(c) The duties of the judicial Vice-President:

(i) Act as Chairman of the Judicial board and be responsible for the operation and conduct procedures for said board.

(ii) Carry out public relations concerning the matter of the Interfraternity Council

(iii) Initiate investigatory action on cases referred to the judicial Board in cooperation with the Interfraternity Council Advisor.

(iv) To assist the President in keeping order during meetings.

(v) To uphold all FIPG rules.

(vi) Educate all chapters and colonies on FIPG rules

(d) The duties of the Recruitment Vice-President:

(i) Receives appointments to Rush Committee from the executive Vice-President.

(ii) Presides over all meetings related to recruitment activities and standards for IFC.

(iii) Collaborates with Greek Advisor to set Rush/Recruitment schedule and related activites.

(iv) Coordinates and oversees the Formal Rush/Recruitment activities.

(v) Educate the Chapters/Colonies on Formal Rush/Recruitment Rules.

(vi) Report Rush/Recruitment violations to the Judicial Vice-President.

(e) The duties of the Secretary:

(i) Assist the president and Advisor in preparing the agenda for each regular and special meeting.

(ii) Distribute written agenda to all voting delegates at IFC meetings.

(iii) Keep complete and accurate minutes of all Interfraternity Council meetings.

(iv) Type and publicize these minutes before the next meeting and distribute minutes to all chapter delegates.

(v) Keep accurate and complete roll of all members of fraternities and their representatives. Check roll at each meeting.

(vi) Keep and up-to date record of all members of fraternities. An official Greek Life roster composed of all present activities and associate members/pledges shall be turned in to the Interfraternity Council Secretary during the third week of each fall and spring semester.