

## Student Group Service COVID-19 Protocols

As the university understands students' and student groups' desire to support the local community and the campus through service and philanthropy, these guidelines allow for such opportunities within established health and safety parameters related to the current pandemic.

### Minimum Requirements

1. The service activity must meet all current Nicholls Protocols for activities, events, reservations, and student organizations.
2. Prior to the activity (the day of), all Nicholls participants must complete daily health screening
  - a. Those who answer yes to the questions or have a fever of over 100.3 may not attend
  - b. Any individual experiencing symptoms or who has known close contact with infected individual should remain home and fill out the COVID Reporting Form
3. Rosters of all participants must be submitted to an appropriate official associated with their group (i.e. Greek Life Coordinator, Athletics Director of Compliance, etc.)
4. **A partner or sponsor organization is required** (i.e. agency, organization, facility, etc.)
  - a. All of that partner/sponsor's COVID related guidelines must be followed
5. At the end of the service event, students must disperse. At this time, no off campus social events are approved
6. It is strongly recommended that an advisor or other appropriate official associated with the group attend the service activity

### Request for Approval and Review Process

1. The request for the service activity should be submitted to Office of Student Affairs/Dean of Students by completing the [Request for Approval of Off-Campus Service form](#)
2. The request will be reviewed by a committee consisting of Director of Environmental Health & Safety, University Events Coordinator, VPSA/DoS, Director of Student Engagement, Coordinator of Greek Life, Coordinator of Student Activities and Organizations, Assistant Athletic Director for Compliance
3. **The following materials must be submitted for the request to be processed:**

- a. Documentation of approval from partner organization
- b. Copy of partner organizations' COVID related guidelines
- c. Detailed description of activity etc. including:
  - i. Agenda or schedule of activities
  - ii. How many students will attend
  - iii. How students will travel to site
  - iv. How will compliance to all COVID Guidelines be ensured

Student groups will also be provided with an alternative list of pre-approved on-campus service activities.