

“The Legnon Corollary”

As set forth by President Tyler Legnon

NICHOLLS STATE UNIVERSITY STUDENT GOVERNMENT ASSOCIATION

The Legnon Corollary to the SGA Rules of Procedures

Effective Date: Spring 2022

Article I Naming

- Section 1. The official name of this legislation shall be The Legnon Corollary to the SGA Rules of Procedures.
- Section 2. The common name for this legislation will be “The Legnon Corollary”.

Article II Purpose

- Section 1. The purpose of this legislation is to provide a legal basis for policies that will be implemented during the administration of President Tyler Legnon for the Spring 2022 academic semester.
- Section 2. All policies defined in this legislative packet shall be on a trial basis and are not meant to change or circumvent policies and procedures listed in the Constitution of the Student Government Association.
- Section 3. This legislation shall not supersede the SGA Constitution. However, if there is a conflict between this legislation and Rules of Procedures, the Bylaws and constitution will take precedence.

Article III
Duration and Renewal

- Section 1. This legislation shall last for the term of the presidency of Tyler Legnon and/or the Spring 2022 academic semester, whichever ends first.
- Section 2. The Senate shall review this legislation at the last regularly scheduled Senate meeting of the Fall semester for renewal in the Spring.

Article IV

Revision of Rules on Specific Motions and Policies

- Section 1. Motions to take something from the table shall not be in written form. Any senator may verbally move to take any legislation or appropriation from the table
- Section 2. Motions to table indefinitely shall not be in written form. Any senator may verbally move to table any legislation or appropriation indefinitely.

Article V
Office Policies

- Section 1. All SGA officials must check their email, **senate mailbox**, and the SGA Google Drive/Docs daily.
- Section 2. All SGA officials have the entire resources of the SGA office available for use to them exclusively to carry out student government business and tasks.
- Section 3. All SGA officials during official SGA, committee, and senate meetings should dress professionally. While no official dress code will be enforced, the recommended attire is business attire unless otherwise stated. Everyone with a SGA polo is asked to wear it to meetings if business attire is unattainable.
- Section 4. Computers and other electronic devices may only be used appropriately during meetings.
- Section 5. No food will be consumed during meetings. Drinks may be consumed as long as they are in closed and discreet containers.

Section 6. Executive Board members shall meet their office requirements set forth by the bylaws.

Article VI

Senator Responsibilities

Section 1. All SGA senators are required to complete three (3) "What I've Done/What I've Heard." forms on Moodle each semester. The dates, times, and forms of collection are up to the discretion of the Director of Student Rights and Grievances.

Section 2. Failure to complete all three (3) "What I've Done/What I've Heard" forms will result in a motion for removal that should be presented at the first meeting of the spring and/or fall semesters or two meetings after the due date of the incomplete form (to allow a week for an excuse to be submitted).

Section 3. It is a requirement of all SGA senators to write legislation throughout the fall and spring semesters. This excludes appointments, removals and motions prepared by the Executive Board. Failure to do so will result in a motion for removal from the Senate at any time during fall and spring semesters. Early Registration will be awarded to officers who provide legislation and take an active role in serving on the Senate.

Section 4. Any form of legislation written by senators (with the exception of appointments) must be correctly and fully completed (with the exception of a second author) and turned into the SGA secretary by 4:30 P.M. on the Thursday before the meeting in which it will be presented to the senate as new business. Failure to do so will result in a delay of time (one meeting) in which the legislation will be heard by the senate.

Section 5. All SGA officials are prohibited from purchasing and/or creating apparel with the SGA logo or affiliation to be used for personal use.

Section 6. SGA officials are restricted from meeting with administration regarding any SGA business without consent from the SGA President.

Section 7. All SGA Senators are required to work a total of at least three (3) or more hours throughout the semester at SGA events. Time can be divided in any manner. Compliance will be verified by the SGA Director of Public Relations.

Section 8. All SGA Senators will be required to work at least one hour in the Senate room/SGA Suite per week. This time should be used to research and work on original pieces of legislation not given to the senator by a member of the executive board. The Vice President will keep a sign-in sheet in her mailbox for senators to sign in and out so that the E-Board can track senator performance. Failure to meet this requirement could result in privileges such as co-curricular signatures to be with-held.

