

# University Policy and Procedure Change Form

Please complete this form to submit new policies and procedures or revisions to existing ones for official publication in the NSU *Policy and Procedure Manual*. Forward the completed form to Renee Hicks, Executive Director of Planning and Institutional Effectiveness and SACSCOC Liaison via email: [renee.hicks@nicholls.edu](mailto:renee.hicks@nicholls.edu)

<input type="checkbox"/> New or <input checked="" type="checkbox"/> Revised	<b>Section Number/Title: 1.5.2.3 Composition of the Board of Supervisors</b>
<b>Effective date:</b>	9/11/2018
<b>Office of origin:</b>	Planning and Institutional Effectiveness
<b>Key contact person:</b>	Renee Hicks
<b>Approved by:</b>	<i>Brigett Scott, Chair of PPM Committee</i>
<b>Name and location of related documents (forms, guidelines, samples, etc.):</b> <i>Provide electronic attachments when possible</i>	<a href="https://s25260.pcdn.co/wp-content/uploads/2018/07/Bylaws-7.7.18.pdf">https://s25260.pcdn.co/wp-content/uploads/2018/07/Bylaws-7.7.18.pdf</a>
<b>Policy/procedure applies to (check all that apply):</b>	<input type="checkbox"/> Faculty members <input type="checkbox"/> Civil service employees <input type="checkbox"/> Professional/administrative staff <input type="checkbox"/> Students <input checked="" type="checkbox"/> All of the above
<b>Addition/Revision to P&amp;P Manual (date, Section, made by)</b>	Date: <i>10/2/18</i> Section: <i>1.5.2.3</i> Made by: <i>Brigett Scott</i>

## REASON FOR CHANGE

Review of Section 1.5 of Policy and Procedures as commissioned by the P&P Committee. Changing the board composition to match current bylaws.

## Procedure(s):

## PROPOSED CHANGE:

## FROM

The Board is composed of 16 members, two from each of the seven Congressional Districts, one member from the state at large and one student member elected by the Student Government Association presidents from the System's institutions. The Governor appoints the members, with the consent of the Senate. Members serve staggered six-year terms, except the student member who serves from September 1 through August 31 of the year following election and appointment. The Board annually elects a chairman and vice chairman from its membership. All regular meetings of the Board are open to the public except when otherwise voted for the consideration of executive matters.

The Board of Supervisors also employs a full-time staff whose responsibility, under the supervision of the President, is to execute and enforce all decisions, orders, rules and regulations of the Board with respect to the conduct of the System. The office of the Board is located in downtown Baton Rouge in close proximity to the State Capitol, the Louisiana Board of Regents and other state agencies.

Current Board members and system office staff list may be found at UL System website for further reference.

TO:

The Board of Supervisors is composed of two (2) members from each congressional district and three (3) members from the state at large who are all appointed by the governor with consent of the Senate, and who shall serve overlapping terms of six (6) years (La. Const., Art. 8, Sec. 6.B.). A vacancy occurring prior to the expiration of a term shall be filled for the remainder of the unexpired term by appointment by the governor, with consent of the Senate (La. Const., Art. 8, Sec. 6.C.).

A student member on the Board, having all of the privileges and rights of other Board members, shall serve a term not to exceed one year and shall not be eligible to succeed Bylaws 2 her/himself (La. Const., Art. 8, Sec. 8.B.). The student member shall be elected to the Board by and from the membership of a council of student body presidents of the universities within the System and, at the time of the appointment, shall be a full-time student at the university at which enrolled (R.S.17:1806). The student member's term shall begin on June 1 of each year (R.S. 17:3121.1).

At the regular meeting of the Board in December of each calendar year, the Board shall elect a Chair and a Vice Chair from the membership of the Board. Each shall hold office for one (1) year or until a successor has been elected. An officer of the Board shall be eligible for no more than two (2) consecutive one-year terms in the same office. In filling vacancies for unexpired terms, an officer who has served more than half a term is considered to have served a full term in that office. (Revised 9/27/96)

All regular meetings of the Board shall be open to the public except when otherwise voted for the consideration of matters in an executive session. No final or binding action shall be taken in a closed or executive session.

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