**Faculty Senate/Association Meeting Minutes**

Nicholls State University

September 4, 2019

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| **Roll Call** | |  |  |  |  |
|  | Arts |  | Culinary |  | Nursing and Allied Health |
| X | Kristina Allemand | A | Tammy Rink | X | Tommy Landry |
| X | Jeff Brown | X | Bill Thibodeaux | X | Shelly Matherne |
| X | Gaither Pope |  | Education & Psychology | X | Meryn Olivier |
| X | Andy Simoncelli | X | Dennis Guillot - Parliamentarian | X | Shane Robichaux |
| X | James Stewart – President | X | Kimi Reynolds |  | Science and Technology |
| X | Michele Theriot | X | Gary Rosenthal | X | Claire Bourgeois – Vice President |
| X | David Whitney |  | Library | X | Christie Landry |
|  | Business Administration | X | Elizabeth Batte – Recording Secretary | X | Matthew Marlow |
| X | Kevin Breaux | X | Mark Love – Corresponding Secretary | X | Jennifer Plaisance |
| X | Luke Cashen |  |  | X | Milton Saidu |
| X | Christopher Castille |  |  | X | Justine Whitaker |
| X | Lori Soule – Comm. on Committees |  |  |  |  |
|  | |  | |  | A = absent X = present |

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| **AGENDA ITEM** | **DISCUSSION** | **RECOMMENDATION/ACTION** |
| 1. Call to Order/Roll Call | Meeting called to order at 3:05 PM. | Roll taken. Quorum present. (Sign in sheet attached) |
| 1. Approval of meeting minutes:   April minutes | Minutes were not sent out. To be sent out after meeting for approval. |  |
| 1. Administration Remarks |  |  |
| Dr. Clune | * Enrollment: To continue salary increases we need to keep students coming in the door. Down 93 freshmen. On the 14th day of class enrollment officially assessed. 6,488 last year and we were hoping to go over 6,500 to go to state legislature for salary increases. Traditional enrollment and traditional freshmen are down. Online enrollment is up. Retention is important for formula funding. * Analyzing formats in federal funding to improve our formula funding. * Academic Master Plan to figure out which direction we need to go in our future * Campus Master Plan * Diversity & Inclusion Plan * Scheduling efficiency * Faculty Morale Taskforce - 78% with current market on salary * Talbot hall: updated 75% state * Union: 70% donation by Bollinger family * $365,000 donation for greenhouse * Football stadium paid for with 2/3 state funds 1/3 donor funds. Will begin breaking ground soon. Phase two is for an indoor practice field. * Library is the number one project. Maker space on first floor of library. Funded by Chuck Monier. * Coastal center: still raising money 5 out of 18 million so far. Will not come from university. |  |
| 4.Officer’s Reports |  |  |
|  | * No reports |  |
| 5.Committee Reports |  |  |
|  | * No reports |  |
| 6. Old Business |  |  |
| Ranks for Instructors | * Tiered system circulated, few objections. Passed through to David Whitney to present to Faculty Morale Taskforce and administration. People with Masters are tenured (as accepted in their area of expertise) and must be considered in the process. | * Luke Cashen will continue to work on this. |
| 7. New Business |  |  |
| Faculty Evaluations (by students)  Parking  Travel Funds  Promotion Criteria  Dead Week | * Melanie Collins (IR) new system for evaluations that will now be online and handled through Moodle. This will be for in-person and online courses. Already piloted with summer online classes - all went well. Fall 2019 in-person will continue with paper & new system. The online method will be fully integrated Spring 2020. In the process of creating a tie-in with Digital Measures. Evaluation questions will be refreshed. * Chief of UPD said he lacks equipment and student workers. Faculty complaints on parking policy not being enforced. Students have reported not purchasing permits due to lack of policy enforcement. * $170 per faculty member in Arts & Science. Travel funds are necessary for professional development. This also includes travel for job candidates. Faculty development fund through provost office. Discussed in Morale Taskforce. * Written unwritten rules. Doesn’t take into account the different types of deliverables produced by various faculty members. David & PETSM to make recommendations. * Sydney Matherne (junior science SGA senator) proposed the three last schools days without tests or major assignments for students to prepare for finals. Class would still be in session and the current Academic Calendar would not be affected. | * Invite Chief Jaccuzzo to next meeting to discuss parking. * Milton Saidu and David Whitney volunteered to review policies and make a recommendation. * Recommendation to survey general student population for more concrete data on the support of a Dead Week. |
| 8. Other Business |  |  |
|  | * Honorary Doctorate Committee - all positions filled * Liberal Arts Senators Meeting - Lori Soule hosting after general senate meeting * Faculty Appreciation Awards – begin turning in nominations to James Stewart. Awards will be given in October. * Webpage – As the university updates the look of the webpage, the senate wants to make their page a better resource for information of senate decisions and discussions |  |

Meeting adjourned at 4:23 pm.