NICHOLLS STATE UNIVERSITY

STUDENT EMPLOYEE JOB DESCRIPTION FORM

Student: _____ Campus ID: _____

Assignment begin date: _____ Assignment end date: _____

Department: _____ Wage rate: _____

Supervisor: _____ Extension: _____

Purpose of job: _____

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Duties and Responsibilities: _____

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In addition to the duties and responsibilities stated above, all employees will be responsible for completing any appropriate tasks as deemed necessary by their supervisor.
Please complete and return this form to the Student Employment Office each contract period.

Revised 11/2006