execute objectives. Video explaining the process will be sent out to faculty. Timeline: mid-March ready for faculty feedback. * Research Council CFP: $25,000 for seed money. Proposals to be sent to Dr. Enmin Zou by April 24 * Dr. Jessica Cortez new Graduate Studies Director. Graduate Studies will be moving to Polk Hall. |  |
| 4.Officer’s Reports |  |  |
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| 5.Committee Reports |  |  |
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| 6. Old Business |  |  |
| Steven Kinney: Parental Leave | * Different from FMLA: coverage for FT employees on day 1 * Compensation must follow state guidelines on sick leave and sick leave pool | * Updated policy to be sent out for approval. |
| Instructor Ranks | * Would affect 24 instructors * Looking at incentives for moving up the ranks with Terry Braud | * To be presented to the Faculty Comp & Morale Taskforce by David Whitney |
| Chris Castille: Student Evaluations | * Working with Renee Hicks to be able to flag “at risk” students in advance * Current data is not high quality so looking into adjusting current tool * Proposal for confidential but not anonymous responses (IR could see identity, professors cannot) |  |
| David Whitney: Alternate Scheduled Classes | * Accelerated courses (follow Nicholls online schedule) and delayed start courses (start in week 4) * Fall semester: pilot * Email Melanie Benoit for instructions |  |
| Andy Simoncelli: Online Policies and Procedures | * Sent out in November for review. | Motion to approve: David  Second: Claire  Approved unanimously |
| 7. New Business |  |  |
| Private Room in Union: Chris Castille | * An area to take faculty or visitors for private space. * Currently: Captain’s Room and Mardi Gras suites |  |
| Faculty Advising Load: Claire | * What is an appropriate advising load? Some are advising 10 or up to 100 students. * Jennifer Plaisance: research shows 40-50 but there’s no consistency on campus * PPM 2.7.3 Workload Expectations - vague | * Recommendation: keep track of stats of how many advisees and time spent advising them |
| Elizabeth Batte (on behalf of Lori Soule – Comm. On Comm.): Library Rep on Required Ed Committee | * The library needs a recommendation by Faculty Senate to Dr. Westbrook for there to be a library representative on the URE committee (similar to GECo). | * Motion to wave by-law:Milton and Christy * Approved * Motion to approve recommendation * Move: Dennis & Andy * Approved |
| Rep for PPM Committee | * Volunteer? Christy Landry | Christy Landry approved |
| College of Ed Faculty Senator | * Dr. Gary Rosenthal retired. Dr. Anthony Kunkel elected. Dennis will be the Comm on Comm rep. |  |
| Faculty Appreciation Awards | * Went well and meeting with interim AD for 2020 prizes. |  |
| Faculty Senate Website | * Send recommendations to Mark Love * Goal: increase faculty engagement |  |
| Gary Rosenthal Replacement | * Anthony Kunkel |  |
| 8. Other Business |  |  |
| Claire | * Parking Committee has not met |  |

Meeting adjourned at 4:26 pm.