Section 9. All SGA Senators are to meet with the dean or college administrative council of which they represent, at least once a semester. Senators may meet with the college administration individually or with the whole delegation.

Article VII

Committees

Section 1. The SGA President and Vice President may appoint any SGA member to any SGA Senate Committee. Such appointments shall have full voice and vote within committees, excluding the Finance and Judiciary Committees.

Section 2. If such appointments exceed (3) unexcused absences in a committee, they shall lose their right to vote on action and recommendations of that committee.

Section 3. Accompanying the approval or denial of motion set forth and examined, the SGA committees will vote either Passed or Failed and indicate the number of votes for each.

Section 4. All SGA Senators are required to serve on at least one (1) University sanctioned committee. University Committee spots will be determined by a first come first serve basis. All Senators will give a report regarding their respective university committee to the Senate and the E-board at the next scheduled SGA meeting that follows the conclusion of their university committee meeting.

Section 5. Failure to attend/complete and give a report will result in a motion for removal to be presented at the first meeting of the spring and/or fall semester.

Article VIII

Student Representation Meetings

Section 1. President's Student Leadership Cabinet

- a. The President's Student Leadership Cabinet shall be composed of the presidents of all active and recognized Nicholls State University student organizations, captains of university athletic teams, editors, and managers.
- b. The purpose of this cabinet shall be to serve as a united body of student leaders and organizations to improve and maximize communication and collaboration, to solicit the best possible united stand on campus issues facing our institution, and to charge Student Government to act, when necessary.
- c. The members of the cabinet shall maintain equal representation.
- d. The SGA President shall work with the Student Activities Coordinator (who will also be present at the meeting) in developing and presenting an agenda.
- e. It will be the responsibility of all those in the Cabinet to bring forth items to be placed on the agenda and to express their own opinions and concerns.
- f. The Cabinet shall meet at least once a semester.
- g. This Cabinet shall be charged with upholding the mission of Nicholls State University with student groups and student led activities.

Section 2. Town Hall Meetings

- a. Town Hall Meetings are those with the members of the SGA constituency to discuss grievances, suggestions, campus issues, and/or SGA policies.
- b. Town Hall Meetings can be called by an urging from the Senate, SGA President, or the student body.
- c. There shall be at least one (1) Meeting a semester, and attendance is mandatory for all members of the SGA, failure to attend will result in an unexcused absence.
- d. Food and beverages will be provided upon the consideration of guidance provided by the University related to the COVID-19 pandemic.

Article IX Funding

Section 1. Student Organizations

- a. Student organizations must fulfill all requirements of the SGA Student Organization Allocation Packet to receive funding.
- b. Closed admission organizations can receive funding if they meet the guidelines named in the SGA Student Organization Allocation Packet.
- c. Student organizations must complete the SGA Financial Statement Form to receive funding.
- d. All application forms must be completed at least three (3) weeks in advance of when the funding is needed.
- e. After the funding has been provided, any and all recipients must attend a SGA meeting before the end of the semester in which the funding was provided, the purchase was received, or the event was attended, to inform the senate and E-Board on the benefits of the funding. Emails will not suffice.

Section 2. Departments

- a. All requests from departments must be accompanied by a letter from the respective department head explaining the request.
- b. All requests from departments must be approved by the appropriate Dean and Vice-President in writing.
- c. Departments must complete the SGA Financial Statement Form for any and all requests.
- d. All requests must be completed at least three (3) weeks in advance of when the funding is needed.
- e. After the funding has been provided, any and all recipients must attend a SGA meeting before the end of the semester in which the funding was provided, the purchase was received, or the event was attended, to inform the senate and E-Board on the benefits of the funding. Emails will not suffice.

Article X
Special Provisions

Section 1. Electronic Distribution of Materials

- a. All legislative bills, agendas, and related materials will be distributed in a digital format due to the impacts of the COVID-19 pandemic for the 2021-2022 academic year.
- b. All materials will be uploaded to the designated digital platform within 48 hours of the general meeting.