



Nicholls State University

*Mamie Bourgeois Memorial Award
Nomination Form*

The purpose of this award is to recognize a member of the Nicholls Civil Service Community for outstanding service to the University. Emphasis is placed upon excellence and dedication to occupation. All civil service employees are eligible to receive this award.

A **LETTER OF NOMINATION** providing additional information and submission of the **COMPLETED FORM** should be sent to Human Resources. Information for the finalist will be forwarded to the Amigas Club.

DATE: _____

TO: Mamie Bourgeois Memorial Award Screening Committee

FROM: _____

Name of Nominee: _____

Current Civil Service Position: _____

Department: _____

Each nomination must be accompanied by at least one letter of recommendation.

The letter of recommendation should contain pertinent information about the nominee such as loyalty, dedication, and personality traits, quality of job performance, as well as reasons or documentation of why the employee should receive the Mamie Bourgeois Award.

Do Not Write In Box.

For Human Resources Use Only.

1.	Years of Service: _____
2.	Chronology of NSU Employment: _____

